

Staff Report

February 21, 2019



DATE: 2/22/2019
TO: PRPD Board of Directors
FROM: Dan Efsseaff, District Manager
SUBJECT: Finance Committee (Rodowick / Bellefeuille)
February 21, 2019 at 4:00 p.m.
Temporary Office – 564 Rio Lindo Avenue, Suite 102, Chico, CA

Attendance: Committee Members: Steve Rodowick, Chairperson; and Mary Bellefeuille, Member (Absent)
Staff Members: Dan Efsseaff, District Manager and Admin. Asst. Finance Catherine Merrifield
Guests: Holly Pladson, CPA

The Committee, staff and guests waited for Director Bellefeuille and then called the meeting to order without her present at 4:08 p.m.

The PRPD Finance Standing Committee met to review and discuss the progress of the District's 2017/2018 District audit with District Auditor, Holly Pladson, CPA.

- The meeting proceeded in an interactive working group atmosphere with Ms. Pladson providing a brief overview of the status and then proceeding to review a list of information previously submitted to staff and discuss outstanding items and need for information; staff members had submitted some items to the portal already.
- Ms. Pladson discussed a couple of management recommendations including past omission including the Rabobank balance (in 2017-18 FY, the current balance sheet contains the account), journal entry documentation, and Construction in Progress approaches. The Committee spent considerable time addressing questions for the audit.
- Staff will respond with additional information and documentation and will work with Ms. Pladson to set up another meeting prior to full BOD review.

The meeting was adjourned at 5:00 p.m.

Attachments: None

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