

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center, Room B
September 14, 2022

MINUTES

1. CALL TO ORDER:

The Regular Meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Al McGreehan at 6:02 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson McGreehan led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Al McGreehan (Chairperson), Steve Rodowick (Vice-Chairperson), Mary Bellefeuille (Secretary) Robert Anderson (Director), and Dennis Ivey (Director).

PRPD STAFF:

Present: Dan Efseaff (District Manager), Kristi Sweeney (Assistant District Manager), Mark Cobb (Park Supervisor) Scott Amick (Recreation Supervisor), Catherine Merrifield (District Accountant), Sarah Hoffman (Board Clerk).

Present via teleconference: Jeff Dailey (Recreation Supervisor)

1.3 WELCOME GUESTS:

Chairperson McGreehan welcomed the guest present.

Present: Tim Umenhofer, Stan Umenhofer, Jim Umenhofer, Rosemary Umenhofer, Sean Rohrbacker, Sarah Crossley, Jan Keller, Lindsay Steinberg, Blake Ellis, Mark Thorp, Lloyd Roby, Bill Hartley, Pam Hartley, Don Criswell

Present via teleconference: John Stonebraker

1.4 SPECIAL PRESENTATIONS:

A. Sophia Munoz Oliverez (PRPD Volunteer Coordinator) - Recognition of Tim Umenhofer)

Sophia gave insight on what Tim does up at the lake and what an asset to PRPD he is. She then presented an Award of Recognition to Tim. Sophia, Tim, and Chairperson McGreehan then took a picture together.

B. David Leon Zink (PATCH) - Update on the Paradise Arts, Theatre, and Culture Hub (PATCH).

David gave a presentation on what PATCH has been doing and future plans. David discussed future programming for PATCH and showed those present, a mock program schedule based on current offerings.

Board members and staff took turns asking David questions. Chairperson McGreehan asked if there will be a more formal presentation and David said there would be. District Manager Efseaff then offered a planning meeting with David to set up a more formal presentation.

2. PUBLIC COMMENT: None

3. CONSENT AGENDA:

1. Board Minutes: Regular Meeting of August 10, 2022
2. Payment of Bills/Disbursements (Warrants and Checks Report)
Check #54304-54419 and ACH
3. Approve Paradise Symphony Orchestra Facility Agreement
4. Information Items (Acceptance only): Safety Committee Meeting Minutes from August 18, 2022.

Secretary Bellefeuille requested to pull item 3.3.

MOTION:

Vice-Chairperson Rodowick moved to approve the Consent Agenda with the exception of Item 3.3. Secretary Bellefeuille seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Anderson, aye; and Director Ivey, aye.

Items pulled from Consent: 3.3 Approve Paradise Symphony Orchestra Facility Agreement

Secretary Bellefeuille asked for more insight on the agreement, which District Manager Efseaff gave.

Secretary Bellefeuille also asked about the Symphony storing equipment at the TARC. District Manager Efseaff informed her that they have already removed most of equipment and sheet music in anticipation of the agreement.

Chairperson McGreehan asked staff if the agreement could be looked at again in the future (within the 3-year agreement term) if PRPD were to get another facility that the Symphony could use. Staff replied that the agreement allows for written changes and could be considered if that situation were to arise.

MOTION:

Secretary Bellefeuille moved to approve Item 3.3. Vice-Chairperson Rodowick seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Anderson, aye; and Director Ivey, aye.

3. COMMITTEE REPORTS: NONE**5. OLD BUSINESS:**

5.1 Presentation Paradise Community Center (PCC) Feasibility Study for Partnership_ – In October 2021, the BOD approved a Memorandum of Understanding (MOU) with the PCC to explore the feasibility of rebuilding the facility and report back to both organization's Boards. The effort received a significant upgrade with a \$50,000 grant from the North Valley Community Foundation / Butte Strong Fund. The MOU was later extended. *Recommendation: Review the Feasibility Study and associated reports and direct Staff to prepare an expanded MOU to support next steps.*

District Manager Efseaff gave a brief description of the item and then introduced the first presenter on the matter (Jan Keller, Paradise Community Center).

There was a brief discussion on Director Ivey as a member of the Gold Nugget Museum and any needs to recusing himself. Board members did not see an issue with him taking part in this agenda item.

Jan gave a brief presentation on the community center and then Secretary Bellefeuille asked her about the insurance on the building that was lost in the fire and Jane said they are still working on the claim.

Valerie Reddemann (Blue Flamingo Marketing) then presented detailed findings on the outreach to determine features people wanted to see in the new Community Center. Staff and the board asked questions and she provided feedback.

Sarah Crossley (Melton Design Group) then gave a presentation with videos and pictures of what the new Community Center would look like.

MOTION:

Director Anderson moved to approve the review of the Feasibility Study and associated reports to direct staff to prepare an expanded MOU to support the next steps. Vice-Chairperson Rodowick seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Anderson, aye; and Director Ivey, aye.

Secretary Bellefeuille asked for a short break. The meeting went into a break at 7:29

The meeting returned into regular session at 7:37

6. NEW BUSINESS:

6.1 Agreement with Dr. Anne Stephens – Grant and Education/Elements grant administrative support and project management consultant. *Recommendation: Authorize District Manager to complete agreement.*

District Manager Efseaff gave a brief report on what Anne Stephens will be doing for PRPD.

Board members took turns asking questions about the agreement.

Secretary Bellefeuille and Vice- Chairperson Rodowick made comments on a few grammatical corrections that needed to be made to the presented agreement document.

MOTION:

Secretary Bellefeuille moved to authorize the District Manager to complete the agreement with Dr. Anne Stephens. Vice-Chairperson Rodowick seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Anderson, aye; and Director Ivey, aye.

6.2 Agreement with Green Gate Landscape Architects (Shawn Rohrbacker). – Over the past 3 years, the District has successfully secured millions of dollars in grant funding for new and updated park development projects. These projects require effective execution to deliver on-time and within budget, while providing high-quality, cost-effective facilities for the citizens we serve. Staff seek assistance with project tasks to help ensure deliverables are met. The agreement with the Consultant is capped at \$20,000 (mostly outside grant funds) and a term of a single year (with an extension). If favorable, staff will return for a follow-up agreement. *Recommendation: Authorize District Manager to finalize agreement.*

District Manager Efseaff gave some insight on the agreement with Mr. Rohrbacker.

Chairperson McGreehan asked about the agreement mentioning “ Changes in scope of work,” and what District Manager Efseaff foresees changing. Efseaff said that the intent is to add tasks as needs arise.

Secretary Bellefeuille asked Mr. Rohrbacker about his license being in Nevada. Shawn replied, including new developments to recognize it in California. She also pointed out similar grammatical errors in the agreement as the Dr. Anne Stephens’ agreement.

MOTION:

Secretary Bellefeuille moved to authorize the District Manager to finalize the agreement with Green Gate Architects (Shawn Rohrbacker). Director Anderson seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Robert Anderson, aye; and Director Dennis Ivey, aye.

6.3 2022 Chico State Enterprises Services Agreement – Chico State Enterprises (CSE) wishes to renew and expand the cooperative agreement with the District to provide Nature and Forest Therapy Guide services for Chico State students and the public. The project will not exceed \$42,497.00. The program will start September 1, 2022, and will be completed by June 30, 2023, with the ability of a 6-month extension. Recommendation: Authorize District Manager to complete the agreement.

District Manager Efsseff gave an introduction on the agenda item followed by a presentation from Blake Ellis (Chico State Enterprises) on the provided services.

Chairperson McGreehan noted a mistake on the subaward and staff noted them for changes.

MOTION:

Vice-Chairperson Rodowick moved to authorize the District Manager to finalize the Chico State Enterprises Agreement. Chairperson McGreehan seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Anderson, aye; and Director Ivey, aye.

6.4 PRPD Sponsored Community Recreation and Assistance Grant. – Staff seek feedback, direction, and possible approval of a new grant program to be sponsored by the Paradise Recreation and Park District (PRPD, District) to fund community recreation events, programs, and/or classes. Recommendation: Provide direction on the PRPD Sponsored Community Recreation and Assistance grant and potentially authorize the District Manager to solicit applicants.

Assistant District Manager Sweeney gave a report on the agenda item.

Citizen Stonebraker asked questions about the grant and Assistant District Manager Sweeney provided responses.

Board members then took turns asking questions.

Chairperson McGreehan stated that he would like to see staff come up with a grading rubric.

Chairperson McGreehan then asked for board concurrence for staff to finalize the grant packet with a grading rubric and then considered at the Recreation and Park Committee or full Board when finalized. The board concurred.

District Manager Efseaff then asked to create an Ad-Hoc committee if needed to determine grant winners. Secretary Bellefeuille and Director Ivey volunteered to be part of the Ad- Hoc committee. This may be subject to revision as the process is developed.

7. REPORTS:

7.1 District Report:

District Manager Efseaff gave a brief presentation on the District report. He touched on our District receiving grant funds and mentioned that Park Supervisor Cobb has been able to get a tractor into the pond and the sediment removal has begun.

Recreation Supervisor Amick stated that the activity guide was finished and that there are 20-30 events geared around the Ice Rink

Secretary Bellefeuille asked about Noble Park and the slash that was recently cleared.

7.2 Board Liaison Reports:

- Director Anderson stated that Crain Park looks great.
- Secretary Bellefeuille- Stated that she attended a Magalia Community Park Board Meeting on Monday and that District Manager Efseaff presented on behalf of PRPD.
- Vice-Chairperson Rodowick- There was nothing pertaining to PRPD on the County Board of Supervisors, there was nothing to report on for the Paradise Irrigation District , and that PASH hopes to collaborate with the city and some other organizations to extend the animal shelter.
- Chairperson McGreehan- Stated he also went to the Magalia Community Park Board Meeting and that Dan did well on his presentation. He attended the LAFCO meeting via zoom but only participated though tree-quarters of the LAFCO meeting in order to attend a meeting here in Paradise

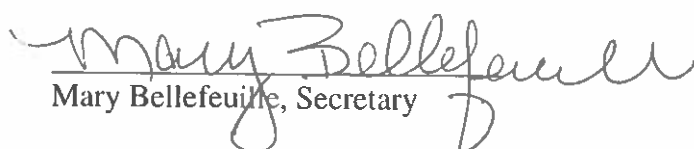
9. BOARD COMMENT: None

8. CLOSED SESSION: None

10. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 9:17 p.m. by Chairperson McGreehan until the next Regular Board meeting scheduled on October 12, 2022, at 6:00 p.m. at the Magalia Community Center


Al McGreehan, Chairperson


Mary Bellefeuille, Secretary