



**Paradise Recreation and Park District
Board of Directors - Regular Meeting**
Terry Ashe Recreation Center, Room B
Wednesday, December 11, 2024, 6:00 pm

Members of the public may submit comments prior to the meeting via email to BODclerk@paradisepspd.com before 1:00 p.m. on the day of the meeting or they may comment on Agenda items on during the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard. The public may access this meeting remotely:

Web Access: <https://us02web.zoom.us/j/84518561101?pwd=TXRZdUNPTk5MNFM1SWdvdzlmZENUQT09>

Telephone Access: **Dial:** +1 669 900 9128. **Meeting ID:** 845 1856 1101 **Password:** 6626

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests:
- 1.4. Special Presentations: Sophia Oliverez- Volunteer of the Year 2024

2. PUBLIC COMMENT

3. CONSENT AGENDA

- 3.1. Board Minutes: Regular Meeting of November 13, 2024
- 3.2. Payment of Bills/Disbursements (Warrants and Checks Report)
Check # 058039 – 058148 and ACHs
- 3.3. Contract Amendments: 1) Amendment to Agreement with Trover Construction Management. 2) Amendment to Agreement with Jennifer Arbuckle.
- 3.4. Information Items (Acceptance only): Safety Committee Minutes of November 21, 2024.

4. COMMITTEE REPORTS

- 4.1 Finance Committee Meeting of November 14, 2024. – The committee met to discuss potential funding options for an upcoming Capital Improvement Project and to discuss a potential electronic time sheet option.

5. OLD BUSINESS

- 5.1. Neighbor-to-Neighbor (N2N) Subgrantee Agreements – At the October 9, 2024 Board Meeting, the Board of Directors authorized the District Manager to execute Subgrantee Agreements with twelve identified partner organizations whose Neighbor-to-Neighbor grant funded proposals exceeded \$5,000. Staff seek Board authorization for the District Manager to execute Subgrantee agreements for one new partner with proposed Neighbor-to-Neighbor grant funding in excess of \$5,000, as well as two Subgrantee Agreement Scope of Work and Budget amendments. **Recommendation:** *Authorize the District Manager to execute agreements with identified partner organizations.*

6. NEW BUSINESS

- 6.1. District Master Plan Extension and Process. – On July 12, 2016, the District approved an update for the 2010-2020 Master Plan. A later update extended the plan to 2024. The current Master Plan focused on rebuilding, fiscal health, and community adjustments. With growth stabilizing, staff recommend extending the plan and initiating an update to the Master Plan starting in FY 2025-26. Staff will issue a Request for Proposals (RFP) for the plan update and return with a recommendation for BOD approval. **Recommendation:** *1) Extend the current plan to 2026, and 2) Authorize the District Manager to initiate a Request for Proposals to start the new Master Plan project in FY 2025-26.*

6.2. 2025 Election of Officers. – The PRPD Board of Directors will elect a Chairperson, Vice Chairperson, and Secretary to serve in the 2025 calendar year. **Recommendation:** *Elect officers to serve on the PRPD Board of Directors for the 2025 calendar year.*

7. **REPORT**

7.1. District Report

7.2. Pool Report

8. **BOARD COMMENT**

9. **ADJOURNMENT**

Adjourn to the next regular meeting on 1/8/2025 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradisepspd.com at least 48 hours in advance of the meeting.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.