



**Paradise Recreation and Park District
Board of Directors - Regular Meeting**
Terry Ashe Recreation Center, Room B
Wednesday, January 08, 2025, 6:00 pm

Members of the public may submit comments prior to the meeting via email to BODclerk@paradisepspd.com before 1:00 p.m. on the day of the meeting. Members of the public may provide comments on agenda items or during the designated Public Comment period. Comments must be made in person during the meeting. Remote attendees will not have the ability to provide public comments. State law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Comments are limited to a maximum of three (3) minutes per speaker. If you wish to speak, please notify the meeting clerk prior to the start of the meeting. The public may view this meeting remotely via the following methods.
Web Access: <https://us02web.zoom.us/j/84518561101?pwd=TXRZdUNPTk5MNFM1SWdvdzlmZENUQT09>
Telephone Access: **Dial:** +1 669 900 9128. **Meeting ID:** 845 1856 1101 **Password:** 6626

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests:
- 1.4. Special Presentations: Incoming PRPD Chair Message for 2025 - Al McGreehan

2. PUBLIC COMMENT

3. CONSENT AGENDA

- 3.1. Board Minutes: Regular Meeting of December 11, 2024
- 3.2. Payment of Bills/Disbursements (Warrants and Checks Report)
Check # 58149 – 58257 and ACHs
- 3.3. Fixed Assets Inventory Update
- 3.4. Approve the Revised Fiscal Year 2024-2025 Salary Scale for Calendar Year 2025
- 3.5. Information Items (Acceptance only):
 - A. Safety Committee Minutes of December 19, 2024

4. OLD BUSINESS

- 4.1. Paradise Arts and Cultural Hub (PATCH) update (Information only) – PATCH will provide a brief update on the report and recent activities.

5. NEW BUSINESS

- 5.1. Assign Standing Committees for 2025. – The PRPD Board of Directors Chairperson will (1) assign two PRPD Board members to the Personnel, Finance, and Recreation and Park standing committees to serve for the 2025 calendar year and set tentative recurring meeting dates and times; (2) assign Board members to serve as monitors of various organizations; (3) maintain the Agenda Order Revision allow the most pressing business and action items be taken up earlier in the meeting. **Recommendation:** *Acknowledge Committee assignments and adopt meeting calendar and agenda order*
- 5.2. Submission of FY 2024-2025 Budget Calendar (Information Only) – Staff will provide an overview of the next Budget process. Directors may review budget vs. actual expenditures in the District Report.

6. REPORT

- 6.1. District Report

7. BOARD COMMENT

8. ADJOURNMENT

Adjourn to the next regular meeting on 2/12/2025 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradisepspd.com at least 48 hours in advance of the meeting.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

005043

Paradise Recreation and Park District
Board of Directors Regular Meeting
 Terry Ashe Recreation Center
 December 11, 2024

MINUTES

1. CALL TO ORDER:

Board Chairperson Steve Rodowick called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:00 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Anderson led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Present: Robert Anderson (Chairperson), Steve Rodowick (Secretary), Mary Bellefeuille (Director), Al McGreehan (Director), John Stonebraker (Director)

PRPD STAFF:

Present: Kristi Sweeny (Assistant District Manager), Jeff Dailey (Recreation Supervisor), Scott Amick (Recreation Supervisor), Catherine Merrifield (District Accountant), Sarah Hoffman (Board Clerk), Sunny Quigley (Administrative Assistant II)

Present via zoom: Dan Efseaff (District Manager)

1.3 WELCOME GUESTS:

Chairperson Rodowick welcomed guests.

Present: Chris Rauen and Alina Lucas

1.4. SPECIAL PRESENTATION: Sophia Munoz-Oliverez - Volunteer of the Year 2024

2. PUBLIC COMMENT: None

3. CONSENT AGENDA:

3.1 Board Minutes: Regular Meeting of November 13, 2024

3.2 Payment of Bills/Disbursements (Warrants and Checks Report)

Check # 058039 – 058148 and ACHs

3.3 Contract Amendments: 1) Amendment to Agreement with Trover Construction Management. 2) Amendment to Agreement with Jennifer Arbuckle.

3.4 Information Items (Acceptance only): Safety Committee Minutes of November 21, 2024.

MOTION: Approve Consent Agenda items 3.1, 3.2, and 3.4 **MADE BY:** Anderson. **SECOND:** McGreehan. **Roll Call Vote: AYES:** 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker.). **NOES:** 0. **ABSENT:** 0.

Items pulled from Consent Agenda

005044

3.3 Contract Amendments: 1) Amendment to Agreement with Trover Construction Management. 2) Amendment to Agreement with Jennifer Arbuckle.

MOTION: Approve Consent Agenda items 3.3 **MADE BY:** Bellefeuille. **SECOND:** Rodowick. **Roll Call Vote: AYES:** 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker.). **NOES:** 0. **ABSENT:** 0.

4. COMMITTEE REPORTS: None

5. OLD BUSINESS:

5.1. Neighbor-to-Neighbor (N2N) Subgrantee Agreements – At the October 9, 2024 Board Meeting, the Board of Directors authorized the District Manager to execute Subgrantee Agreements with twelve identified partner organizations whose Neighbor-to-Neighbor grant funded proposals exceeded \$5,000. Staff seek Board authorization for the District Manager to execute Subgrantee agreements for one new partner with proposed Neighbor-to-Neighbor grant funding in excess of \$5,000, as well as two Subgrantee Agreement Scope of Work and Budget amendments. *Recommendation: Authorize the District Manager to execute agreements with identified partner organizations.*

MOTION: Authorize the District Manager to execute agreements with identified partner organizations. **MADE BY:** McGreehan. **SECOND:** Stonebraker. **Roll Call Vote: AYES:** 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker.). **NOES:** 0. **ABSENT:** 0.

6. NEW BUSINESS

6.1. District Master Plan Extension and Process. – On July 12, 2016, the District approved an update for the 2010-2020 Master Plan. A later update extended the plan to 2024. The current Master Plan focused on rebuilding, fiscal health, and community adjustments. With growth stabilizing, staff recommend extending the plan and initiating an update to the Master Plan starting in FY 2025-26. Staff will issue a Request for Proposals (RFP) for the plan update and return with a recommendation for BOD approval. *Recommendation: 1) Extend the current plan to 2026, and 2) Authorize the District Manager to initiate a Request for Proposals to start the new Master Plan project in FY 2025-26.*

MOTION: Authorize the District Manager to initiate a Request for Proposals to start the new Master Plan project in FY 2025-26 as presented and explained. **MADE BY:** McGreehan. **SECOND:** Rodowick. **Roll Call Vote: AYES:** 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker.). **NOES:** 0. **ABSENT:** 0.

6.2. 2025 Election of Officers. – The PRPD Board of Directors will elect a Chairperson, Vice-Chairperson, and Secretary to serve in the 2025 calendar year. *Recommendation: Elect officers to serve on the PRPD Board of Directors for the 2025 calendar year.*

Chairperson

Chairperson Anderson opened nominations for the 2025 Board Chairperson. Director Bellefeuille nominated Al McGreehan for Board Chairperson. There were no other nominations. Chairperson Anderson asked for a motion to close the nominations.

005045

MOTION: Close nominations for the 2025 Board Chairperson **MADE BY:** Rodowick. **SECOND:** Stonebraker **Roll Call Vote: AYES:** 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker). **NOES:** 0. **ABSENT:** 0.

Chairperson Anderson asked for a Roll Call Vote on the nomination of Al McGreehan for Board Chairperson for the 2025 calendar year. The motion carried with 5 ayes.

Roll Call Vote: AYES: 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker). **NOES:** 0. **ABSENT:** 0

Vice- Chairperson

Chairperson Anderson opened nominations for the 2025 Board Vice- Chairperson. Chairperson Anderson nominated Mary Bellefeuille for Vice-Chairperson. There were no other nominations. Chairperson Anderson asked for a motion to close the nominations.

MOTION: Close nominations for the 2025 Board Vice- Chairperson **MADE BY:** Rodowick. **SECOND:** Stonebraker **Roll Call Vote: AYES:** 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker). **NOES:** 0. **ABSENT:** 0.

Chairperson Anderson asked for a Roll Call Vote on the nomination of Mary Bellefeuille for Board Vice-Chairperson for the 2025 calendar year. The motion carried with 4 ayes, 0 nay, and 1 abstention.

Roll Call Vote: AYES: 4 (Anderson, Rodowick, McGreehan, and Stonebraker.). **NOES:** 0. **ABSTENTATION:** 1 (Bellefeuille)

Secretary

Chairperson Anderson opened nominations for the 2025 Board Secretary. Director Bellefeuille nominated John Stonebraker. Director McGreehan nominated Steve Rodowick. There we no other nominations. Chairperson Anderson asked for a motion to close the nominations.

MOTION: Close nominations for the 2025 Board Secretary **MADE BY:** Rodowick. **SECOND:** McGreehan **Roll Call Vote: AYES:** 5 Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker). **NOES:** 0. **ABSENT:** 0.

Chairperson Anderson asked for a Roll Call Vote on the nomination of John Stonebraker for Board Secretary for the 2025 calendar year. The motion carried with 4 ayes, 0 nay, and 1 abstention.

Roll Call Vote: AYES: 4 (Anderson, Rodowick, McGreehan, and Bellefeuille.). **NOES:** 0. **ABSTENTATION:** 1(Stonebraker)

7. **REPORTS:**

7.1 **District Report:**

7.2 **Pool Report**

8. **BOARD COMMENT:**

Comments were made by Director Stonebraker, Secretary Rodowick, Director McGreehan, and Director Bellefeuille.

10. **ADJOURNMENT:**

005046

Chairperson Rodowick adjourned the meeting at 7:45 p.m. until the next Regular Board meeting, scheduled for January 1, 2025, at 6:00 p.m. at the Terry Ashe Recreation Center,

Al McGreehan, Chairperson

John Stonebraker, Secretary

PARADISE RECREATION & PARK DISTRICT
COUNTY MONTHLY CHECK REGISTER

Fund 2510

DECEMBER

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES

058181-058194	12/11/2024		Payroll Summary	13,244.84	0.00	0.00	13,244.84	

Direct Deposit	12/11/2024		Payroll Summary	35,114.03	0.00	0.00	35,114.03	

058243-058257	12/24/2024		Payroll Summary	12,358.81	0.00	0.00	12,358.81	

Direct Deposit	12/24/2024		Payroll Summary	36,410.22	0.00	0.00	36,410.22	

058149	12/6/2024		PRINCIPAL LIFE INSURANCE COMPAI	90.29			90.29	
058150	12/6/2024		PRINCIPAL LIFE INSURANCE COMPAI	85.30			85.30	
058151	12/6/2024		VISION SERVICE PLAN CA	248.45			248.45	
058152	12/6/2024		VOYA INSTITUTIONAL TRUST CO	500.00			500.00	
058153	12/6/2024		MISSION SQUARE RETIREMENT	1,682.69			1,682.69	
058154	12/6/2024		PARADISE RECREATION & PARK DIS	1,137.54			1,137.54	
058155	12/6/2024		PARADISE RECREATION & PARKS	34,455.99			34,455.99	A
058156	12/6/2024		CHICO RENT A FENCE		253.80		253.80	
058157	12/6/2024		COMCAST		96.68		96.68	
058158	12/6/2024		ACE POOL PLASTERING			25,000.00	25,000.00	B
058159	12/6/2024		MARINA WELSH-JOHNSON		350.00		350.00	
058160	12/6/2024		BRIANNA NORTON		48.00		48.00	Refund
058161	12/6/2024		ODP BUSINESS SOLUTIONS LLC		395.92		395.92	
058162	12/6/2024		NORTH STATE SCREENPRINTING & ATHLETIC		265.08		265.08	
058163	12/6/2024		OROVILLE FORD		93.19		93.19	
058164	12/6/2024		ACCULARM SECIRY SYSTEMS		495.00		495.00	
058165	12/6/2024		TREE OF LIFE		2,800.00		2,800.00	
058166	12/6/2024		AT&T		1,355.15		1,355.15	
058167	12/6/2024		WEX BANK		2,335.78		2,335.78	
058168	12/6/2024		FROM THE GROUND UP FARMS INC		3,126.00		3,126.00	
058169	12/6/2024		NORTHSTAR ENGINEERING		1,920.00		1,920.00	
058170	12/6/2024		RADBRIDGE		2,035.00		2,035.00	
058171	12/6/2024		MAGOON SIGNS		972.09		972.09	
058172	12/6/2024		FOOTHILL MILL & LUMBER CO		300.66		300.66	
058173	12/6/2024		INLAND BUSINESS SYSTEMS		283.60		283.60	
058174	12/6/2024		KELLY MUNSON		1,710.00		1,710.00	
058175	12/6/2024		ALHAMBRA		247.79		247.79	
058176	12/6/2024		RECOLOGY BUTTE COLUSA COUNTIES		237.72		237.72	
058177	12/6/2024		CDTFA		366.18		366.18	
058178	12/6/2024		DE LAGE LANDEN FINANCIAL SERVICES INC		223.49		223.49	
058179	12/6/2024		ROTARY CLUB OF PARADISE		500.00		500.00	
058180	12/6/2024		PARADISE IRRIGATION DISTRICT		4,476.63		4,476.63	
058195	12/13/2024		PREMIER ACCESS INSURANCE COMF	2,645.34			2,645.34	
058196	12/13/2024		VOYA INSTITUTIONAL TRUST CO	500.00			500.00	
058197	12/13/2024		MISSION SQUARE RETIREMENT	1,682.69			1,682.69	
058198	12/13/2024		PARADISE RECREATION & PARKS	35,114.03			35,114.03	A
058199	12/13/2024		O'REILLY AUTO PARTS		244.60		244.60	
058200	12/13/2024		INSUTRIAL POWER PRODUCTS		537.54		537.54	
058201	12/13/2024		THOMAS ACE HARDWARE		3,645.06		3,645.06	
058202	12/13/2024		ACME TOILET RENTALS LLC		445.26		445.26	
058203	12/13/2024		MICHELLE THOMPSON		800.00		800.00	
058204	12/13/2024		RENTAL GUYS CHICO		314.52		314.52	
058205	12/13/2024		ELAN FINANCIAL SERVICES		5,332.86		5,332.86	
058206	12/13/2024		PG&E		321.02		321.02	
058207	12/13/2024		NORMAC INC		28.43		28.43	
058208	12/13/2024		BLUE SKY EVENT SERVICES		350.00		350.00	

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES
058209	12/13/2024		BUTTE COUNTY ENVIRONMENTAL HEALTH		915.00		915.00	
058210	12/20/2024		ACE POOL PLASTERING			20,158.78	20,158.78	B
058211	12/20/2024		MARINA WELSH-JOHNSON		200.00		200.00	
058212	12/20/2024		WEBSTER MOORE		400.00		400.00	
058213	12/20/2024		UMPQUA BANK		7,212.18		7,212.18	
058214	12/20/2024		PG&E		7,413.02		7,413.02	
058215	12/20/2024		JENNIFER ARBUCKLE		5,418.00		5,418.00	
058216	12/20/2024		STREAMLINE		200.00		200.00	
058217	12/20/2024		NORTHERN RECYCLING & WASTE SERVICES LLC		1,460.84		1,460.84	
058218	12/20/2024		NORTHSTATE AGGREGATE INC		381.44		381.44	
058219	12/20/2024		VERIZON WIRELESS		926.91		926.91	
058220	12/20/2024		BUTTE COUNTY SHERIFF'S OFFICE		80.00		80.00	
058221	12/20/2024		CAPRI		114,132.00		114,132.00	C
058222	12/20/2024		CPS HR CONSULTING		7,217.50		7,217.50	
058223	12/20/2024		ODP BUSINESS SOLUTIONS LLC		623.50		623.50	
058224	12/20/2024		STONE RIDGE TERMITE & PEST		150.00		150.00	
058225	12/20/2024		MIRACLE PLAYSYSTEMS INC		3,451.41		3,451.41	
058226	12/20/2024		USDA FOREST SERVICE		1,438.31		1,438.31	
058227	12/20/2024		LES SCHWAB TIRES		1,293.95		1,293.95	
058228	12/20/2024		BASIC BENEFITS		51.53		51.53	
058229	12/20/2024		DEPARTMENT OF JUSTICE		96.00		96.00	
058230	12/20/2024		FOOTHILL MILL & LUMBER CO		36.87		36.87	
058231	12/20/2024		NORTH STATE SCREENPRINTING & ATHLETIC		156.96		156.96	
058232	12/20/2024		NORTHSTAR ENGINEERING		8,565.50		8,565.50	D
058233	12/20/2024		PARADISE RIDGE CHAMBER OF COMMERCE		180.00		180.00	
058234	12/20/2024		DEL ORO WATER COMPANY		106.24		106.24	
058235	12/20/2024		MARIE WILLS		50.00		50.00	Refund
058236	12/20/2024		STEPHANIE ZEGERS		50.00		50.00	Refund
058237	12/20/2024		DAVE AZEVEDO		100.00		100.00	Refund
058238	12/20/2024		KELBY POPPE		112.50		112.50	Refund
058239	12/20/2024		JOHN STONEBRAKER		77.00		77.00	E
058240	12/20/2024		PARADISE POLICE DEPARTMENT -ALARM UNIT		136.74		136.74	
058241	12/20/2024		MID VALLEY TITLE & ESCROW COMPANY		1,708.44		1,708.44	F
058242	12/20/2024		AT&T		2,710.30		2,710.30	
ACH	12/10/2024		ACH CALPERS	9,535.13			9,535.13	
ACH	12/10/2024		ACH CALPERS	10,613.89			10,613.89	
ACH	12/13/2024		ACH STATE PR TAX	2,409.94			2,409.94	
ACH	12/13/2024		ACH FED PR TAX	14,806.38			14,806.38	

TOTALS				115,507.66	203,959.19	45,158.78	364,625.63	
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GRAND TOTALS				141,111.31	203,959.19	45,158.78	390,229.28	
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Notes:

Refunds = 360.50

- A) Transferring funds to the Five Star Bank account for direct deposit payroll
- B) Second and final payment for pool remodel
- C) Liability Insurance (\$80,062) & Workers' Comp payments (\$34,070)
- D) Engineering for Aquatic Building
- E) Reimbursements
- F) Closing / Escrow Knauff property

PARADISE RECREATION AND PARK DISTRICT

**FIXED ASSETS
INVENTORY ACCOUNTING**

ADDITION _____
Date Acquired

DELETION 9/29/24
Date Retired

LAND

STRUCTURES & IMPROVEMENTS

EQUIPMENT

Complete all applicable information:

Equipment Name and Model Number

2016 F250 Pickup

Vehicle Model, License & V.I.N. No.

Ford 1474155

1FTRBF2A66GEC44822

Vendor or Contractor

\$ 22,461.02

Original Costs

(Attach an addendum for multiple cost/contractor/vendors fixed asset items)

Description, (if necessary)

Accident

Totalled by Insurance

Facility Assignment

All

Fixed assets include property of a relatively permanent or permanent nature with a value of \$5,000.00 or more. Fixed assets require approval of the Paradise Recreation and Park District Board of Directors prior to disposal, sale, or trade of item. Fixed asset items lost, stolen, or destroyed must be reported to the Board of Directors.

Approval to remove from fixed asset registry:

Board Chairman _____ Date

_____ Date Action Taken

Inventory Updated on _____

By: _____
District Accountant

Staff Report

January 8, 2025



DATE: 1/3/2025
 TO: Board of Directors (BOD)
 FROM: Sarah Hoffman, Board Clerk
 SUBJECT: Fiscal Year 2024-2025 Salary Scale Update

Background

In August 2024 the California Department of Finance officially certified that as of January 1, 2025, minimum wage will go up to \$16.50. Due to that increase, the District proposed a \$0.50 cents/hour increase in all part-time wages to comply with California State law and to maintain wage distributions across all part time positions and steps. The revised salary scale also provides adjustments to maintain increases for promotions within a job description series. Therefore, the District seeks Board approval to adopt a revised Salary Scale reflecting the increase in minimum wage for all part-time employees, effective as of January 1, 2025. The Fiscal Year 2023-2024 budget set aside a Wages and Payroll contingency as a precautionary measure for such possibilities as the minimum wage increase.

Recommendation: *Adopt the Revised Fiscal Year 2024-2025 Salary Scale as Presented.*

Attachments:

- A. Fiscal Year 2024-2025 Revised Salary Scale

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2025/25.0108/BOD.Salary.Scale.Report_24.1216.docx
 1/3/2025

Paradise Recreation & Park District

Summary Hourly Rate Scale

All Positions

Effective Date: 1/1/2025

Date Approved: Proposed

Fiscal Year -

2024-2025

Version Date: 1/3/2025

Calendar Year: 2025

CLASSIFICATION	Area	Steps							
		1	2	3	4	5	6 (10 yr)	7 (15 yr)	8 (20 yr)

FULL-TIME - Hourly Rate

ADMINISTRATIVE ASSISTANT I	Admin	19.38	19.96	20.56	21.18	21.82	22.48	23.16	23.86
ADMINISTRATIVE ASSISTANT II	Admin	23.95	24.67	25.41	26.17	26.96	27.77	28.61	29.47
ADMINISTRATIVE ASSISTANT III	Admin	30.02	30.93	31.86	32.81	33.80	34.81	35.86	36.94
ASSISTANT DISTRICT MANAGER	Admin	45.13	46.49	47.88	49.32	50.80	52.33	53.90	55.52
DISTRICT ACCOUNTANT	Admin	30.02	30.93	31.86	32.81	33.80	34.81	35.86	36.94
SPECIAL PROJECTS MANAGER	Admin	26.38	27.17	27.99	28.83	29.69	30.59	31.50	32.45
PARK MAINTENANCE I	Park	17.72	18.25	18.80	19.37	19.95	20.55	21.17	21.81
PARK MAINTENANCE II	Park	22.47	23.14	23.84	24.56	25.30	26.06	26.84	27.65
PARK MAINTENANCE III	Park	28.34	29.19	30.07	30.98	31.91	32.87	33.86	34.88
PARK SUPERINTENDENT	Park	44.01	45.33	46.69	48.10	49.54	51.03	52.57	54.15
PARK SUPERVISOR	Park	35.76	36.84	37.95	39.09	40.26	41.47	42.72	44.00
RECREATION COORDINATOR	Rec	19.64	20.24	20.85	21.48	22.13	22.79	23.48	24.19
RECREATION SPECIALIST	Rec	26.38	27.17	27.99	28.83	29.69	30.59	31.50	32.45
RECREATION SUPERINTENDENT	Rec	44.01	45.33	46.69	48.10	49.54	51.03	52.57	54.15
RECREATION SUPERVISOR	Rec	35.76	36.84	37.95	39.09	40.26	41.47	42.72	44.00

PART-TIME - Hourly Rate

MAINTENANCE

PARK AIDE	Park	16.50							
PARK ASSISTANT I	Park	16.50	17.00	17.50					
PARK ASSISTANT II	Park	18.15	18.65	19.15					
PARK ASSISTANT III	Park	19.30	19.80	20.30	20.80	21.30			

RECREATION

RECREATION COORDINATOR	Rec	20.85	21.35	21.85	22.35	22.85			
RECREATION LEADER I	Rec	16.50	17.00	17.50					
RECREATION LEADER II	Rec	17.65	18.15	18.65					
RECREATION LEADER III	Rec	18.80	19.30	19.80	20.30	20.80			
RECREATION SPECIALIST	Rec	25.50	26.50	27.50	28.50	29.50			

SWIM POOL

CASHIER	Rec	17.00	17.50	18.00					
INSTRUCTOR ASSISTANT	Rec	16.50	17.00	17.50					
LIFEGUARD INSTRUCTOR	Rec	17.65	18.15	18.65					
POOL MANAGER	Rec	22.70	23.20	23.70	24.20	24.70			
POOL SUPERVISOR	Rec	20.45	20.95	21.45	21.95	22.45			
SENIOR GUARD	Rec	18.80	19.30	19.80					
SWIM AIDE	Rec	16.50							

OFFICE

ADMIN ASSISTANT AIDE	Admin	16.50							
ADMINISTRATIVE ASSISTANT I (PT)	Admin	19.00	20.00	21.00	22.00	23.00			
ADMINISTRATIVE ASSISTANT II (PT)	Admin	23.15	24.15	25.15	26.15	27.15			
SPECIAL PROJECTS MANAGER	Admin	25.50	26.50	27.50	28.50	29.50			
INTERN	TBD	16.50	18.50	20.50	22.50	24.50			

Note: Grayed out positions - potential future organizational needs.

Encumbered Rate Multiplier

Full-Time	1.3
Part-Time	1.15



Paradise Recreation & Park District

6626 Skyway
Paradise, CA 95969
Email: info@ParadisePRPD.com

Phone: 530-872-6393
Fax: 530-872-8619
Website: www.ParadisePRPD.com

SAFETY COMMITTEE MEETING Report/Minutes

DATE: December 19, 2024, at 8:32 a.m.

LOCATION: Teams

ATTENDANCE: Sarah Hoffman, Administrative Assistant III
Mark Cobb, Park Supervisor
Jeff Dailey, Recreation Supervisor
Kristi Sweeney, Assistant District Manager
Dan Efseaff, District Manager

ABSENT:

FACILITATOR: Sarah Hoffman

#####

1. **CALL TO ORDER:** 8:30 AM

2. **MINUTES:**

- Jeff Dailey to approve the minutes from the November 21, 2024, Safety Committee Meeting with the noted corrections. Mark Cobb seconded the motion. Kristi Sweeney and Dan Efseaff abstained.

3. **SAFETY AND HEALTH ISSUES DISCUSSED:**

a. THE FOLLOWING SAFETY MEETINGS WERE HELD:

- | | |
|---------------------|---|
| • November 22, 2024 | Red Cross Flyers
Led by Ray Lockridge, Park Foreman |
| • November 27, 2024 | Icy Roads
Led by Spencer Strauss, Park Maintenance III |
| • December 4, 2024 | Patron Awareness
Led by Vince Strang, Park Assistant III |
| • December 11, 2024 | Chainsaw PPE Safety
Led by Spencer Strauss, Park Maintenance III |

b. DOCUMENTED SITE INSPECTIONS, REPAIRS, AND OTHER ACCOMPLISHMENTS RELATED TO SAFETY:

- None

- c. ACCIDENT/INCIDENT REPORTS: They were on the attached accident report
 - None
- d. WORKERS' COMPENSATION REPORTS:
 - Workers Compensation Open Detail Report since November 30, 2024
 - Open Claim for 4A2207P8RB50001
 - Open Claim for 4A23036N0290001
 - Open Claim for 4A2408VNB1W0001

4. MISCELLANEOUS:

Kristi mentioned a possible presentation by the Butte Resilience/ Red Cross and a First Aid/ CPR/Disaster Preparedness class in Mid-Spring.

Next Safety Meeting Date: January 16, 2024, at 8:30 a.m.

Facilitator: Sarah Hoffman

Adjourned: 8:38 AM

Sarah Hoffman, Safety Committee Secretary

Date:

cc: CAPRI
PRPD Board

https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/Safety Committee/2024/SC_24.1219/24.1219.DRAFT.Minutes.Draft.docx

Needs Assessment Summary for Arts & Culture Facilities in Paradise, CA

Developed for PATCH
December 9, 2024

Introduction & Context

Project Approach

Our assessment begins with three basic questions:

1. How can the needs of the four partner organizations (Gold Nugget Museum, Theatre on the Ridge, Norton Buffalo Hall Foundation, and the Paradise Art Center) be served by the PATCH project?
2. How can the PATCH project support the long-term sustainability of the Paradise community?
3. What should the PATCH project include to serve the partners and the community?



Photo credit: (top) Hylton Performing Arts Center, Prince William, VA, with the text ; (bottom) Theatre on the Ridge, Paradise, CA

Forces & Trends

Key Themes

- Declining in attendance for traditional forms of live performing arts, like classical music, ballet, and opera
- Uptick in attendance for other types of performance events, including pop concerts and more experiential shows
- There is a growing interest in more active arts programs
- Arts organizations are becoming more reliant on highly competitive fundraising sources
- Arts nonprofits are stepping in to fill a gap in arts education in schools



Photo credit: Chicago Shakespeare Theater. Image by Liz Lauren

Forces & Trends

Key Themes (Continued)

- The use of arts for healing purposes is gaining more attention, and the healthcare sector is creating new opportunities for artists and arts organizations
- The arts are an increasingly vital component of the revitalization of disaster-affected communities
- Artists step in as storytellers, archivists, and interpreters for communities in need of help processing their experience and preparing for what comes next
- New technology for live events and programs offers opportunities for venues to deliver a high-quality experiences with less variable costs



Image credit: Marcos Andruchak, Art and Culture, 2008, Vale do Paraiba University collection

Forces & Trends

Sector Response

Arts organizations are responding by:

- Embracing a broader definition of cultural activities
- Facing outward into the community and aspiring to make their buildings act as “community living rooms”
- Partnering with educators on programs and supporting more active audience experiences
- Evolving from palaces of the arts to arts districts and enhancing the social experience around events

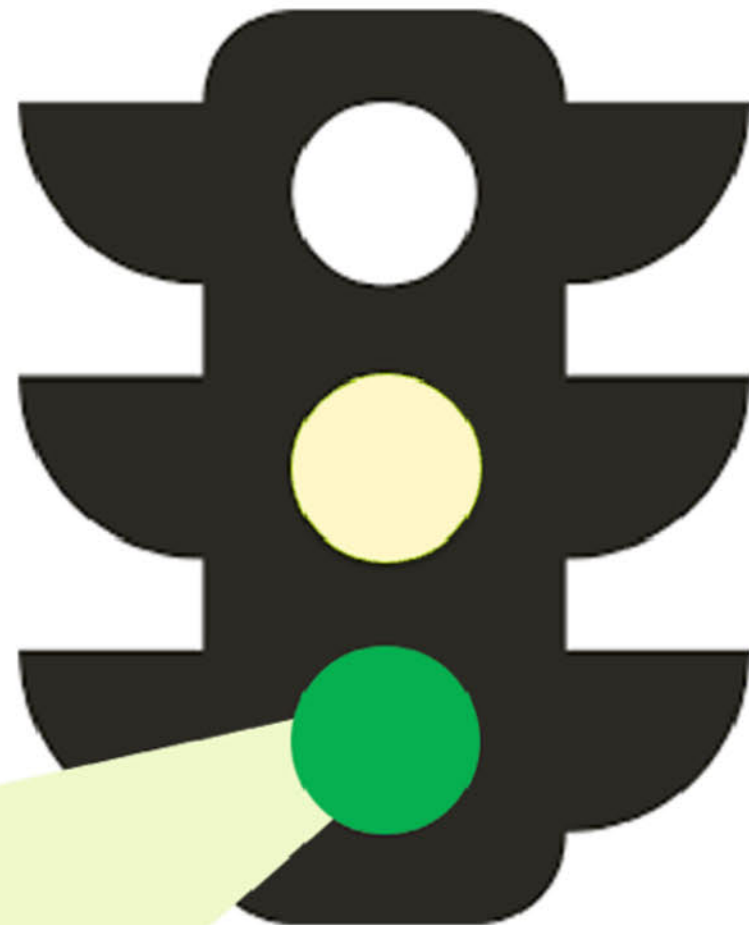


Phot credit: Smith Center for the Arts, Las Vegas, NV

Market Assessment

Conclusions from Market Research

- Paradise remains smaller than it was before the Camp fire and the population is unlikely to exceed 17,500 anytime soon
- Many new, young families with school-aged children have moved to Paradise since 2018
- Market indexes for audiences in Paradise and the driving area show an above average demand for attending live theater and visiting art galleries.
- SMU | DataArts grades Butte County in the 66th percentile of counties in the US for arts vibrancy. That is an improvement from the Chico State study conducted in 2021



Potential Facility Development Partners



Theatre on the Ridge

This group is seeking a new home in a more visible location that might include a 200- seat flexible proscenium/thrust space with fly space, proper backstage accommodations, better tech systems and booth, good load-in, and reasonable public spaces including box office and concession areas.

Paradise Art Center

PAC is seeking a new home that could include a new gallery, two classrooms for painting and drawing, a ceramics area, a sculpture area, offices, a kitchen area, a gift shop, and other support areas. They believe that new facilities should be at least double the size of the current PAC facility.

+ possible artist-in-residence quarters!



Potential Facility Development Partners



Norton Buffalo Hall Foundation

Norton Buffalo Hall Foundation, a nonprofit, was then established to **replace the former facility** with a new hall which could again host live arts and entertainment and serve the community by other uses. Their ideal venue capacity includes seatings for 200-250 guests.



Paradise Recreation & Park District

The PRPD is an interested party and potential partner in the PATCH project. They could play a role as a **programmer** of new or improved facilities, and they are also set to become the operator for the new community center as and when it opens next spring.

Potential Facility Development Partners

Gold Nugget Museum



The group purchased a new property four years ago with the intention that the PATCH project could be located in that same area. The group is now working on improvements to make their new building more conducive to museum programming and exhibitions.

The museum also maintains a restored caboose with historical artifacts and exhibits at the Depot at Paradise Community Park, adjacent to the planned walkable downtown.

While the museum was initially named as one of the partner organizations in the PATCH project, there is less interest in joining the project now that proposed location of PATCH is the downtown. The museum is instead focusing their organizational energy on long-term financial sustainability.



Local & Regional Facilities

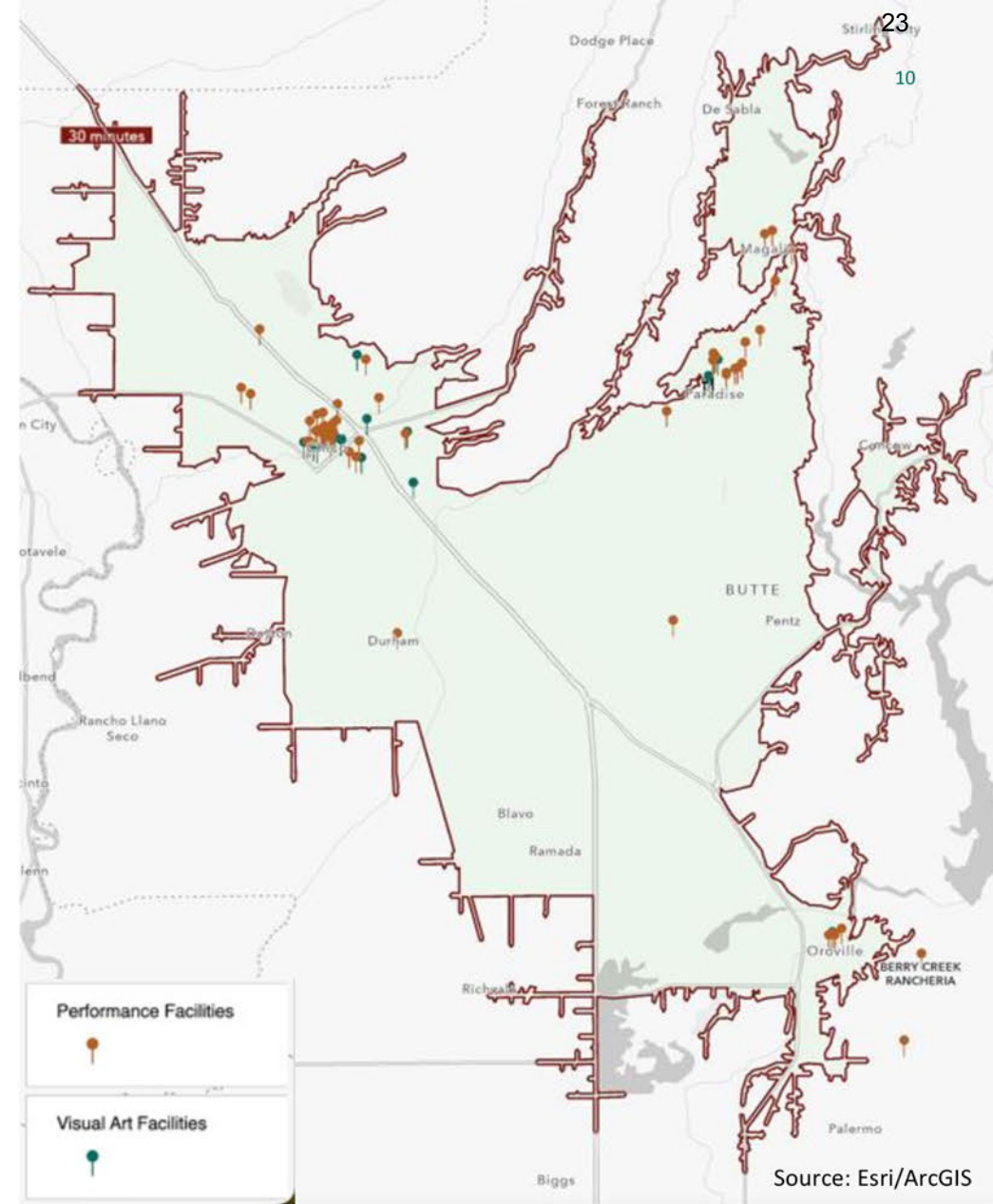
Facilities Inventoried

We documented various types of arts facilities in the market area. We identified a number of existing and planned performance facilities with less than 800-seat capacities. However, none are designed to meet the same level of quality of envisioned for the PATCH project venues.

Key Local Projects

Of the existing and planned facilities in our market area, three are particularly relevant given their overlap in services and vision. These include:

- Paradise Performing Arts Center (PPAC)
- Paradise Senior/Community Center (opening in the spring)
- Museum of Northern California Art in Chico (monca)



Local & Regional Facilities

The Paradise Performing Arts Center

A 765-seat PPAC space currently operated as a bare bones rental venue



Paradise Senior/Community Center

A new facility to replace the former senior center is scheduled to open in May 2025 and be operated by the PRPD. It is set to include: a large room for meetings and smaller performances, including a small stage, smaller break-out rooms, and an industrial kitchen. Parking will be shared with the PPAC.



Museum of Northern California Art

Located in Chico's historic veteran's hold, **monca** announced renovation plans for the building, including: an auditorium with a stage, classrooms, and a catering kitchen. Their aim is to be a community hub for artists and residents of the area, as well as a site for visitors



Other Facility Uses & Users

Categories of Use

On studies like this we are typically looking for five kinds of uses and users for new or improved facilities:

1. Nonprofit or commercial producing organizations wishing to rent space for performances or exhibitions.
2. Nonprofit or commercial arts educators needing dedicated or shared space for their programs.
3. Promoters/empresarios looking for venues in which to present touring live arts or exhibitions.
4. Other local nonprofits or agencies seeking space for community gatherings.
5. Private or commercial groups seeking space for their meetings and special events.

Aligning with Broader Goals

2021 Camp Fire Regional Economic Impact Analysis

3CORE commissioned a study to facilitate the long-term economic redevelopment of the area. The study recommended:

- Ensuring equitable access to financial resources for rebuilding
- Supporting a range of housing options
- Improving damaged infrastructure and identify funding for new infrastructure and services
- Supporting workforce development
- Placemaking initiatives to attract and retain talent

New and/or improved cultural facilities in Paradise respond to the final three strategies



Aligning with Broader Goals

Comprehensive Economic Development Strategy (CEDS) 2022-27

3CORE is also in charge of administering the region's Comprehensive Economic Development Strategy (CEDS). Goals for this CEDS plan focus on economic recovery and catalyzing opportunities to maximize assets. The plan aims to achieve these goals through a number of initiatives. The most relevant to this project are:

- Encourage revitalization to create vibrant and safe downtowns
- Support rebuilding of Town of Paradise downtown
- Implement strategies to enhance resident/visitor presence in retail areas
- Support and share youth-focused programs and initiatives focused on wellness
- Encourage increasing and focusing on the arts as an economic development tourism strategy
- Support a public-private makerspace to work with youth



Aligning with Broader Goals

Observations on Rebuilding

Various agencies and groups in and around the community are recruiting new residents, visitors, and businesses.

But there is no explicit plan by the Town of Paradise's government that suggests the relative importance of these three types of growth. And there are different opinions on growth targets for the community.



Aligning with Broader Goals

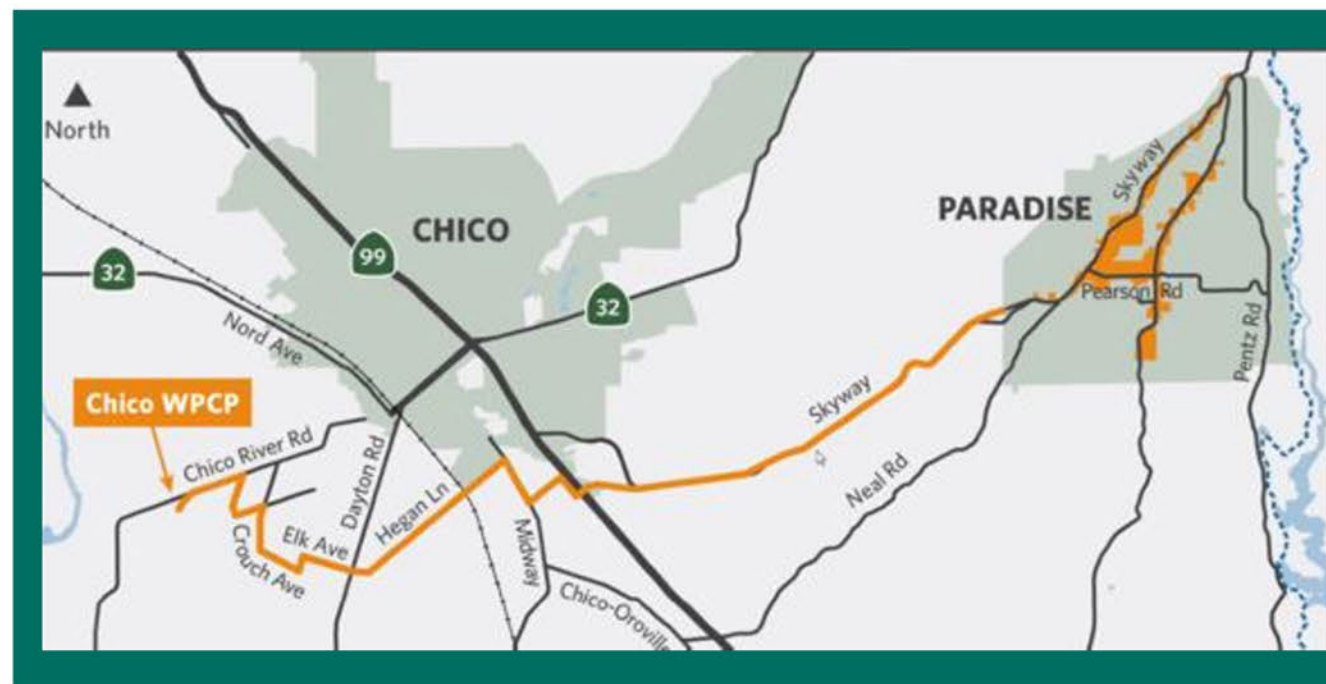
Walkable Downtown Plan

The Town of Paradise has reengaged Urban Design Associates (UDA) to develop plans for a new, walkable downtown. The emerging concept is for a mix of commercial and multi-family units including arts, entertainment, and other cultural facilities. Parking is a major concern on the part of residents.

Sewer Development

~~The sewer project is expected to happen by 2031.~~ It will be critical to Paradise's commercial regrowth and the development of a walkable downtown.

The PPAC and the new Senior/Community Center plan to connect to it. The question for PATCH is how to time the acquisition of sites and the development of facilities with the sewer project.



Conclusions

Insights from the Research

1. As an arts market, Paradise is in a state of transition. Population is returning to the area, but there is a shift to younger families. The two most robust arts organizations in PATCH, the Paradise Art Center and Theatre on the Ridge, are seeing significant demand on the part of audiences and participants.
2. There is also demand for touring arts and entertainment, with regional residents having a relatively high propensity to attend various types of theatre performances and art exhibitions .
3. There is some demand for performance spaces, with groups like Theatre on the Ridge outgrowing current facilities and the Norton Buffalo Foundation having lost their space to the fire. There is also demand for visual arts teaching and exhibition space to support the continuing growth of the Paradise Art Center.
4. The Gold Nugget Museum has purchased and is investing in its own new facilities. Their focus is necessarily on animating and programming these facilities, seeking a sustainable financial model. It is unreasonable to expect them to develop new facilities as a part of the PATCH project.

Conclusions

Insights from the Research

5. Theatre on the Ridge and the Paradise Arts Center are both outgrowing small and sub-standard spaces. And while some spaces were lost to the fire, other spaces are coming online, including the new community center.
6. New arts programs and facilities are recognized as a critical building block for Paradise and the region, particularly as it relates to the creation of a walkable downtown. But there are also opportunities to respond to broader goals around workforce development, tourism, community wellness, and the recruitment of new residents and businesses to the area.
7. At a conceptual level, we are drawn to the possibility of having indigenous cultures represented and shared within the PATCH project. But to this point we have been unsuccessful in bringing representatives of those groups to the planning table.

Recommendations

The Case for PATCH

The PATCH project can and should be approached as more than a cluster of buildings for existing organizations. Instead, we would start with the following principles:

1. Better, new facilities for Theatre on the Ridge and the Paradise Art Center
2. Those facilities should be developed as anchors for the walkable downtown, which should also seek designation (and financial support) as an arts district that then adds public art, additional nonprofit partners, incentives for sympathetic commercial development and connections to the Depot
3. The Norton Buffalo Hall Foundation should evolve from a facility manager to an artistic presenter
4. Advance a more intentional and tailored approach to engaging and soliciting the participation of indigenous partners in these efforts

Next Steps

How to Proceed

Should PATCH decide to advance plans for new facilities, next steps should include:

- Presenting this work to key local stakeholders.
- Preliminary physical planning, including the development of a space program, massing diagrams, consideration of possible sites and a capital budget.
- Business planning that addresses how recommended facilities should be programmed, operated, and financially sustained, also addressing the evolution of the Norton Buffalo Foundation from a facility manager to a presenting organization.
- Forecasts of economic impacts and the role that local government could play in supporting operations both financial and administratively.
- Fundraising, potentially starting with a fundraising feasibility study based on this report, the physical plan (including capital budget) and the business plan (including operating proformas).



SAVE THE DATE

PATCH All-Boards Summit

w/ consultant Duncan Webb

Saturday, Jan 25, 2025
from 9:00 am

Help us reimagine the future of PATCH and
create a vision for a walkable arts and culture
district in Downtown Paradise.

📍 Paradise, CA - Venue TBD

***Paradise Recreation and Park District
2025 STANDING COMMITTEES***

COMMITTEE GUIDELINES

- ❑ Committees meet on an as needed basis and require sufficient time to allow for staff study or research to ensure that the board uses good information, proper context, to allow for good communication and proper input and direction. All Committees are comprised of less than a quorum of the Board.
- ❑ Temporary or ad-hoc Advisory Committees are appointed on an as needed basis and may only meet on items associated with the assigned responsibility. Temporary Committees are formed for a specific purpose and have a short term are temporary. Ad-hoc Advisory Committees will contain less than a quorum of Board members and will advise staff on a specific matter. Any decisions subject to Board action will be considered by the full Board and may be reviewed and recommended through one of the standing committees.
- ❑ It is recommended that one current committee member stay on each standing committee to assure continuity on pending issues.
- ❑ Paradise Recreation and Park District (PRPD) Standing Committees meet the definition of a legislative body as outlined in the California Government Code, commonly known as the Brown Act. Established committees include Personnel, Finance, and Recreation and Park.
- ❑ Under California Government Code §54953, all meetings of a legislative body of a local agency must be open and public with exceptions.
- ❑ Committees convene on an as-needed basis, allowing staff sufficient time to conduct studies or research to support informed decision-making. All committees consist of fewer than a quorum of Board members.
- ❑ Traditionally, at least one current committee member remain on each standing committee to ensure continuity on pending issues.
- ❑ Ad-hoc or Temporary Committees are:
 - Appointed for specific tasks and meet solely on matters within their assigned responsibilities.
 - Formed for short-term purposes, consist of fewer than a quorum of Board members, and provide recommendations to staff. Any decisions requiring Board approval are reviewed by the full Board and may be routed through standing committees for recommendations.

PERSONNEL:

- **Members:** Mary Bellefeuille (Chair), Steve Rodowick
- **Meets:** 3rd Tuesday of each month at 3 p.m.
- **Responsibilities:**
 - *Review and recommend staff salary and wages*
 - *Review general staffing needs*
 - *Review and recommend other personnel matters as needed*
 - *Budget study and review (personnel)*
 - *Meet as needed to observe daily operation*

**Paradise Recreation and Park District
2025 STANDING COMMITTEES**

- Provide Board and Staff Liaison and subjects related thereto.

FINANCE:

- **Members:** Steve Rodowick (Chair), John Stonebraker
- **Meets:** 3rd Thursday of each month at 1 p.m.
- **Responsibilities:**
 - Review and recommend equipment and projects for Fixed Assets
 - Review budget and general finance items as needed
 - Review short- and long-term capital improvement plan
 - Budget study and review (income and expense)
 - Evaluate development and assessment fees as needed
 - Review and amend Marketing Plan as needed

RECREATION AND PARK:

- **Members:** Robert Anderson (Chair), Al McGreehan
- Meets:** Committee meets the 4th Tuesday of each month at 1 p.m.
- **Responsibilities:**
 - Visit facilities and review needs
 - Review Town and County general plan and District Master Plan, as well as each implementation status of parks and plans
 - Review and recommend various facility use agreements as needed
 - Meet with Paradise Unified School District as needed
 - Serve as liaisons to other public agencies
 - Meet as needed on program and facility related items.



TEMPORARY/AD-HOC ADVISORY COMMITTEE ASSIGNMENTS

- **Honey Run Covered Bridge Association Committee** (McGreehan/Bellefeuille + Staff)
Established 10/9/24



COMMUNITY LIAISON ASSIGNMENTS

Organization	Assigned Member(s)
Butte County Forest Advisory Council	Stonebraker
Concow/Yankee Hill	Anderson
County Board of Supervisors	Rodowick/Stonebraker
Golden Feather Union Elementary School District	Anderson
Honey Run Covered Bridge Association (HRCBA)	Bellefeuille/McGreehan
Butte County LAFCO	McGreehan
Paradise Citizen’s Alliance (PCA)	Bellefeuille
Paradise Irrigation District (PID)	Rodowick
Paradise Arts and Cultural Hub (PATCH)	McGreehan/Bellefeuille

***Paradise Recreation and Park District
2025 STANDING COMMITTEES***

Organization	Assigned Member(s)
PUSD Board of Trustees	Rodowick/McGreehan
Strategic Park Planning - Technical Advisory Committee (Buffer Project)	Rodowick/McGreehan-Alternate
Town of Paradise	McGreehan/ Bellefeuille
Upper Ridge Com. Council	Stonebraker

Board Approval: TBD

O:\BOD\BOD_Committees\2025.Standing Committee Assignments_ Approved.doc

DRAFT



2025-2026 Budget Calendar

January 8, 2025

- District Manager Submits Budget Calendar

February 14, 2025

- Supervisors' draft budgets due to District Manager

March 5, 2025

- Supervisors' draft budgets to Manager

March 10 – 28, 2025

- Recreation and Park Committee: Reviews short- and long-term capital improvements.
- Finance Committee: Reviews Rough Draft Budget

April 9, 2025

- Budget (Rough Draft) presented to the PRPD Board of Directors in the Manager's Report.

April 7 - 18, 2025

- Finance Committee: Completes Review of Rough Draft Budget

May 14, 2025

- Present Preliminary FY 2025-26 Budget to the PRPD Board of Directors.
- Adopt preliminary budget
- Set public hearing for adoption of final budget.

June 11, 2025

- Public Hearing
- Adopt final PRPD FY 2025-26 budget

District Report**Meeting Date: January 8, 2025**

DATE: 1/8/2025
 TO: PRPD Board of Directors (BOD)
 FROM: Dan Efseaff, District Manager
 SUBJECT: Monthly District Report

Monthly Report**1. Updates**

- a. PUSD and PRPD – Staff have been meeting with Paradise Unified School District (PUSD) staff regarding use of PUSD properties. These discussions will continue in 2025. Decisions related to those properties will come before both boards when appropriate though currently discussions are still in the early stages.
- b. New Printer – The office has now received and been using the new printer that was approved at the November Board of Directors Meeting. It is already significantly more efficient than the last one and options that are working better.
- c. EPA Community Change Grant – The Environmental Protection Agency (EPA) Community Change Grant administrators notified the District that review, or proposals is ongoing and that further funding awards would be announced within several months, likely mid-2025. The agency noted that they received approximately 2,700 applications, requesting more than \$40 billion in funding, with very limited funding remaining. While there's still a chance for funding, Staff will proceed as if this funding is not available and therefore explore District funding and loans to complete the building at Lakeridge.

2. Administrative and Visitor Services

- a. Nexus Study - District Manager Efseaff met with Blair Aas (SGI) to discuss the impact fees, rebuild statistics, and timeline (12/06/2024). The meeting focused on discussing park development, population projections, and fee calculations for the Paradise Recreation and Park District. Dan and Blair reviewed park projects, population growth estimates for Paradise and Magalia (and sources of information). Key information over the next few months will be to track the fee implementation for the Feather River Park and Recreation District
- b. Rental Fee Update – Staff presented a preliminary updated fee schedule to the Finance Committee in 2024. The committee made recommendations to staff regarding the methodology of the calculations. Staff are reworking the calculations and will bring an updated fee schedule back to the Finance Committee for consideration and direction in 2025.
- c. Strategic Plan Review and Update – Staff is updating the status of strategic plan items and will present a list of completed and upcoming tasks before the end of the Fiscal Year.
- d. Video Access to BOD Meetings – Just a reminder: starting with the first meeting in 2025, remote access for the public is for viewing and listening only; public comments must be made in person at the meeting location or submitted to the Board Clerk before the meeting (1 pm). Remote access and participation were allowed during the COVID pandemic, and while the public may view the live (or recorded) meeting, participation will return to either in person or submitting statements with the BOD Clerk. This change aligns the District with the practices of other agencies and will improve meeting and cost efficiency.

3. Finance

- a. Routine Reports – Balance Sheet (Attachment A), Year to Date (YTD) Profit & Loss Budget vs. Actual (Attachment B), Monthly Profit & Loss (Attachment C), Investment and Reserve (Attachment D), Meeder Investment Report (Attachment E), and California Class Report (Attachment F).
 - i. Grant Revenue was from a Neighbor-to-Neighbor payment.
- b. Impact Fees - For the month of Dec, the District received a total of \$4,673.08 in impact fees.
- c. Investments –

- i. Five Star Bank Interest deposits: Investment Money Market = \$3,286.07 and Grant Money Market = \$740.88.
- ii. Meeder Investment: \$160,181.95
- iii. California Class: \$4,148.78
- iv. Tri Counties Money Market: \$1,566.92

4. Parks

- a. PRPD Pool– The District hopes to have the relining of the pool completed before January, but mother nature has had different plans, so it has been delayed. Ace Pool Plastering does have it prepped and is just waiting for a break in the weather to finish. Maintenance has been taking advantage of the water being drained from the pool to perform other maintenance tasks that are very challenging to do while the pool is in use. These tasks include replacing all the gaskets around the in-pool lighting along with replacing the bulbs. The climbing wall also needed to be lowered, which is allowing maintenance to perform cleaning on it as well. (Figures 1 through 3)
- b. Forty Oaks (Bille Park Property) – Fencing has been installed around the Forty Oaks property. Maintenance wanted to be respectful of the residents whose property is located adjacent to or near the Forty Oaks property, so the fence has been put up in order to keep patrons off neighboring properties. (Figures 4 and 5)
- c. Storm Clean Up – PRPD maintenance has been working diligently to ensure all PRPD facilities have remained safe and accessible during the last few storms. Some residents are not aware that our parks are open 365 days a year and therefore they require maintenance year-round. This means our maintenance staff work Christmas, New Years, Thanksgiving, 4th of July, etc. to make our parks clean and safe. (Figures 6 through 8)
- d. Equipment Maintenance –Every year at this time while most equipment is not being used, which provides the maintenance crew time to perform seasonal maintenance. (Figures 9 through 12)

5. Recreation

- a. Program Fees - At the last meeting, Directors discussed whether program fees should be brought to the BOD for consideration. Staff wanted to refer Directors to Section 34 of the District By-laws that formally establishes the process. Program fees for Paradise Recreation and Park District programs will cover a portion of the total program cost and be under the direction of the District Manager. Fees will vary from one program to another because of variation in personnel, supplies, and facility cost. Recreation Supervisors will establish fees for programs and present them to the District Manager for approval. As mentioned in the meeting, facility fees require BOD approval.
- b. Craft Fair, Santa's Arrival, and Tree Lighting – Saturday, December 7 had a full schedule of holiday events at the Terry Ashe Recreation Center beginning with the holiday craft fair at 9:00am. Twelve crafters purchased booth spaces along with two food vendors who sold their goods throughout the day. The Tiny Tots preschool class performed Christmas carols with 29 children singing to a large crowd outside. Santa Claus arrived promptly at 4:30pm on a fire truck to the children's delight. After a successful meet and greet with Santa, everyone walked down to the gazebo for the annual PRPD tree lighting. Community members enjoyed the hot chocolate and various treats from the food vendors and many stuck around to watch the lighted truck parade into the evening. (Figures 13 and 14)
- c. Elk's Hoop Shoot – The annual Elk's Hoop Shoot was held on Saturday, December 14 at the Paradise Junior High School Gym. The kids that braved the wind and rain were treated to doughnuts from the Paradise Elk's Club and a chance to win a trophy and basketball. Even with increased marketing of the event, the turnout was low due to the bad storm. The Elk's volunteers had a good time and worked alongside PRPD staff to run the event. (Figures 15 and 16)
- d. Ridge Hiking Association (RHA) – This month's hike at Paradise Lake was cancelled due to weather. The RHA planning team is meeting to review the year, and plan for 2025.
- e. Ridge Esports Classic – A partnership with the Boys and Girls Club of the Ridge, the inaugural Esports Classic was held at the Terry Ashe Center on December 14th. The bad storm and marketing challenges combined to provide 5 participants, a low attendance compared to what was expected. Future events will be integrated with Boys and Girls Club newsletters and media posts.
- f. Outdoor Education for All – Rainy weather and end of the year trips wrap up another successful year of this program at PRPD. Proposals and contracts are underway for programming in 2025.

- i. Healing Trauma Through Nature – Mesa Vista School joined staff at the Terry Ashe Center for a day of Esports, table games, and racing remote cars on the track in rooms A and B while Christmas music played.
- g. Elements Program – With a core group of students hailing from the Ridge, Coordinator Kelly Munson reports continuous growth of the program, including the development of social media presence and a call for website retooling in December.
 - i. December saw the club meeting for a Holiday celebration and discussing plans for 2025 as well as a hike on the Feather River Flumes.

6. Outreach

- a. Concow Summer Camps – Recreation Staff met with the Administration at Spring Valley School to discuss the possibility of hosting 6 weeks of adventure programming through a partnership with the Golden Feather School District. The GFSD has funding that will pay for themed camp-like experiences that will be co-hosted with staff from Spring Valley School. This model is an integration of our Healing Trauma Through Nature field trips as well as our Summer Camps. This mutually beneficial relationship is being designed to be a long-term partnership to provide summer programs throughout the District, while satisfying key Strategic Plan Goals(H8).

7. Volunteer Program

- a. Holiday craft fair booth – Volunteer lead booth focused on connecting people, urban greening, and native plant species through the creation of seed balls. Participants were able to make their own seed balls while meeting new people at the booth and learning about native plant species. Shout out to workability volunteers who helped lead the booth. (Figures 17 through 19)
- b. Composting build and skills – Johnson-Su Composting bioreactor build took place at Noble Park. We have found success in using this no-turn, low cost, highly fungal dominate system. As we reduce fuels on trails, landscaping, and invasive plant removal we have composted over 1,800 pounds of wet material at Bille Park, Crain Memorial Park, and Noble Park. The California Conservation Corps (CCC) joined us to help build and fill the new system. Paradise Compost and CCC have been a great support on land stewardship projects like this one and fuel reduction. (Figures 20 through 23)
- c. Noble Tree Care – Annalise lead a couple of volunteers at Noble Park to focus on tree care and finish filling the composting system with organic material. There are 214 trees at Noble that need weeding, cage adjustments, tree tie repairs, and overall health monitoring. Noble workdays will continue through the winter months to ensure the trees are cared for and the composting system is regularly breaking down material. (Figures 24 and 25)
- d. Daffodil planting – PRPD has received daffodil bulbs from Paradise Garden Club to help support the planting efforts in public parks. We will be planting at Crain Memorial Park, Noble Park, Bille Park, and Terry Ashe Recreation Center to start.
- e. Ball Park Blow Out – Fuel reduction project continues at Moore Road Ball Park. This month's focus was on pile burning, invasive plant removal, and black oak pruning. The California Conservation Corps and community volunteers joined us for a day of burning and smores! (Figures 26 and 27)

8. Project Development

- a. Summary - Staff will provide an updated year-end summary of status of new proposals at a future meeting.

9. Upcoming

- a. Agreements - over the next few meetings, agreements with a variety of organizations will be coming before the BOD for review.

Photographs



Figure 1. Maintenance, changing out the gaskets and bulbs on the pool lights.



Figure 2. Maintenance, changing out the gaskets and bulbs on the pool lights.



Figure 3. Maintenance workers lifting the tiles on the pool floor before the lining is redone.



Figure 4. Fencing going up at the Forty Oaks property.



Figure 5. The completed fencing at the Forty Oaks property.



Figure 6. Maintenance working on keeping the parks maintained during the last storm.



Figure 7. Maintenance working on keeping the parks maintained during the last storm.



Figure 8. Maintenance working on keeping the parks maintained during the last storm.



Figure 9. Maintenance workers doing seasonal maintenance on some of the equipment that isn't being used during the winter months..



Figure 10. Maintenance workers doing seasonal maintenance on some of the equipment that isn't being used during the winter months..



Figure 11. Maintenance workers doing seasonal maintenance on some of the equipment that isn't being used during the winter months.



Figure 12. Maintenance workers doing seasonal maintenance on some of the equipment that isn't being used during the winter months.



Figure 13. Tiny Tots getting ready to perform at the annual Christmas Tree lighting.



Figure 14. Families and Friends watching their Tiny Tots perform Christmas songs.



Figure 15. Some of the winners from the 2024 Elk's Hoop Shoot.



Figure 16. Elk Lodge Members who volunteered at the Elk's Hoop Shoot.



Figure 17. Group photo at the holiday craft fair.



Figure 18. Participants making seed balls and learning about native plants.



Figure 19. Volunteers at the see ball booth.



Figure 20. Informal talk about the composting system and benefits of composting.



Figure 21. Dedicated volunteers smiling with the compost,



Figure 22. Wood pallet composting system being put together.

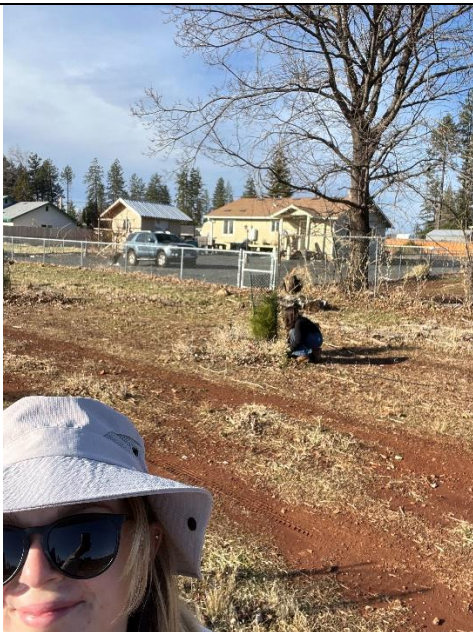


Figure 23. Action shot during tree care.



Figure 24. Alina posing with the trees at Noble Park.



Figure 25. Group photo at the Ball Field Blowout.

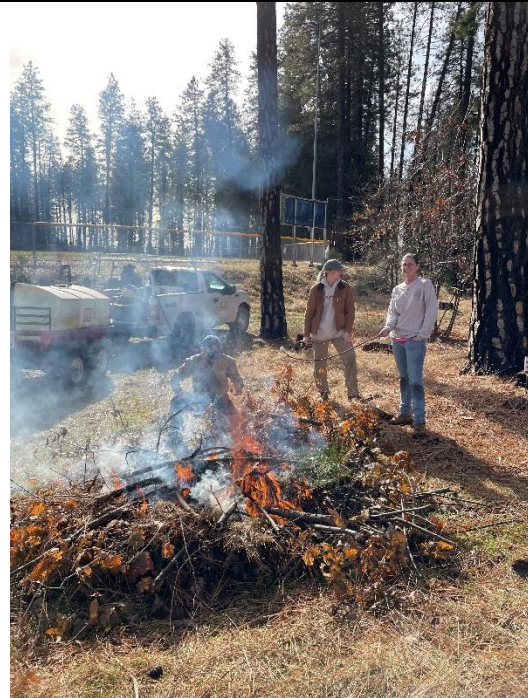


Figure 26. Volunteers getting ready for smores after the Ball Field Blowout.

Attachments:

- A. Balance Sheet
- B. YTD Profit & Loss Budget vs. Actual
- C. Monthly Profit & Loss
- D. Investment and Reserve
- E. Recovery Project for the Fiscal Year
- F. California Class Report

https://paradisepspd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2025/25.0108/2025.0108.BOD.District.Report_24.0618.docx
1/3/2025

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Accrual Basis

PRPD
Balance Sheet
As of December 31, 2024

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1001 · 1 Tri Counties Bank Checking	799,922.85
1002 · Mechanics Bank - Operating	72,476.32
1003 · Five Star Bank - Payroll	35,723.51
1005 · Petty Cash	300.00
1008 · North Valley Community Found	13,154.88
1010 · Treasury Cash - 2510	
1011 · General Operating	-903,425.80
1012 · ACO Reserve	606,700.00
1013 · General Reserve	3,000.00
1014 · Deposits held for others	1,000.00
1010 · Treasury Cash - 2510 - Other	20,000.00
Total 1010 · Treasury Cash - 2510	-272,725.80
1030 · Investments	
1031 · Five Star Bank Money Market	405,657.53
1032 · Five Star Bank Grant M. M.	175,910.80
1033 · Investment Reserves	
1033.01 · CalPERS 115 Trust	7,794.18
1033.02 · Capital Improvement & Acquisit	10,279,554.23
1033.03 · Current Operations	4,852,798.41
1033.04 · Desig Proj/Sp Use/Grant Match	1,035,921.50
1033.05 · Future Operations	19,882,754.93
1033.06 · Technology	157,048.54
1033.07 · Vehicle Fleet & Equipment	805,377.62
Total 1033 · Investment Reserves	37,021,249.41
1034 · US Bank (Meeder Investments)	1,254.60
1035 · Tri Counties Bank	517,768.43
1036 · California Class	4,356.41
Total 1030 · Investments	38,126,197.18
1100 · Designated Treasury Funds	
1112 · Grosso Endowment-2512	54,619.72
1113 · Grosso Scholarship-2513	5,489.54
1114 · Designated Donations-2514	
1114.1 · Parks & Facilities Donations	10,817.21
1114.2 · Recreation Donations	
1114.3 · Scholarship Donations	10,618.93
1114.2 · Recreation Donations - Other	6,454.35
Total 1114.2 · Recreation Donations	17,073.28
1114.4 · General Donations	23,541.25
Total 1114 · Designated Donations-2514	51,431.74
Total 1100 · Designated Treasury Funds	111,541.00
1119 · Impact Fees	
1120 · Sub Div Fees - 2520	9,910.58
1121 · Park Acqui Unincorp - 2521	45,519.55
1122 · Park Dev Unincorp - 2522	154,078.28
1124 · District Fac Unincorp - 2524	58,551.38
1126 · Park Acqui Incorp - 2526	214,135.79
1127 · Park Dev Incorp - 2527	618,343.77
1128 · District Fac Incorp - 2528	648.03
Total 1119 · Impact Fees	1,101,187.38
Total Checking/Savings	39,987,777.32
Other Current Assets	
1310 · Miscellaneous Receivables	-0.02

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Accrual Basis

PRPD
Balance Sheet
As of December 31, 2024

	Dec 31, 24
1500 · FMV Adjustments	
1510 · FMV Adjustment-2510	2.76
1512 · FMV Adjustment-2512	307.34
1513 · FMV Adjustment-2513	31.28
1500 · FMV Adjustments - Other	4,716.38
Total 1500 · FMV Adjustments	5,057.76
Total Other Current Assets	5,057.74
Total Current Assets	39,992,835.06
Fixed Assets	
1710 · Land	1,461,695.91
1715 · Land Development	19,349.00
1720 · Buildings	5,750,913.53
1730 · Furn., Fixtures & Equip (>\$5k)	1,717,158.30
1740 · Vehicles	164,951.27
1798 · Accum Depr - Furn Fixture Equip	-318,381.00
1799 · Accum Depr - Buildings	-4,759,675.77
1800 · Construction in Progress	
1810 · CIP-Planning	
1810.1 · CIP-BSF Park Planning	157,272.27
1810.2 · CIP-Yellowstone Kelly (YK)	19,569.00
1810.3 · CIP-Buffer Study (BRIC)	175,232.70
1810.4 · CIP-OHV Study	5,133.53
Total 1810 · CIP-Planning	357,207.50
1820 · CIP-Acquisition	
1820.1 · Oak & Noble Acquisition (SNC)	33,501.12
1820.2 · Buffer (TNC)	77,664.34
Total 1820 · CIP-Acquisition	111,165.46
1830 · CIP-Development	
1830.1 · CIP-Aquatic Park Lighting	580.01
1830.2 · CIP-State Park Grant (SPPG)	247,485.86
1830.3 · CIP-Per Capita Program (PCP)	40,836.50
Total 1830 · CIP-Development	288,902.37
1840 · CIP-Facility & Park Amenities	
1840.1 · CIP-Paradise Pool Swim Blocks	1,247.17
1840.10 · CIP-GameTime Playground (GT)	4,321.50
1840.4 · CIP-RTGGP Trails Grant	51,441.49
1840.5 · Existing Park Improvements	450,376.63
1840.7 · Recovery Projects	74,653.62
1840.8 · CIP-Rotary Grant (PRF)	14,820.93
1840.9 · CIP-Rural Rec & Tourism (RRT)	150,416.39
Total 1840 · CIP-Facility & Park Amenities	747,277.73
1850 · CIP-Programs	
1850.1 · North Valley Com Found -HTTN	323.04
1850.2 · Elements Grant (CNRA)	109,309.05
1850.3 · Far Northern Grant (FNRC)	19,023.35
1850.4 · Neighbor to Neighbor Grant(NTN)	61,110.98
Total 1850 · CIP-Programs	189,766.42
Total 1800 · Construction in Progress	1,694,319.48
Total Fixed Assets	5,730,330.72
Other Assets	
1900 · PCV Promissory Note	300,322.00
1950 · Deferred Outflow - Pension	369,050.00

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Accrual Basis

PRPD
Balance Sheet
As of December 31, 2024

	Dec 31, 24
Total Other Assets	669,372.00
TOTAL ASSETS	46,392,537.78
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	30,284.64
Total Accounts Payable	30,284.64
Other Current Liabilities	
2100 · Payroll Liabilities	
2120 · Payroll Taxes Payable	4,524.00
2130 · Health Benefits Payable	-22,822.79
2140 · FSA payable	-455.85
2160 · 457 Retirement Payable	1,682.69
2170 · CalPers Payable	54,341.11
2180 · Garnishments payable	-2.50
2190 · Accrued Leave Payable	
2192 · Sick leave payable	17,166.56
2193 · Vacation leave payable	44,205.95
Total 2190 · Accrued Leave Payable	61,372.51
Total 2100 · Payroll Liabilities	98,639.17
2300 · Deposits - refundable	1,000.00
2400 · Deferred Revenue	
2430 · Deferred Inflow - Pension	18,586.00
2440 · Deferred CIP Revenue	200,000.00
Total 2400 · Deferred Revenue	218,586.00
Total Other Current Liabilities	318,225.17
Total Current Liabilities	348,509.81
Long Term Liabilities	
2700 · FEMA Community Disaster Loan	60,454.95
2805 · CalPers Pension Liability	542,157.00
2806 · OPEB Liability	68,674.00
Total Long Term Liabilities	671,285.95
Total Liabilities	1,019,795.76
Equity	
2030 · Designated for Petty Cash	300.00
3000 · General Fund Balances-2510	
3010 · General Fund Available	291,149.99
3020 · Imprest Cash Reserve	300.00
3030 · General Reserve	3,000.00
3050 · Designated Captial Outlay	606,700.00
Total 3000 · General Fund Balances-2510	901,149.99
3200 · Designated Fund Balances	
3212 · Grosso Endowment-2512	54,619.72
3213 · Grosso Scholarship-2513	5,489.54
3214 · Donations - 2514	77,722.50
3220 · Impact Fees	886,393.39
Total 3200 · Designated Fund Balances	1,024,225.15
3280 · Invest. in General Fixed Assets	3,188,395.18
3900 · Retained Earnings	41,063,246.78
3999 · Opening Balance Equity	-354,580.80
Net Income	-449,994.28

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Accrual Basis

PRPD
Balance Sheet
As of December 31, 2024

	Dec 31, 24
Total Equity	45,372,742.02
TOTAL LIABILITIES & EQUITY	46,392,537.78

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Accrual Basis

PRPD
Profit & Loss Budget vs. Actual
 July through December 2024

	Jul - Dec 24	Budget	\$ Over Budget	% of B...
Ordinary Income/Expense				
Income				
4100 · Tax Revenue	59,638.45	1,186,000.00	-1,126,361.55	5.0%
4200 · Impact Fee revenue	30,551.56	90,000.00	-59,448.44	33.9%
4300 · Program Income	121,775.15	276,000.00	-154,224.85	44.1%
4350 · Concession & Merchandise sales	180.00	1,600.00	-1,420.00	11.3%
4400 · Donation & Fundraising Income	12,573.47	60,000.00	-47,426.53	21.0%
4500 · Grant Income	264,649.89	1,350,000.00	-1,085,350.11	19.6%
4600 · Other Revenue	41,312.88	500,000.00	-458,687.12	8.3%
4900 · Interest Income	797,521.19	1,110,200.00	-312,678.81	71.8%
Total Income	1,328,202.59	4,573,800.00	-3,245,597.41	29.0%
Gross Profit	1,328,202.59	4,573,800.00	-3,245,597.41	29.0%
Expense				
5000 · Payroll Expenses				
5010 · Wages & Salaries	892,515.67	2,219,700.00	-1,327,184.33	40.2%
5020 · Employer Taxes	69,851.19	117,800.00	-47,948.81	59.3%
5030 · Employee Benefits				
5030.1 · Retired Health Premium Employer	8,340.90			
5030.2 · Admin Fee for Active	139.58			
5030.3 · Admin Fee for Retired	56.42			
5030 · Employee Benefits - Other	173,442.53	560,000.00	-386,557.47	31.0%
Total 5030 · Employee Benefits	181,979.43	560,000.00	-378,020.57	32.5%
5040 · Workers Comp Expense	102,210.00	110,000.00	-7,790.00	92.9%
5060 · Other Personnel Costs	5,633.54	15,500.00	-9,866.46	36.3%
Total 5000 · Payroll Expenses	1,252,189.83	3,023,000.00	-1,770,810.17	41.4%
5100 · Program Expenses				
5110 · Concession & Merchandise Exp.	183.41	3,000.00	-2,816.59	6.1%
5120 · Program Contract Labor	4,592.50	124,000.00	-119,407.50	3.7%
5130 · Program Supplies	9,464.38	51,200.00	-41,735.62	18.5%
Total 5100 · Program Expenses	14,240.29	178,200.00	-163,959.71	8.0%
5140 · Fundraising Expense	0.00	2,000.00	-2,000.00	0.0%
5200 · Advertising & Promotion	646.17	17,500.00	-16,853.83	3.7%
5220 · Bank & Merchant Fees	2,117.36	6,300.00	-4,182.64	33.6%
5230 · Contributions to Others	6,334.00	25,000.00	-18,666.00	25.3%
5240 · Copying & Printing	7,446.72	20,000.00	-12,553.28	37.2%
5260 · Dues, Mbrshps, Subscr, & Pubs	23,188.57	40,000.00	-16,811.43	58.0%
5270 · Education, Training & Staff Dev	1,234.80	6,700.00	-5,465.20	18.4%
5280 · Equip., Tools & Furn (<\$5k)				
5282 · Office ET&F	1,987.49	9,000.00	-7,012.51	22.1%
5284 · Program ET&F	0.00	8,400.00	-8,400.00	0.0%
5286 · Small Tools & Equipment	6,242.13	18,600.00	-12,357.87	33.6%
Total 5280 · Equip., Tools & Furn (<\$5k)	8,229.62	36,000.00	-27,770.38	22.9%
5290 · Equipment Rental	6,252.06	30,000.00	-23,747.94	20.8%
5300 · Insurance	160,119.88	160,600.00	-480.12	99.7%
5310 · Interest Expense	138.70	200.00	-61.30	69.4%
5320 · Miscellaneous Expense	0.00	300.00	-300.00	0.0%
5330 · Professional & Outside services				
5332 · Accounting	3,994.41	44,000.00	-40,005.59	9.1%
5334 · Legal	4,792.50	11,000.00	-6,207.50	43.6%
5336 · Engineering	256.91	300,000.00	-299,743.09	0.1%
5338 · Other Prof. & Outside Labor	89,853.55	362,000.00	-272,146.45	24.8%
Total 5330 · Professional & Outside services	98,897.37	717,000.00	-618,102.63	13.8%
5340 · Postage & Delivery	457.56	1,500.00	-1,042.44	30.5%
5350 · Rent-Facility use fees	9,166.50	15,000.00	-5,833.50	61.1%
5360 · Repair & Maintenance				
5361 · Building R&M	813.17	7,000.00	-6,186.83	11.6%

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Accrual Basis

PRPD
Profit & Loss Budget vs. Actual
July through December 2024

	Jul - Dec 24	Budget	\$ Over Budget	% of B...
5362 · Equipment R&M	4,260.10	18,000.00	-13,739.90	23.7%
5363 · General R&M	4,506.16	7,000.00	-2,493.84	64.4%
5364 · Grounds R&M	10,839.77	65,000.00	-54,160.23	16.7%
5365 · Pool R&M	30,048.74	60,000.00	-29,951.26	50.1%
5366 · Vehicle R&M	4,778.36	18,000.00	-13,221.64	26.5%
5367 · Janitorial	5,390.91	18,000.00	-12,609.09	29.9%
5368 · Security	3,240.63	4,000.00	-759.37	81.0%
5369 · Vandalism	158.46	2,000.00	-1,841.54	7.9%
Total 5360 · Repair & Maintenance	64,036.30	199,000.00	-134,963.70	32.2%
5370 · Supplies - Consumable				
5372 · Office Supplies	4,958.60	21,000.00	-16,041.40	23.6%
5374 · Safety & staff supplies	2,332.31	12,000.00	-9,667.69	19.4%
Total 5370 · Supplies - Consumable	7,290.91	33,000.00	-25,709.09	22.1%
5380 · Taxes, Lic., Notices & Permits	6,677.89	34,000.00	-27,322.11	19.6%
5390 · Telephone & Internet	15,094.57	24,000.00	-8,905.43	62.9%
5400 · Transportation, Meals & Travel				
5402 · Air, Lodging & Other Travel	1,215.41	9,000.00	-7,784.59	13.5%
5404 · Fuel	13,520.57	44,000.00	-30,479.43	30.7%
5406 · Meals	4,205.72	11,000.00	-6,794.28	38.2%
5408 · Mileage & Auto Allowance	178.04	1,000.00	-821.96	17.8%
Total 5400 · Transportation, Meals & Travel	19,119.74	65,000.00	-45,880.26	29.4%
5410 · Utilities				
5412 · Electric & Gas	50,296.29	95,000.00	-44,703.71	52.9%
5414 · Water	14,355.95	30,000.00	-15,644.05	47.9%
5416 · Garbage	10,755.05	25,000.00	-14,244.95	43.0%
Total 5410 · Utilities	75,407.29	150,000.00	-74,592.71	50.3%
Total Expense	1,778,286.13	4,784,300.00	-3,006,013.87	37.2%
Net Ordinary Income	-450,083.54	-210,500.00	-239,583.54	213.8%
Other Income/Expense				
Other Expense				
9999 · Misc. Expense	-89.26			
Total Other Expense	-89.26			
Net Other Income	89.26			
Net Income	-449,994.28	-210,500.00	-239,494.28	213.8%

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Accrual Basis

PRPD
Profit & Loss
December 2024

	Dec 24
Ordinary Income/Expense	
Income	
4200 · Impact Fee revenue	4,673.08
4300 · Program Income	21,598.71
4400 · Donation & Fundraising Income	12,046.00
4500 · Grant Income	46,686.80
4600 · Other Revenue	2,357.55
4900 · Interest Income	168,358.62
Total Income	255,720.76
Gross Profit	255,720.76
Expense	
5000 · Payroll Expenses	
5010 · Wages & Salaries	129,996.10
5020 · Employer Taxes	10,239.10
5030 · Employee Benefits	
5030.1 · Retired Health Premium Employer	1,390.15
5030.2 · Admin Fee for Active	22.04
5030.3 · Admin Fee for Retired	8.91
5030 · Employee Benefits - Other	24,166.71
Total 5030 · Employee Benefits	25,587.81
5040 · Workers Comp Expense	34,070.00
5060 · Other Personnel Costs	253.00
Total 5000 · Payroll Expenses	200,146.01
5100 · Program Expenses	
5120 · Program Contract Labor	800.00
5130 · Program Supplies	1,265.18
Total 5100 · Program Expenses	2,065.18
5200 · Advertising & Promotion	86.17
5260 · Dues, Mbrshps, Subscr, & Pubs	2,501.74
5280 · Equip., Tools & Furn (<\$5k)	
5282 · Office ET&F	422.34
5286 · Small Tools & Equipment	50.84
Total 5280 · Equip., Tools & Furn (<\$5k)	473.18
5290 · Equipment Rental	445.26
5300 · Insurance	80,062.00
5310 · Interest Expense	11.07
5330 · Professional & Outside services	
5338 · Other Prof. & Outside Labor	18,064.93
Total 5330 · Professional & Outside services	18,064.93
5340 · Postage & Delivery	35.43
5350 · Rent-Facility use fees	300.00
5360 · Repair & Maintenance	
5361 · Building R&M	118.34
5362 · Equipment R&M	559.08
5363 · General R&M	3,695.71
5364 · Grounds R&M	1,361.03
5365 · Pool R&M	1,451.97
5366 · Vehicle R&M	1,486.73
5367 · Janitorial	1,137.41
5368 · Security	2,626.74
Total 5360 · Repair & Maintenance	12,437.01
5370 · Supplies - Consumable	
5372 · Office Supplies	704.50
5374 · Safety & staff supplies	334.05
	334.05

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Accrual Basis

PRPD
Profit & Loss
December 2024

	Dec 24
Total 5370 · Supplies - Consumable	1,038.55
5380 · Taxes, Lic., Notices & Permits	280.00
5390 · Telephone & Internet	3,637.21
5400 · Transportation, Meals & Travel	
5402 · Air, Lodging & Other Travel	579.72
5404 · Fuel	534.97
5406 · Meals	242.26
	1,356.95
Total 5400 · Transportation, Meals & Travel	1,356.95
5410 · Utilities	
5412 · Electric & Gas	7,734.04
5414 · Water	4,649.97
5416 · Garbage	1,460.84
	13,844.85
Total 5410 · Utilities	13,844.85
Total Expense	336,785.54
Net Ordinary Income	-81,064.78
Other Income/Expense	
Other Expense	
9999 · Misc. Expense	0.00
	0.00
Total Other Expense	0.00
Net Other Income	0.00
Net Income	-81,064.78

**Paradise Recreation & Park District
Investment & Reserves Report
30-Nov-24**

Summary						Annual
Reserve Funds	Maximum Target	6/30/2024 Balance	FY 2024-2025 Allocated	FY 2024-2025 Interest	11/30/2024 Balance	Funding Goal
CalPERS 115 Trust	500,000	5,509.41	0.00	2,277.48	7,786.89	30,000
Capital Improvement & Acquisition	25,000,000	10,091,330.12	0.00	187,604.06	10,278,934.18	100,000
Current Operations	8,000,000	6,017,411.97	-1,297,805.00	132,757.38	4,852,364.35	50,000
Designated Project/Special Use/Grant Matching	1,500,000	1,019,544.20	0.00	16,323.07	1,035,867.27	50,000
Future Operations	25,000,000	19,513,605.13	0.00	367,934.28	19,881,539.41	100,000
Technology	150,000	154,108.83	0.00	2,930.04	157,038.87	5,000
Vehicle Fleet & Equipment	1,000,000	790,544.20	0.00	14,784.56	805,328.76	75,000
Total Reserves Funds	61,150,000	37,592,053.86	-1,297,805.00	724,610.85	37,018,859.71	410,000

★ Correcting Beginning balance to match QuickBooks.

Detail		FY 2024 - 2025
Reserve Accounts	11/30/2024	Interest Earned
CalPERS 115 Trust	7,786.89	31.35
Capital Improvement & Acquisition	10,278,934.18	41,389.46
Current Operations	4,852,364.35	19,538.67
Designated Project/Special Use/Grant Matching	1,035,867.27	4,171.05
Future Operations	19,881,539.41	80,055.60
Technology	157,038.87	632.34
Vehicle Fleet & Equipment	805,328.76	3,242.76
General Operating	4,548,301.46	18,555.56
Sub-Total Reserve Accounts	41,627,070.17	167,616.80
Total Reserve Accounts	37,720,759.73	

Five Star	Beginning Balance	Change	Interest Earned	Ending Balance
Grant Money Market Account	206,169.92	(31,000.00)	740.88	175,910.80
Five Star Investment Money Market	861,349.58	0.00	3,286.07	864,635.65
Payroll Interest Checking	6,676.80	(6,068.26)	0.94	609.48
Total Five Star	1,074,196.30	(37,068.26)	4,027.89	1,041,155.93

Mechanics	Deposits	Checks/Fees
Checking (as of Nov 30, 2024)	72,392.21	79.19
Total	-	72,313.02

Tri Counties	Deposits	Checks/Fees
Money Market (as of Nov 30, 2024)	517,768.43	0.00
Checking	640,741.37	355.90
Total	1,158,509.80	355.90

Total in interest earning accounts	39,281,251.01	169,925.54
Other Investment Income		0.00
Total		169,925.54

Paradise Recreation & Park District's (District) Investment Policy describes the District's commitment to managing risk by selecting investment products based on safety, liquidity and yield. Per California Government Code Section 53600 et. seq., specifically section 53646 and section 53607, this investment report details all investment-related activity in the current period. District investable funds are currently invested in Five Star Bank which meets those standards. That being said, the District's Investment Policy remains a prudent investment course, and is in compliance with the "Prudent Investor's Policy" designed to protect public funds.

Paradise Recreation & Park District - Operating Account

PORTFOLIO SUMMARY

As of November 30, 2024



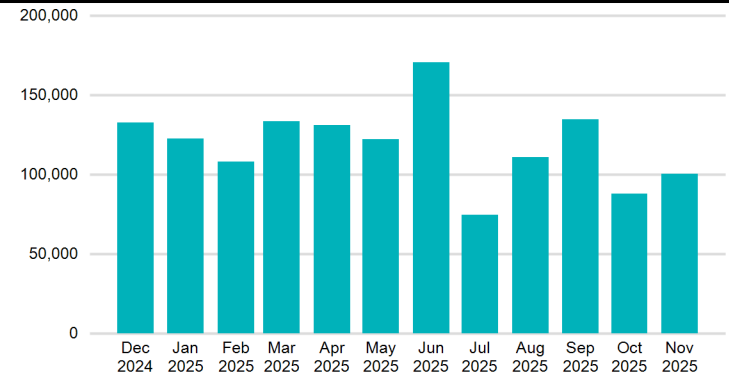
MONTHLY RECONCILIATION

Beginning Book Value	34,934,571.59
Contributions	
Withdrawals	
Prior Month Management Fees	(2,033.21)
Prior Month Custodian Fees	(226.48)
Realized Gains/Losses	97,841.67
Purchased Interest	(1,448.78)
Gross Interest Earnings	66,048.75
Ending Book Value	35,094,753.54

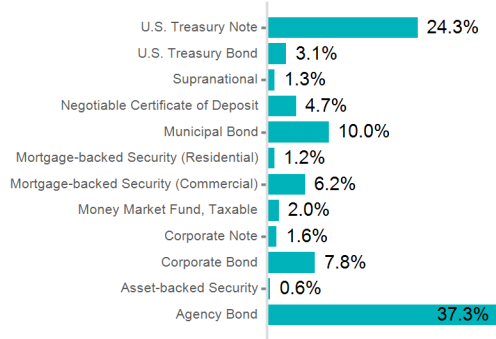
PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	4.52%
Portfolio Effective Duration	2.20 yrs
Weighted Average Maturity	2.42 yrs
Weighted Average Life	2.62 yrs

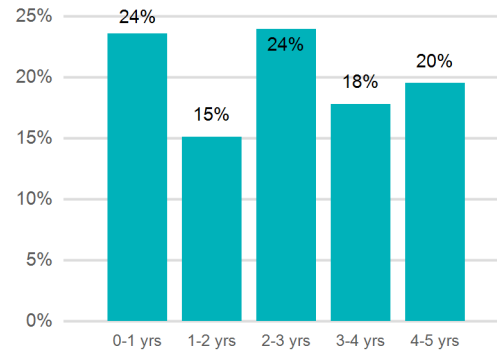
PROJECTED MONTHLY INCOME SCHEDULE



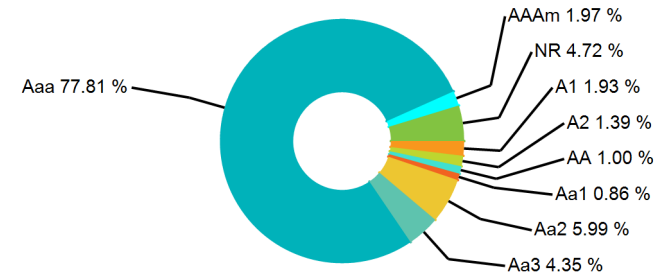
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY





Summary Statement

December 31, 2024

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Investor ID: CA-01-0077

0000073-0000300 PDF 730830

Paradise Recreation & Park District
6626 Skyway
Paradise, CA 95969

California CLASS

California CLASS

Average Monthly Yield: 4.6385%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0077-0001	CC Reserve Fund	1,056,133.69	0.00	0.00	4,148.78	54,198.84	1,056,267.52	1,060,282.47
TOTAL		1,056,133.69	0.00	0.00	4,148.78	54,198.84	1,056,267.52	1,060,282.47