

**PARADISE RECREATION AND PARK DISTRICT
NOTICE TO ARBORISTS/TREE SERVICES, ENVIRONMENTAL CONSULTANTS, CIVIL
ENGINEERS, CONTRACTING SERVICES, LANDSCAPE ARCHITECTS, AND
SURVEYORS
REQUEST FOR QUALIFICATIONS**

NOTICE INVITING QUALIFICATIONS – The Paradise Recreation and Park District will receive sealed Qualifications from interested:

- Arborists/Tree Services - perform a variety of skilled work in assessing, planting, removing, trimming, stump grinding, pruning, and other related tree work.
- Civil Engineers- design, build, supervise, operate, construct, and maintain infrastructure projects and systems like roads, buildings, tunnels, dams, bridges, and systems for water supply and sewage treatment.
- Contracting Services – to complete emergency and repairs to facilities, this may include General Contractors (Create and manage the construction schedule, organize, and manage the jobsite, hiring subcontractors and manage their quality, contract suppliers and vendors, license and rent equipment, provide field management and labor, manage cleanup); Electricians (Install, maintain, or repair wiring, control, and lighting systems), Plumbers (Install, repair, and maintain pipes, valves, fittings, drainage systems, and fixtures); and other trades. Please note specialties in application.
- Environmental Consultant – conducts a variety of investigations, completes environmental compliance (NEPA, CEQA, etc.) and permits, conducts archeological, botanical, or biological surveys, documents pertinent observations, creates Geographical Information System (GIS) maps and layers, produces reports and recommendations in support of land management, park development, and other District related activities. Please note any specialties such as archeology, biology, botany, environmental science, fire science, GIS, geology, soil science, or other natural sciences.
- Landscape Architects- design attractive and functional public parks, gardens, playgrounds, residential areas, college campuses, and public spaces.
- Surveyors- update boundary lines and prepare sites for construction so that legal disputes are prevented.

PURPOSE – The Paradise Recreation and Park District will develop short lists of approved consultants providing professional services (Civil Engineers, Environmental Consultants, Landscape Architects, Surveyors) and contractors providing emergency and repair services (Arborists/Tree Services, Electricians, General Contractors, and Plumbers). Successful Applicants will be considered for future park projects.

DISTRICT CONTACT INFORMATION - Address: Paradise Recreation and Park District, 6626 Skyway, Paradise, CA 95969. Phone (530) 872-6393. On-line: www.paradisepprd.com. Contact: Sarah Hoffman (shoffman@paradisepprd.com)

QUALIFICATION INFORMATION – Firm or individuals shall submit the following: 1) a detailed résumé or Statement of Qualifications (four page maximum) of their business and specialization, 2) a Paradise Recreation and Park District Professional Consultant Application Form, 3) a Cost Schedule for time and other materials or equipment, and 4) Example projects (up to 5) with references (governmental entities preferred). 5) Must be able to reach the District within a 2 hour time limit.

QUALIFICATION SUBMITTAL REQUIREMENTS – All consultants must submit their qualifications, by the specified time, in a sealed envelope plainly marked on its outside identifying the profession, such as, “Landscape Architect Qualifications”, “Civil Engineer Qualifications”, “Landscape Architect Qualifications”, or “Surveyors Qualifications, Etc along with any particular specialty at the Paradise Recreation and Park District Business Office at 6626 Skyway, Paradise, California, 95969 until **3:00 p.m. on Friday, May 19, 2023**, at which time they will be opened and recorded as received.

QUALIFIED CONSULTANTS – Complying submittals for consultants that are selected to be on the District’s list will be eligible to compete in future project bids and projects per District policy. District policy for selection procedures for professional consultants is available at the District business office. Successful Applicants will be invited to enter into an agreement with the District to provide services.

REVIEW PERIOD – Qualification information received in accordance with this notice will be evaluated by the District Manager or District Committee and the results of these findings will be available at **1:00 p.m. on Friday, May 26, 2023**, at the Paradise Recreation and Park District business office, 6626 Skyway, Paradise, CA. These findings will be presented to the Paradise Recreation and Park District Board of Directors at the District’s Regular Board meeting on **June 14, 2023, at 6:00 p.m.** at the Terry Ashe Recreation Center, 6626 Skyway, Paradise, CA for possible approval.

QUALIFYING PROVISIONS: REJECTION – The Paradise Recreation and Park District reserves the right in its sole discretion to reject any information that does not meet Qualifying Requirements in any respect, to reject all qualifying information for any reason whatsoever and to waive minor irregularities in any information. The Paradise Recreation and Park District reserves the right to discontinue the Request for Qualification procedure at any time.

https://paradisepprd-my.sharepoint.com/personal/shoffman_paradisepprd_com/Documents/RFQ-Professional.Services.docx
3/29/2023