

Paradise Recreation and Park District  
**Board of Directors Regular Meeting**  
Terry Ashe Recreation Center  
December 13, 2023

MINUTES

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**1. CALL TO ORDER:**

Board Chairperson Steve Rodowick called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:00 p.m.

**1.1 PLEDGE OF ALLEGIANCE:**

Chairperson Rodowick led the Pledge of Allegiance.

**1.2 ROLL CALL:**

Present: Steve Rodowick (Chairperson), Robert Anderson (Vice- Chairperson), Mary Bellefeuille (Secretary), Al McGreehan (Director), Jen Goodlin (Director).

**PRPD STAFF:**

Present: Dan Efseaff (District Manager), Kristi Sweeny (Assistant District Manager), Jeff Dailey (Recreation Supervisor), Scott Amick (Recreation Supervisor), Caroline Maddrix (Recreation Leader I), Sunny Quigley (Administrative Assistant II), Sarah Hoffman (Board Clerk)

Present via zoom: None

**1.3 WELCOME GUESTS:**

Chairperson Rodowick welcomed guests.

Present: Monica Nolan, Heidi Elick, Melissa Crick, Kelly Munson

Present via teleconference: John Stonebraker

**1.4. SPECIAL PRESENTATION:**

**Monica Nolan (Paradise Ridge Chamber of Commerce) - Outreach Survey results**

Mrs. Nolan briefly went through the results of the survey that the town of Paradise put out to the public. The Board and staff then took turns asking Ms. Nolan questions about the survey, the Chamber calendar, PRPD and Chamber collaboration, and the new website that the Chamber is launching. Ms. Nolan provided feedback.

Chairperson Rodowick then requested any questions from the public and then the the Board. There were none.

**Caroline Maddrix- (Paradise Recreation and Park District) - Integrating the Paradise High Interact (Future Rotarians) with PRPD.**

Ms. Maddrix went through a PowerPoint and informed those present how she became part of the PRPD staff. She then talked about the work she does with Sophia and the volunteer program and what she would like to do in the next year. The Board then took turns thanking her for the work and presentation.

Chairperson Rodowick then asked for any questions from the public and then the Board. There were none.

**2. PUBLIC COMMENT:**

Chairperson Rodowick asked for public comment. There were no public comments.

**3. CONSENT AGENDA:**

**3.1. Board Minutes:**

- A. Regular Meeting of October 11, 2023
- B. Special Meeting of October 30, 2023
- C. Regular Meeting of November 8, 2023

**3.2. Payment of Bills/Disbursements (Warrants and Checks Report)**

**Check #056279 – 056456 and ACHs**

**3.3. Information Items (Acceptance only): Safety Committee Meeting of November 14, 2023**

Chairperson Rodowick asked if there were any items that needed to be pulled for discussion. There were none.

Chairperson Rodowick then asked for a motion for the Consent Agenda

**MOTION:** Approve Consent Agenda **MADE BY:** Bellefeuille. **SECOND:** Anderson. **Roll Call Vote:** **AYES:** 5 (Rodowick, Anderson, Bellefeuille, McGreehan, and Goodlin.). **NOES:** 0. **ABSENT:** 0.

**4. COMMITTEE REPORTS:**

**4.1. Recreation and Park Committee Meeting of November 28, 2023. – The Committee met to discuss potential Flexible Spending Account (FSA) providers.**

Secretary Bellefeuille and Chairperson Rodowick gave a brief report on the committee meeting regarding the Concow School Site Morrison Report.

Chairperson Rodowick then asked if there were any questions from the public. There were none. He then asked if there were any further questions from the Board. There were none.

Chairperson Rodowick asked to move item 6.1 to before Old Business with the concurrence of the Board. The Board concurred.

**6.1. Agreement with Kelly Munson. – Kelly Munson was sent to PRPD through Anne Stephans to provide additional support for the ELEMENTS Grant. *Recommendation: Authorize the District Manager to complete the agreement.***

District Manager Efseaff briefly reviewed the agreement and District needs.

Board Clerk Hoffman noted some additions to the agreement. Recreation Supervisor Amick then came up to give a brief refresher to the Board on the ELEMENTS program and what Ms. Munson would bring to the program and reported on the grant having an extension.

The Board commented on the terms of the agreement and provisions for extension. Dan provided feedback.

Ms. Munson provided a brief report on her professional experience and experience living on the ridge.

There was then a brief conversation between the Board and Ms. Munson. Board members stated satisfaction with the item.

Chairperson Rodowick then requested questions from the public and then any further questions from the Board. There were none.

**MOTION:** Authorize the District Manager to complete the agreement with the suggested corrections. **MADE BY:** McGreehan. **SECOND:** Goodlin. **Roll Call Vote: AYES:** 5 (Rodowick, Anderson, Bellefeuille, McGreehan, and Goodlin.). **NOES:** 0. **ABSENT:** 0.

## **5. OLD BUSINESS:**

**5.1. Paradise Community Center Update- Representatives from the Paradise Community Center will provide an update on recent progress on the rebuilding of the Center. Staff wanted to provide BOD members with an opportunity to ask questions about the process and understand the changes from the August 2022 Feasibility Study. The Board approved a follow-up MOU at the August 9, 2023, Board Meeting. *(Information Only)***

District Manager Efseaff tabled this item as PCC representatives could not attend and stated it would be added to a future Board of Directors meeting agenda.

**5.2 2023-2024 Ice Rink Update. – Staff will provide an update on the 2023-24 Ice Rink. *(Information Only)***

District Manager Efseaff introduced the item and then invited Assistant District Manager Sweeney up for give a verbal update on the Ice Rink.

Assistant District Manager Sweeney updated the Board on how the ice rink has been going and some of the negative and positives of the season. She informed the Board of some of the beginning difficulties associated with the equipment.

Recreation Supervisors Dailey and Amick then gave information on some of the events and field trips that have taken place at the ice rink. They also gave input on the ice rink staff and the backlash they have received.

There was then a lengthy discussion between the Board and staff members. Board members recommended that this item should have its own special meeting. District Manager Efseaff agreed.

Chairperson Rodowick then asked if there were any public comments. Citizen Stonebraker made a comment on the ice rink.

Chairperson Rodowick asked if there were any more public comments or comments from the Board. There were none.

The meeting went into break at 7:57. The meeting resumed at 8:06.

## **6. NEW BUISNESS**

### **6.2. FY 2024-25 Budget Calendar. – Staff will provide an update on the 24-25 Budget Calendar. (Information Only)**

Board Clerk Hoffman briefly went over the calendar and the change in dates.

Director McGreehan noted an error on one of the dates. Board Clerk Hoffman made note of the error.

Chairperson Rodowick then asked if there were any questions from the public or the Board. There were none.

### **6.3. 2024 Election of Officers. – The PRPD Board of Directors will elect a Chairperson, Vice Chairperson, and Secretary to serve in the 2024 calendar year *Recommendation: Elect officers to serve on the PRPD Board of Directors for the 2024 calendar year.***

#### **Chairperson**

Board Clerk Hoffman opened nominations for the 2024 Board Chairperson. Director McGreehan nominated Vice-Chairperson Anderson for Board Chairperson. There were no other nominations. Chairperson Rodowick asked for a motion to close the nominations.

**MOTION:** Close nominations for the 2024 Board Chairperson **MADE BY:** McGreehan. **SECOND:** Bellefeuille **Roll Call Vote: AYES:** 5 (Rodowick, Bellefeuille, McGreehan, and Goodlin.). **NOES:** 0. **ABSENT:** 0

Board Clerk Hoffman proceeded with a Roll Call Vote on the nomination of Robert Anderson for Board Chairperson for the 2024 calendar year. The motion carried with 4 ayes, 0 nay, and 1 abstention.

**ROLL CALL VOTE:**

Chairperson Rodowick, aye; Vice-Chairperson Anderson, abstain; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

**Vice- Chairperson**

Chairperson Rodowick opened nominations for the 2024 Board Vice- Chairperson. Director McGreehan nominated Jen Goodlin for Vice-Chairperson. There were no other nominations. Chairperson Rodowick asked for a motion to close the nominations.

**MOTION:** Close nominations for the 2024 Board Vice- Chairperson **MADE BY:** Bellefeuille **SECOND:** McGreehan **Roll Call Vote: AYES:** 5 (Rodowick, Anderson, Bellefeuille, McGreehan, and Goodlin.). **NOES:** 0. **ABSENT:** 0.

Board Clerk Hoffman proceeded with a Roll Call Vote on the nomination of Jen Goodlin for Board Vice-Chairperson for the 2024 calendar year. The motion carried with 4 ayes, 0 nay, and 1 abstention.

**ROLL CALL VOTE:**

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, abstain.

**Secretary**

Chairperson Rodowick opened nominations for the 2024 Board Secretary. Secretary Bellefeuille nominated Steve Rodowick. Director McGreehan nominated Mary Bellefeuille to continue as the Board Secretary. There we no other nominations. Chairperson Rodowick asked for a motion to close the nominations.

**MOTION:** Close nominations for the 2024 Board Secretary **MADE BY:** Rodowick. **SECOND:** McGreehan **Roll Call Vote: AYES:** 5 (Rodowick, Anderson, Bellefeuille, McGreehan, and Goodlin.). **NOES:** 0. **ABSENT:** 0.

Board Clerk Hoffman proceeded with a Roll Call Vote on the nomination of Steve Rodowick for Board Secretary for the 2024 calendar year. The motion carried with 3 ayes, 1 nay, and 1 abstention.

**ROLL CALL VOTE:**

Chairperson Rodowick, nay; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, abstain; Director Goodlin, aye.

**7. REPORTS:**

**7.1 District Report:**

District Manager Efseaff went through some updates within the finance department in the absence of the District Accountant.

Recreation Supervisors Dailey and Amick then both gave info on some of the activities that happened since the last meeting.

Assistant District Manager Sweeney then went through the list of grants the District currently has and where they are financially. Board members took turns asking Assistant District Manager Sweeney questions on the list of grants and recommend that the list gets taken to the Finance Committee a few times a year.

Chairperson Rodowick then asked if there were any questions from the public or the Board. There were none.

#### 7.2 Board Liaison Reports:

- Director McGreehan- Stated he went to the Christmas Tree lighting on December 2<sup>nd</sup>, attended the Wildfire Safety Summit on December 6<sup>th</sup>, and attended a Butte LAFCO meeting on December 7<sup>th</sup>.
- Director Goodlin- Gave a brief update on the 5 Year Anniversary project that is putting together and how they received a \$50,000 grant from Teen Mobile.
- Chairperson Rodowick- Stated that PASH received 2 bids for expanding the animal shelter but they were way above budget so they were rejected and there will be a rebid. He also stated that Paradise Lake is 3ft. from the top of the dam.

#### 8. BOARD COMMENT:

Secretary Bellefeuille gave kudos to the pet memorial and asked if staff could make a reel of the ice-skating rink being used. Director McGreehan thanked staff for a wonderful year.

#### 10. ADJOURNMENT:

Chairperson Rodowick adjourned the meeting at 9:00 p.m. until the next Regular Board meeting, scheduled for January 10, 2024, at 6:00 p.m. at the Terry Ashe Recreation Center,

  
Robert Anderson, Chairperson

  
Steve Rodowick, Secretary