



**Paradise Recreation and Park District
Board of Directors - Regular Meeting**
Terry Ashe Recreation Center, Room B
Wednesday, May 10, 2023, 6:00 pm

Members of the public may submit comments prior to the meeting via email to BODclerk@paradisepspd.com before 1:00 p.m. on the day of the meeting or they may comment on Agenda items on during the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard. The public may access this meeting remotely:
Web Access: <https://us02web.zoom.us/j/84518561101?pwd=TXRZdUNPTk5MNFM1SWdvdzlmZENUQT09>
Telephone Access: **Dial:** +1 669 900 9128. **Meeting ID:** 845 1856 1101 **Password:** 6626

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests:
- 1.4. Special Presentations: Jeffery Land (Division of Oppenheimer & Co. Inc, Executive Director)

2. PUBLIC COMMENT

3. CONSENT AGENDA

- 3.1. Board Minutes: Regular Meeting of April 12, 2023
- 3.2. Payment of Bills/Disbursements (Warrants and Checks Report)
Check #055336 – 055433 and ACH payments

4. COMMITTEE REPORTS

- 4.1. Personnel Committee Meeting of April 18, 2023. – To discuss Rule 20 (paid time off) and met in a Closed Session to discuss Government Code 54957(b)(1), District Manager Evaluation and Employment Agreement and Government Code 54957.6, Employee Salary and Wage Negotiations.
- 4.2. Finance Committee Meeting of April 20, 2023. – The committee met to discuss the 2023-2024 Draft Budget.

5. OLD BUSINESS

- 5.1. 2023- 2024 Ice Rink Considerations - Review Options– The Paradise Ice Rink has been an iconic recreational activity for nine seasons since 2012. While sponsorship has been up for the last few years, the net loss associated with the program continues to be a significant concern. Staff sought out synthetic and real ice rink quotes to keep the Paradise tradition alive. Staff seek direction on the options presented based on current information. **Recommendation:** *Provide direction toward the purchase of a synthetic Ice Rink (Alternative 4) with the selection based on multiple criteria as outlined in the report.*
- 5.2. Authorization of Real Estate Donation and Sale of 1966 Mountain View Drive, Paradise (McNally - Benoit Family Trust) – In October 2022, the BOD approved a Real Estate Sale and Donation Agreement for 1966 Mountain View Drive (35.45 acres, Unincorporated Butte County, APN: 053-280-008). Since that time, Staff have completed due diligence tasks associated with this agreement and recommend use of the District's Capital Improvement and Acquisition Fund to complete the transaction. As outlined in the agreement, the unincorporated property (valued at \$200,000) will be sold for \$100,000 with the balance donated from the McNally-Benoit Family Trust (Landowner). **Recommendation:** *Authorize funding from District Reserves to complete the acquisition of the property with the condition of completing investigation and potentially a clean-up plan with the Landowner before the transaction closes.*

6. **NEW BUSINESS**

- 6.1. Chocolate Fest Rental Rate. – Staff requests Board action to consider a deviation of fees from the established policy and fee schedule due to the unusual combination of a Non-Profit group / event that has sales and charges a ticket price, while donating funds to other community-based organizations on the Ridge. **Recommendation:** *Approve the recommended reservation rate and direct staff to work with applicant for a 2-year rental agreement for BOD consideration at a later date.*
- 6.2. Request for Qualifications/Request for Proposals for District Legal Services. – After long service to the District, our attorney Jeff Carter (Counsel) will be retiring. Staff recommends BOD review of the suggested process and suggestions for criteria. Staff presents an early draft Request for Proposal (RFP). The RFP has been sent to Counsel for review. **Recommendation:** *Authorize staff to solicit the RFP.*

7. **REPORT**

- 7.1. District Report
- 7.2. Board Liaison Report

8. **CLOSED SESSION**

The Board will meet in Closed Session pursuant to California Government Code:

- 8.1. 54956.8, to discuss Real Estate Negotiations within District Boundaries.
- 8.2. 54957.6, Employee Salary and Wage Negotiations.
- 8.3. 54957(b)(1), Public Employee Performance Evaluation- District Manager Evaluation and Employment Agreement.

9. **BOARD COMMENT**

10. **ADJOURNMENT**

Adjourn to the next regular meeting on 6/14/2023 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradisepspd.com at least 48 hours in advance of the meeting.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

004939

Paradise Recreation and Park District
Board of Directors Regular Meeting
 Terry Ashe Recreation Center
 April 12, 2023

MINUTES

1. CALL TO ORDER:

Board Chairperson Steve Rodowick called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:01p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Rodowick led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Steve Rodowick (Chairperson), Robert Anderson (Vice- Chairperson), Mary Bellefeuille (Secretary), Al McGreehan (Director), Jen Goodlin (Director).

PRPD STAFF:

Present: Dan Efseaff (District Manager), Kristi Sweeney (Assistant District Manager), Mark Cobb (Park Supervisor), Scott Amick (Recreation Supervisor), Catherine Merrifield (District Accountant), Sarah Hoffman (Board Clerk)

Present via zoom: Jeff Dailey (Recreation Supervisor),

1.3 WELCOME GUESTS:

Chairperson Rodowick welcomed guests.

Present: John Stonebraker and Melissa Cantant

Present via teleconference:

2. **PUBLIC COMMENT:** Citizen Stonebraker made a public comment regarding the General Plan for Lakeridge and housing along Lakeridge Circle. Citizen Cantant made a comment on pursuing using the old Concow School for a Community resource center.

3. CONSENT AGENDA:

3.1. **Board Minutes: Regular Meeting of February 8, 2023, and March 8,2023**

3.2. **Correspondence: None**

3.3. **Payment of Bills/Disbursements (Warrants and Checks Report)**

Check # 055205 – 055335 and ACH Payments

3.4. **Information Items (Acceptance only):**

A. Safety Committee Minutes of February 16, 2023, and March 24, 2023

004940

MOTION:

Secretary Bellefeuille moved to approve the Consent Agenda. Vice-chairperson Anderson seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

4. COMMITTEE REPORTS:

4.1. Finance Committee Meeting of February 16, 2023. – The committee met to discuss the 2023-2024 Budget Schedule, review the budget process, review California Class Investment Account, and review Finance Manual- Outline and Proposed Calendar (Verbal report presented at March meeting).

Vice- Chairperson Anderson gave a brief verbal report on the committee meeting. Director McGreehan also added some input on the meeting.

4.2. Finance Committee Meeting of March 16, 2023. – The committee met to discuss California Class Investment Account and went over how to process payroll.

Vice- Chairperson Anderson gave a brief verbal report on the committee meeting. Director McGreehan mentioned that a representative from California Class virtually attended the meeting.

4.3. Personnel Committee Meeting of March 21, 2023. – The committee met to discuss The Injury and Illness Prevention Plan, Review a potential Employee Assistance Program, and to look into ScholarShare 529 Workplace Savings Program.

Secretary Bellefeuille went through some of the updates that needed to be made to the IIPP and then gave a brief verbal report on the EAP/ 529 ScholarShare programs.

4.4. Recreation and Park Meeting of March 28, 2023. – the Park Memorial and Donation Policy and met in Closed Session Pursuant to California Code Section 54956.8 – Potential Interest in Real Estate Negotiations Related to Park Expansion within the District Boundaries to go over potential.

Secretary Bellefeuille gave a verbal report on the discussion the committee had about the Memorial and Donation Policy.

5. OLD BUSINESS:

5.1. Agreement for California Class (Advisor) Investment Account – The District’s Investment Policy provides guidelines for the prudent investment of funds and to maximize the efficiency of cash management. The Finance Committee and staff have explored investment options with California Class (Advisor) to invest a portion of District funds. California Class is a branch of Public Trust Advisors LLC (Public Trust). Recommendation: Authorize District Manager to enter into agreement with Advisor to invest District funds.

District Accountant Merrifield introduced the item and provided information on California Class.

004941

Secretary Bellefeuille asked about differences between California Class and Meeder Investments. District Accountant Merrifield stated that California Class focuses on short-term investments (high liquidity).

Director McGreehan asked that when the amount to invest is chosen, the Finance Committee is kept informed. District Manager confirmed that we would.

Chairperson Rodowick then asked if there were any other comments from the public. There were none.

He then asked if there were any more comments or questions from the Board. There were none.

MOTION:

Director McGreehan moved to approve authorizing the District Manager to enter into the agreement with Advisor to invest District funds. Vice-chairperson Anderson seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

5.2. Initiate Employee Assistance Program (EAP) – The EAP is a low-cost program that provides ample benefits (financial services, therapy service, wellness help, grief counseling and more) to employees. The Personnel Committee recommended adoption for Full time and Part-time permanent employees. Recommendation: Authorize District Manager to complete the application with Provider and implement the Program.

District Manager Efseaff introduced the item and then Board Clerk Hoffman continued to explain the EAP program and what it offers.

Secretary Bellefeuille then added some information on EAP programs that she has been part of in the past. Chairperson Rodowick also asked if it was open to Board members. Director McGreehan stated that staff was great for implementing this and that it was long overdue.

Chairperson Rodowick asked if there were any public comments. Citizen Stonebraker made a public comment commending the EAP program idea.

He then asked if there were any more comments from the public or the Board. There were none.

MOTION:

Secretary Bellefeuille moved to approve authorizing the District Manager to complete the application with the provider and implement the EAP program. Director McGreehan seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

004942

5.3. ScholarShare 529- Workplace Savings Program (Program). – The District would like to offer this Program to interested employees. The program is funded strictly through employees who enroll in the program with minor staff time required to administer the program. The Personnel Committee recommends adoption. Recommendation: Authorize District Manager to complete the registration process for the Program.

Board Clerk Hoffman introduced this item and gave some background on what the program entailed and the benefits of it. She stated it was a program that wouldn't cost the District any money and could be used by whichever employee signed up for it.

Director McGreehan asked if staff asked for this program. District Manager Efseaff responded.

Director McGeehan then stated that it was a valid program.

Chairperson Rodowick asked if there were any public comments. There were none.

MOTION:

Director Goodlin moved to approve authorization for the District Manager to complete the registration process for the program. Secretary Bellefeuille seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

6. NEW BUSINESS

6.1. Chocolate Fest Rental Rate. – Staff requests Board action to consider a deviation of fees from the established policy and fee schedule due to the unusual combination of a Non-Profit group / event that has sales and charges a ticket price, while donating funds to other community-based organizations on the Ridge. Recommendation: Approve the recommended reservation rate of \$4,500.00 for the Chocolate Fest.

District Manager Efseaff pulled this item and tabled it for the May 10, 2023 Board of Directors Meeting.

6.2. Short List Request for Qualifications (RFQ). – The last Shortlist was approved in 2016 and has since expired. The District would like to create a new Shortlist. Recommendation: Approve the 2023 Shortlist RFQ and authorize the release of the RFQ.

District Manager Efseaff gave a brief verbal report on the Request for Qualifications and why we were wanting to update it. He also stated that he added extra service categories.

Board Clerk Hoffman stated that she made corrections prior to the meeting. Director McGreehan also pointed out another correction.

Secretary Bellefeuille asked where it would be posted. District Manager Efseaff responded. Director McGreehan stated that CARPD could distribute it.

004943

Chairperson Rodowick asked if there were any more comments from the Board. There were none.

Chairperson Rodowick asked if there were any public comments. There were none.

MOTION:

Director McGreehan moved to approve the 2023 RFQ shortlist and authorize the release of the RFQ after the additional corrections are made. Secretary Bellefeuille seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

7. REPORTS:

7.1 District Report:

District Manager Efseaff went through some of the updates. Director McGreehan briefly touched on the elections for the CARPD Board. Chairperson Rodowick asked if anyone from the PRPD Administrative staff wanted to apply for the CARPD Administrative Representative position.

Recreation Supervisor Dailey gave an update on the award letter he received regarding the fishing derby and the fish plant that happened on April 15, 2023. He also stated that he also applied for a stocking permit to add fish into the aquatic pond. Recreation Supervisor Dailey then added an update on Easter Egg Hunt, Judo, and Yoga.

Recreation Supervisor Amick stated that there had been a lot of rain in the last month, so a lot of his Element Grant Activities had been canceled. However, he now has 25 participants, and it is still going great.

Secretary Bellefeuille asked about summer camps and Recreation Supervisor Amick gave a response.

Director McGreehan then asked Recreation Supervisor Amick if everything he was doing with Elements was funded by grant money. Recreation Supervisor Amick replied "yes."

Park Supervisor Cobb stated that the parks were hit hard. Aquatic lost a big Willow Tree but that it opened up the view of the park. He also stated that the horse arena needed some repairs.

Director McGreehan asked Park Supervisor Cobb if all the park maintenance was up to date on their certifications. Park Supervisor Cobb stated that they were and that they all recently passed their COES and that he just passed his playground safety certification text.

Secretary Bellefeuille also asked about Paradise Community Village. District Manager gave a brief update.

Secretary Bellefeuille then asked the District Accountant Merrifield about the Profit and Loss report. District Accountant Merrifield gave a response.

004944

Assistant District Manager gave an update on the FEMA Atmospheric River Grant. And the Ice Rink Report.

Chairperson Rodowick asked if there were any public comments. Citizen Stonebraker made a public comment regarding the Ice Rink for the 2023-2024 season.

7.2 Board Liaison Reports:

- Director Goodlin- Stated that April 21,2023 is Love Paradise Make a Difference Day. She said that they had 6 projects to do around the town to work on.
- Director McGreehan- Stated he attended a Board Meeting for CARPD via zoom. He also stated that on April 6, 2023, he attended a LAFCO meeting, and they discussed the tentative FY 2023-2024 Budget.
- Secretary Bellefeuille- Stated that she attended a URCC had a meeting where Citizen Stonebraker gave an update on and information on community service district. She stated that Tom Taylor gave a presentation on what the School Board was up to and that we should host him at a board meeting. Secretary Bellefeuille also attended the Easter Egg Hunt up in Magalia and an event PATCH put on.
- Vice- Chairperson Anderson- He stated that Concow had an Easter Egg hunt at the campgrounds. He stated that there were 2,000 eggs.
- Chairperson Rodowick- He stated that he attended BCBS meeting where the Honey Run Covered Bridge was discussed, and that Citizen Stonebraker talked about the General Plan and the Upper Ridge Community Plan. He stated that he also attended the Got Grazing Festival and said it was well attended.

8. CLOSED SESSION: None

9. BOARD COMMENT: None

10. ADJOURNMENT:

Chairperson Rodowick adjourned the meeting at 7:43 p.m. until the next Regular Board meeting, scheduled for May 10, 2023, at 6:00 p.m. at the Terry Ashe Recreation Center,

Steve Rodowick, Chairperson

Mary Bellefeuille, Secretary

PARADISE RECREATION & PARK DISTRICT
COUNTY MONTHLY CHECK REGISTER

Fund 2510

April

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES

055336-055352	4/5/2023		Payroll Summary	9,447.76	0.00	0.00	9,447.76	

Direct Deposit	4/5/2023		Payroll Summary	30,842.40	0.00	0.00	30,842.40	

055386-055398	4/19/2023		Payroll Summary	8,201.11	0.00	0.00	8,201.11	

Direct Deposit	4/19/2023		Payroll Summary	30,183.13	0.00	0.00	30,183.13	

055353	4/7/2023		VOYA INSTITUTIONAL TRUST CO	250.00			250.00	
055354	4/7/2023		MISSION SQUARE RETIREMENT	775.00			775.00	
055355	4/7/2023		US DEPARTMENT OF THE TREASUR	99.08			99.08	
055356	4/7/2023		PARADISE RECREATION & PARKS	30,842.40			30,842.40	A
055357	4/7/2023		BUTTE COUNTY		1,311.96		1,311.96	
055358	4/7/2023		CENTERVILLE RECREATION & HIST		1,250.00		1,250.00	B
055359	4/7/2023		HONEY RUN COVERED BRIDGE ASSOC		1,250.00		1,250.00	B
055360	4/7/2023		GATEWAY MOUNTAIN CENTER		4,862.50		4,862.50	
055361	4/7/2023		DE LAGE LANDEN FINANCIAL		233.68		233.68	
055362	4/7/2023		CLARK PEST CONTROL		442.00		442.00	
055363	4/7/2023		NORMAC INC		126.43		126.43	
055364	4/7/2023		DOOR SYSTEM DESIGN INC		384.00		384.00	
055365	4/7/2023		RILEY REAM		86.00		86.00	Refund
055366	4/7/2023		PARADISE IRRIGATION DISTRICT		4,203.03		4,203.03	
055367	4/7/2023		BRAIN BERNEDO INC		650.00		650.00	
055368	4/7/2023		DEER CREEK RESOURCES		6,972.50		6,972.50	C
055369	4/7/2023		LINCOLN EQUIPMENT INC		1,083.10		1,083.10	
055370	4/7/2023		EWING		142.93		142.93	
055371	4/7/2023		ACCULARM SECURITY SYSTEMS		583.00		583.00	
055372	4/7/2023		ACME TOIKLRT RENTALS LLC		414.40		414.40	
055373	4/7/2023		MELTON DESIGN GROUP		15,096.00		15,096.00	D
055374	4/7/2023		THOMAS ACE HARDWARE		1,921.80		1,921.80	
055375	4/14/2023		CORNING FORD			45,160.99	45,160.99	E
055376	4/14/2023		CORNING FORD			65,746.62	65,746.62	E
055377	4/14/2023		INDUSTRIAL POWER PRODUCTS		397.26		397.26	
055378	4/14/2023		HEALTHSMART BENEFIT SOLUTIONS		700.00		700.00	
055379	4/14/2023		WEST BRANCH TRE SERVICE LLC		2,750.00		2,750.00	
055381	4/14/2023		CHRISTENSEN TELECOMMUNICATIONS INC		1,009.21		1,009.21	
055382	4/14/2023		CARDMEMBER SERVICE		692.89		692.89	
055383	4/14/2023		UMPQUA BANK		6,788.06		6,788.06	
055384	4/14/2023		CHICO STATE ENTERPRISES		945.60		945.60	
055385	4/14/2023		VERIZON WIRELESS		590.85		590.85	
055399	4/21/2023		PREMIER ACCESS INSURANCE CO	1,485.03			1,485.03	
055400	4/21/2023		VOYA INSTITUTIONAL TRUST CO	250.00			250.00	
055401	4/21/2023		MISSION SQUARE RETIREMENT	775.00			775.00	
055402	4/21/2023		US DEPARTMENT OF THE TREASUR	48.07			48.07	
055403	4/21/2023		PARADISE RECREATION & PARKS	30,183.13			30,183.13	A
055404	4/21/2023		MATTHEW SWEENEY		300.69		300.69	F
055405	4/21/2023		BRITTANY MITTAG		106.07		106.07	G
055406	4/21/2023		PG&E		338.98		338.98	
055407	4/21/2023		FOOTHILL MILL & LUMBER CO		697.13		697.13	
055408	4/21/2023		STREAMLINE		360.00		360.00	
055409	4/21/2023		NORTHERN RECYCLING & WASTE		3,535.25		3,535.25	

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES
055410	4/21/2023		NORTHSTATE AGGREGATE INC		592.63		592.63	
055411	4/21/2023		BUTTE COUNTY PUBLIC HEALTH		241.00		241.00	
055413	4/21/2023		JC NELSON SUPPLY CO		419.15		419.15	
055414	4/21/2023		SHAWN ROHRBACKER		1,472.00		1,472.00	
055415	4/28/2023		PRINCIPAL LIFE INSUANCE CO	205.89			205.89	
055416	4/28/2023		VISION SERVICE PLAN - (CA)	478.36			478.36	
055417	4/28/2023		INLAND BUSINESS SYSTEMS		688.13		688.13	
055418	4/28/2023		FOOTHILL MILL & LUMBER CO		1,549.89		1,549.89	
055419	4/28/2023		AT&T		1,201.95		1,201.95	
055420	4/28/2023		VERIZON WIRELESS		183.16		183.16	
055421	4/28/2023		MCCLELLAND AIR CONDITIONING		293.41		293.41	
055422	4/28/2023		KELLER SUPPLY COMPANY		2,941.18		2,941.18	
055423	4/28/2023		COMCAST		71.45		71.45	
055424	4/28/2023		CHICO ENVIRONMENTAL		2,000.00		2,000.00	
055425	4/28/2023		ALHAMBRA		95.42		95.42	
055426	4/28/2023		ODP BUSINESS SOLUTIONS LLC		246.39		246.39	
055427	4/28/2023		KATHLEEN ELLIOTT		67.20		67.20	
055428	4/28/2023		AT&T		81.19		81.19	
055429	4/28/2023		DEER CREEK RESOURCES		10,817.50		10,817.50	c
055430	4/28/2023		COMPUTERS PLUS		680.00		680.00	
055431	4/28/2023		CHICO STATE ENTERPRISES		1,704.00		1,704.00	
055432	4/28/2023		NORMAC INC		194.10		194.10	
055433	4/28/2023		CLARK PEST CONTROL		629.00		629.00	
ACH	4/4/2023		ACH CALPERS	3,279.60			3,279.66	
ACH	4/4/2023		ACH CALPERS	6,797.26			6,797.26	
ACH	4/7/2023		ACH STATE PR TAX	1,570.70			1,570.70	
ACH	4/7/2023		ACH FED PR TAX	11,752.12			11,752.12	
ACH	4/7/2023		ACH CALPERS	13,808.38			13,808.38	
ACH	4/7/2023		ACH CALPERS	6,375.10			6,375.10	
ACH	4/21/2023		ACH STATE PR TAX	1,520.64			1,520.64	
ACH	4/21/2023		ACH FED PR TAX	11,283.30			11,283.30	
ACH	4/28/2023		ACH CALPERS	6,694.02			6,694.02	
ACH	4/28/2023		ACH CALPERS	3,279.66			3,279.66	

TOTALS				131,752.74	86,484.65	110,907.61	329,145.06	
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GRAND TOTALS				149,401.61	86,484.65	110,907.61	346,793.93	
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Refunds = 2,578.08

Notes:

- A) Transferring funds to the Five Star Bank account for direct deposit payroll
- B) Contribution payments
- C) Payment for GIS work between PID lands Magalia Reservoir and Paradise Lake
- D) Payment for design plans for Lakeridge and Oak Creek
- E) Payment for two new maintenance trucks
- F) Petty cash replenishment check
- G) Reimbursement

Staff Report

May 10, 2023



DATE: 4/18/2023
 TO: Board of Directors
 FROM: Sarah Hoffman, Administrative Assistant III
 SUBJECT: April Personnel Committee Report

Attendance: Committee Chair, Mary Bellefeuille; Committee Member, Jen Goodlin
 PRPD Staff: Dan Efseaff, District Manager; Kristi Sweeny, Assistant District Manager; Sarah Hoffman, Administrative Assistant III

The meeting was called to order at 3:06 pm.

The Committee met to:

1. Discuss Rule 20- Paid Time Off

The committee met to go through and discuss Rule 20-Paid time off. The committee has discussions about, sick time, pooling extra sick time, buying back hours, etc. The committee then made suggested updates and staff took note of the requested updates.

Committee Chair Bellefeuille called the meeting to Closed Session at 4:50 PM

CLOSED SESSION:

- 1. The Committee will meet in Closed Session pursuant to California Government Code Section 54957, District Manager Evaluation and Employment Agreement.**
- 2. The Committee will meet in Closed Session pursuant to California Government Code Section 54957.6, Employee Salary and Wage negotiations.**

The Committee returned from Closed Session at 6:10

REPORT ON CLOSED SESSION:

The District Manager reported that the committee discussed the District Managers Evaluation and his Employment Agreement. There was no discussion on the Employee Salary and wage negotiations.

The meeting adjourned at 6:11 pm.

/Users/sarahhoffman/Downloads/PC.Report.23.0231 .docx
 5/8/2023

Staff Report

May 10, 2023



DATE: 4/27/2023
 TO: PRPD Board of Directors
 FROM: Sarah Hoffman, Administrative Assistant III
 SUBJECT: April Finance Committee Report

Attendance: Committee Members: Robert Anderson, Chairperson: and Al McGreehan, Member
 Staff Members: Dan Efseaff, District Manager, Kristi Sweeny, Assistant District Manager, Catherine Merrifield, District Accountant, and Sarah Hoffman, Administrative Assistant III

Attendance via zoom:

The Committee meeting was called to order 4:04 PM

The Committee met to:

1. Review the 2023-2024 Draft Budget

District Manager Efseaff introduced the item.

Administrative Assistant III Hoffman went through the budget calendar. District Manager Efseaff then went through parts of the draft budget.

Committee Member McGreehan asked about a fee schedule increase and an increase in impact fees. Assistant District Manager Sweeney provided some feedback. She also informed the committee about research she has been doing on fee schedule increases.

Committee member McGreehan asked questions about charging for electricity, internet, facility replacements, etc.

There was then a discussion on having a meeting on May 10,2023.

CLOSED SESSION: None

The Committee adjourned at 4:45 PM

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_Committee.Finance/2023/FC_23.0420/FC.Report.23.0420.docx
5/8/2023

Staff Report

May 10, 2023



DATE: 5/6/2022

TO: PRPD Board of Directors (BOD)

FROM: Kristi Sweeney, Assistant District Manager
Lorrennis Leeds, Administrative Assistant II & Ice Rink Manager

SUBJECT: 2023-2024 Ice Rink Considerations

Summary

The Paradise Ice Rink has been an iconic recreational activity that drew participants from inside and outside the District for nine seasons since 2012 (except for COVID year 2020 - 2021). While sponsorship has been up for the last few years, the net loss associated with the program continues to be a significant concern. Staff sought out synthetic and real ice rink quotes to keep the Paradise tradition alive. Staff seek direction on the options presented based on current information. Depending on the mechanism and funding source, the item may return to the BOD for consideration.

Recommendation: Direction toward the purchase of a synthetic Ice Rink (Alternative 4) with the selection based on multiple criteria as outlined in the report.

1. Background

The district provided a recreational holiday activity for nearly a decade through the rental agreement with Magic Ice. For two years post Camp Fire (seasons 2019/2020 and 2021/2022) Magic Ice honored the original contract rental agreement price only raising costs for transportation in FY2021/2022. However, in 2022 Magic Ice was sold to new owners and the rental agreement for the 2022/2023 fiscal year increased by 59% over FY 2021/2022 prices.

The ice rink offers a unique winter season recreational activity hosted by the District that is challenging to replace. Staff have considered alternatives to the ice rink that would attract the same number of participants, spectators, field trips, and sponsors as the ice rink but have not come up with a viable alternative. The ice rink program offers residents a sense of pride, tradition and normalcy, which is incredibly important to the physical, mental and emotional health of the people the District serves. This program also aligns well with District goals of being a destination park and recreation district. The ice rink provides entertainment and recreation for thousands of participants each season and provides employment for approximately 30 staff, for many of whom, is their first job.

The District understands it must be a good steward of public funds and make appropriate decisions in regard to providing the recreational opportunities that are the core mission of the District, while balancing careful financial management. To that end, the District has explored several options that may make the ice rink a more financially sustainable program for residents and visitors to enjoy.

2. Fiscal Impact

Staff initiated additional events this year in conjunction with the ice rink, which were very popular with residents. Though income from these events is not included in the cost analysis for the ice rink program, they generated a total of \$5,781.

Staff have completed an After-Action meeting and prepared a year-end report (Attachment A) to discuss Ice Rink set up options. The items discussed include:

- Last season employed 31 seasonal staff, with 12 rehires who were excited for the opportunity and sad to leave when the season ended. We had 43 sponsors for the season, which resulted in \$58,960.42 in donations, as well as \$15,505.86 in-kind donations.
- Approximately, 4,428 skaters and 2,757 spectators participated in the last season.
- Gross revenue for the season (including donations) was \$120,517 with the total expenses to be \$293,251. The net loss for the season is \$ 172,734, with the estimated cost of \$20,000 to run the chiller.

Cost Analysis of the Ice Skating Rink										
Actual Data from each year.										
	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2021-2022	FY 2022-2023	Average
Income										2013-2018, 2022
Admission	\$ 183,803	\$ 123,231	\$ 115,591	\$ 81,580	39,962.96	\$ 32,307	\$ 67,207	\$ 67,443	\$ 52,317	\$ 88,891
Rentals	\$ 4,527	\$ 5,095	\$ 5,344	\$ 3,876	\$ 5,375		\$ 4,975	\$ 7,780	\$ 8,690	\$ 5,282
Donations	\$ 62,806	\$ 20,640	\$ 21,601	\$ 20,300	12,420	\$ 8,920	\$ 56,766	\$ 63,313	\$ 58,960	\$ 36,192
Concessions	\$ 17,636	\$ 19,619	\$ 17,942	\$ 16,261	1,117	\$ 500	\$ 450	\$ -	\$ 550	\$ 8,230
Total	\$ 268,772	\$ 168,585	\$ 160,478	\$ 122,017	\$ 58,875	\$ 41,727	\$ 129,398	\$ 138,536	\$ 120,517	\$ 138,595
Expenses (Estimated)										
Chiller/Rink Rental	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 90,510	\$ 143,915	\$ 92,158
Concession/Rink supplies	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 1,063	\$ 1,800	\$ 2,698	\$ 4,448	\$ 3,453	\$ 8,162
Electricity	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 14,833	\$ 6,400	\$ 12,000	\$ 20,000	\$ 20,000	\$ 17,026
Maintenance Supplies	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 3,926	\$ 1,237	\$ 4,274	\$ 8,149	\$ 5,366	\$ 4,773
Marketing	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 2,000	\$ 700	\$ 3,084	\$ 5,136	\$ 5,215	\$ 4,015
Payroll	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$26,829.69	\$ 16,497	\$ 74,053	\$ 128,544	\$ 113,085	\$ 51,001
Travel						\$ 655	\$ 2,486	\$ 2,163	\$ 2,218	\$ 1,880
Sub Total	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 133,652	\$ 112,290	\$ 183,595	\$ 258,950	\$ 293,251	\$ 179,015
Total	\$ 113,772	\$ 13,585	\$ 5,478	\$ (32,983)	\$ (74,777)	\$ (70,563)	\$ (54,197)	\$ (120,413)	\$ (172,734)	\$ (40,421)

Note: No revenue or expenses were counted in the COVID cancelled 2020-2021 season

Figure 1. Cost Analysis of the Ice-Skating Rink

a. Options for 2023 (and beyond)

Alternative 1- Rent Real Ice Package (Chiller, Ice Rink, and Accessories (essentially Status quo))

- Use Magic Ice:
 - Magic Ice proposed a rental option (5-season lease agreement), beginning 2023-2024 according to the following schedule:
 - \$144,900 (season 1)
 - \$149,381 (season 2)
 - \$152,430 (season 3)
 - \$155,541 (season 4)
 - \$158,715 (season 5)
 - **Pros:** Continues a ten-year Paradise Tradition that the community engages in; uses familiar set-up and equipment; maintains good quality ice.
 - **Cons:** Overall cost and the rental escalation of up to \$7,000 each season for the agreement term; high energy use and costs.

Alternative 2- Purchase Real Ice Package (Chiller, Ice Rink, and Accessories, Open a Request For Proposals (RFP) for a New Lease Agreement with All Ice Rink Rental Companies

- The to buy option from Magic Ice to purchase the used ice rink package from has expired (for \$88 K but may be re-negotiated).
- Staff initiated quotes for new real ice rink packages (including same-sized rink, dasher boards, chiller, skates, etc.) but has not received responses. Will likely require an RFP for either “full” set up of system or purchase pieces “a la carte” (i.e. buy/lease Chiller, antifreeze, coils, Zamboni, ice skates, blades, dasher boards, etc.)
- Cost: unknown, likely greater than or comparable to rental estimates.
- **Pros:** Continues a ten-year Paradise Tradition that the community engages in; uses familiar set-up and equipment; maintains good quality ice; purchase will allow for cheaper annual costs if amortized.
- **Cons:** Staff time for the RFP (draft, disseminate, review proposals, recommend, and develop agreement for BOD approval) - likely require two months at minimum with no guarantee of a cheaper price than Magic Ice’s proposal; high energy use and costs; Storage space for equipment.

Alternative 3 – Rent Synthetic Ice Rink Package or Alternative 4 – Purchase Synthetic Ice Rink Package

- Staff consider these options under one umbrella as further cost exploration may result in a certain strategy or decision tree on it (i.e., if purchase costs are less than 3 times the rental costs, then a purchase will be the

best strategy). As outlined above, there are other rental vs purchase pros (purchase: annual costs reduced over time; more flexibility for season (or even outside of season); reduced uncertainty for future years, rental: reduced initial costs; no storage issues; replacement costs) and cons (purchase: storage; replacement over time; rental: higher costs over time):

- Cost comparisons (staff can review details at the meeting or committee):
 - Purchase from
 - In line from Glice, Inc. (Attachment C) - \$191,269 (order must be placed by 7/15/2023 to meet expected installation date of 11/10/2023.)
 - PolyGlide Ice (Attachment D) - \$91,563 taxes not reflected in quote.
 - Lease from Glice, Inc for 60 days (Attachment E) Cost: \$59,774
- **Pros:** Reduced energy use and costs (no chiller required), which also reduces noise; anticipated less time for set up; reduced labor to maintain and prepare the synthetic rink; the District could extend the season; may be easier for the average skater to use (maintains first time experience for users); overall aesthetics are similar to current set-up. Cost analysis may result in maintaining current pricing. Cost savings may be invested in other budget areas, programs (even into the event itself for decorations or activities), or infrastructure.
- **Cons:** Ice quality and experience, some residents and visitors may choose not to participate in the ice rink because the surface is synthetic (however, most visitors is a first-time experience).

Alternative 4 – No Ice Rink

- No ice rink this season and beyond. Even with the absence of an ice rink, the community has been clear about the importance and participation in wintertime events. District will likely develop a substitute event.
- Cost: depends on what if any alternative activity is developed to replace the ice rink.
- **Pros:** Potentially reduced maintenance costs.
- **Cons:** Community loss of a signature annual event; loss of resident and visitor engagement.

Staff also discussed options of future locations, but clearly in the short term, TARC is likely the best option (notably because the infrastructure is in place for events).

3. Recommendation

Staff wanted to encourage a full discussion of this item based on our current (imperfect knowledge). Based on the current information, Staff recommends BOD direction to develop the costs and vendors as per our purchasing policy toward the purchase of a synthetic Ice Rink (Alternative 4) with the selection based on the responsiveness to District needs, quality of product, aesthetics, customer service, completeness, environmental sustainability, in addition to cost.

If the BOD opts to send this to the Finance Committee for further consideration; Staff recommends an expedited process.

Attachments:

- A. 2022-2023 Ice Rink Report
- B. Updated Magic Ice/Everything Ice Proposal
- C. Purchase agreement from Glice, Inc. & Product Catalog 2020
- D. Purchase agreement from PolyGlide Ice
- E. Rental agreement from Glice, Inc

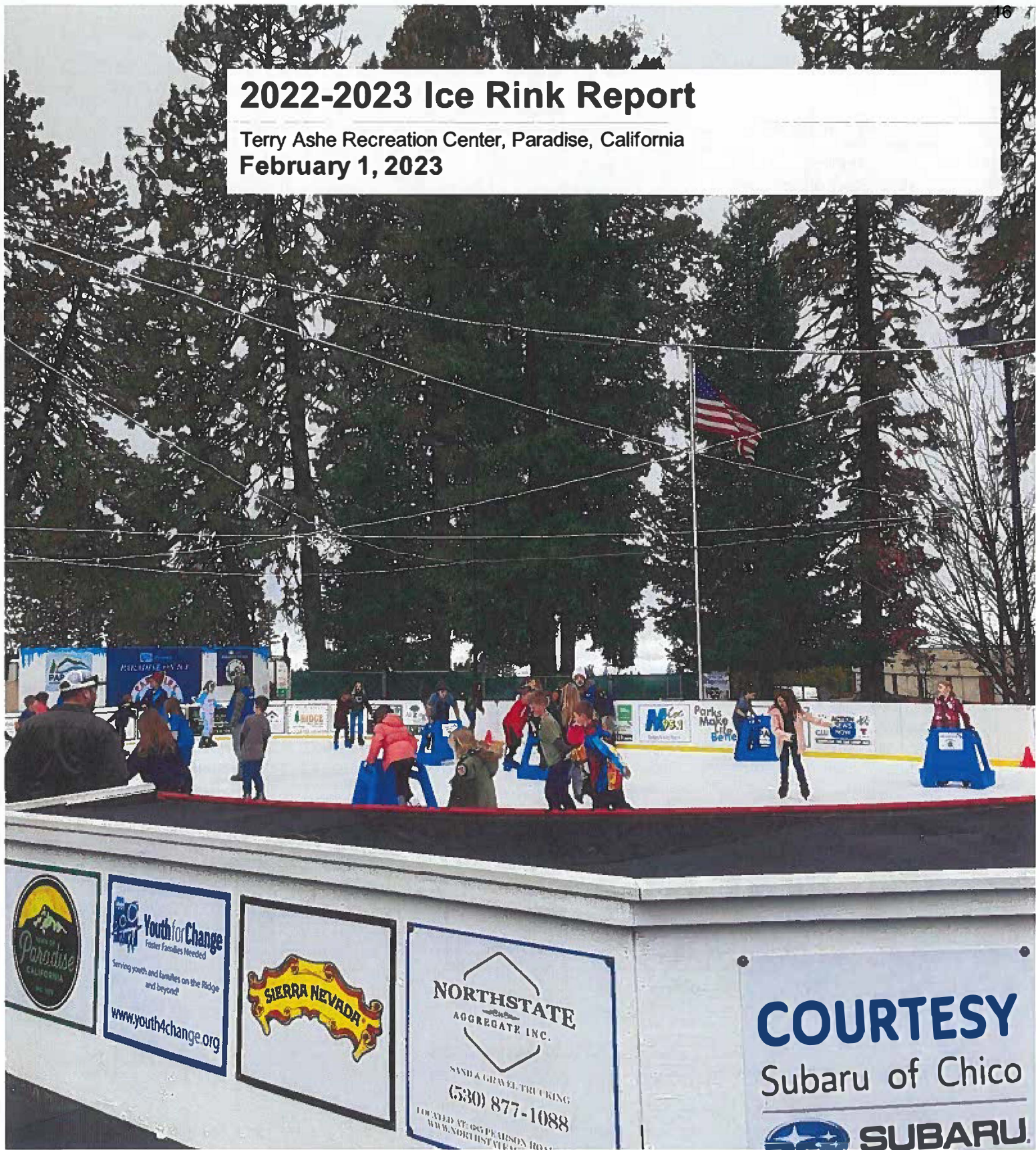
[https://paradisepd.sharepoint.com/sites/BODMeeting/Shared
MEETING/2022.Ice.Rink.Considerations.Staff.Report_22.0525.docx](https://paradisepd.sharepoint.com/sites/BODMeeting/Shared%20Documents/2022/22.0525%20MEETING/2022.Ice.Rink.Considerations.Staff.Report_22.0525.docx)
5/3/2023

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SPECIAL

2022-2023 Ice Rink Report

Terry Ashe Recreation Center, Paradise, California
February 1, 2023











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Suggested citation:

PRRD [Paradise Recreation and Park District]. 2023. 2022-2023 Ice Rink Report. Terry Ashe Recreation Center. Final report. Lorrennis Leeds and Jeff Dailey. Paradise, California.

FISCAL YEAR (FY) 2022-2023 ICE RINK REPORT PARADISE RECREATION AND PARK DISTRICT

EXECUTIVE SUMMARY

The ninth season of the Paradise on Ice program implemented many events themed as an all-inclusive Winter Wonderland experience to continue its efforts to bring enthusiastic crowds to skate and enjoy the festive atmosphere. The season began November 11, 2022, and ended on January 1, 2023, at the Terry Ashe Recreation Center. Significant milestones for this year include:

- A significant increase in rental cost for the ice rink from Magic Ice and a shortened 2022-2023 season.
- An increased number of sponsors for the ice rink, approximately 43 sponsors donated \$50,923.85, and for in-kind donations we had an estimated total of \$15,505.86. The use of a real Christmas tree led to the donation of \$1,500 for new decorations. This amazing outreach of support and advertising helped offset lost revenue due to inclement weather, post COVID-19 and a neighboring city's return of their Ice Rink addition.
- Approximately, 4,428 skaters and an estimated 2,757 spectators participated in this season's ice rink. Numerous additional visitors came for the winter wonderland events that took place.
- The District continued to account for full costs of the ice rink and began tracking maintenance labor associated with the ice rink for this year's expenses, providing more accurate accounting in comparison to past years. We should note that this is not an additional expense, but does represent an opportunity cost. Staff estimates gross revenue at \$110,730.85, the total expenses to be \$282,540.16 and the net income loss for this season to be at \$171,809.31. The estimated electricity cost to run the chiller is approximately \$20,700.00. Despite the popularity of the rink, the net loss associated with the program continues to be a significant concern. Considering just costs associated with the ice rink (as in past years) would make this a smaller net loss.

INTRODUCTION

This report provides a summary of the FY 2022-2023 Paradise on Ice and Winter Wonderland programs and events. The intent is to provide a picture of the services provided, sponsor participation, and revenues and expenses. This report provides some highlights from the season, although it should be considered a high-level summary.

A. Staffing

Staffing the Paradise on Ice Winter Wonderland program is critical to running efficiently and providing a great customer experience and Recreation Staff prioritized the primary concern to get a head start on ice rink staff recruitment. Recreation staff utilized Facebook and Indeed to recruit new seasonal employees. The program maintained a staff of thirty to help with the day-to-day operations. The main challenge of this season was the overnight security staff. This is a position that is always hard to fill. The ice rink staff and manager worked several overnight security shifts to maintain coverage and protection of the ice rink because overnight security staff quit or were fired for repeated, uncommunicated absenteeism. The Ice Rink Manager hired two new employees to finish out the season.

Twelve previous PRPD part-time seasonal employees returned to help train new hires, and to staff the cashier and skate guard positions. The Ice Rink Manager provided training for all program positions to ensure the rink ran consistently and efficiently for a positive customer experience. PRPD Maintenance staff provided training for ice rink maintenance.

The maintenance staff worked diligently to ensure the ice rink was installed in time for the opening day. Even with the understaffed crew and new hires, a crew of experienced staff allowed for the efficient assembling of the ice rink. Blow-up decorations were added to give the rink a more winter holiday ambience.

B. Marketing

This season, the district contracted the services of Blue Sky Festival and Events to advertise, promote the Ice Rink Winter Wonderland, and assist with the recruitment of sponsors. With Blue Sky’s help, we used the new logo and created some ice rink swag with Kleen Kanteen to brand the events and ice rink this season.

- Blue Sky Events, ice rink manager and staff negotiated media sponsorship of full or partial trades for radio, television, and print ads in exchange for dasher boards and tickets.
- Staff updated the PRPD website and Facebook media pages weekly.
- Several newspaper articles and television news broadcasts featured stories on the ice rink and associated Winter Wonderland events.

The promotional media used are summarized in Table 1.

OUTREACH

Table 1. Promotional Tools Utilized

Type of Media	Type of Advertising
Television and Radio	Paid and in-kind donation
Newspaper and Magazine	Paid and in-kind
6’x8’ Banners (Ridge, Chico, Oroville)	Paid
Yard Signs (Ridge, Chico, Oroville)	Paid
Posters (Ridge, Chico, Oroville)	Paid
Fliers (Ridge, Chico, Oroville)	Paid
Digital Media (Electronic sign, Facebook, website, community calendars, & Chamber of Commerce e-blasts.)	Free and in-kind

C. Sponsors

Dedicated staff efforts facilitated a much-improved Sponsor Packet, highlighting new events associated with Winter Wonderland, which resulted in an increased number of sponsors compared to 2021-2022. Unfortunately, the increase in the number of sponsors did not yield higher sponsorship revenues due to increased state taxes and wages.

Table 2. Paid Sponsorship Summary

PAID SPONSORSHIP SUMMARY	TOTAL
--------------------------	-------

Total Number of Sponsors	43
Personal Donations from Community Members (\$5.00-\$100)	2
Dasher Board Sponsorships (\$400 - \$750)	26
Sponsors of \$1,000 - \$1,100	2
Half-Priced Sponsored Skate Day (\$2,500-\$3,000)	6
Sponsors of \$3,750 -\$6,000	4
Pending Payment of Sponsorship (\$10,500 total)	3
Total Sponsorship Dollars Received	\$58,960.42

Staff estimates an approximately 7,300 participants and spectators (using cashiers to tally at the register at the time of purchase of an admission ticket who visit the rink). November yielded the highest revenue and levels of participants on and off the ice rink (events, field trips, and private parties). (See Tables 3 and 4)

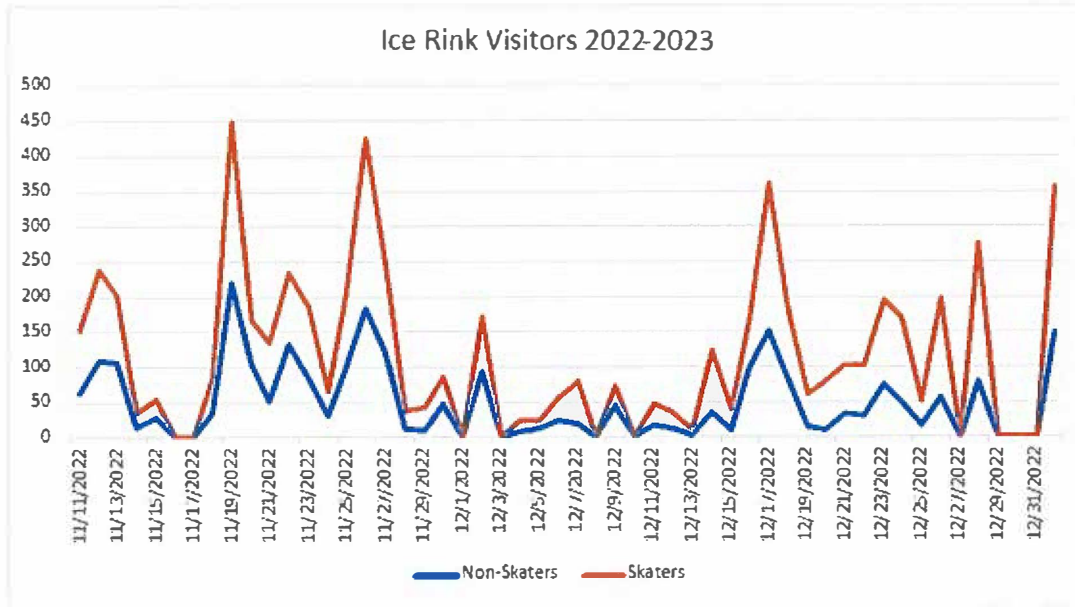
PARTICIPATION

Table 3. Participation Summary

Activity	Schedule	Description	Revenue	Notes
Adult Skate	Sunday Morning (10:00-11:30am)	Adults only skate time.	\$406	Adults ages 18+ were given the opportunity to skate without many other skaters on the ice.
Private Parties	All Season	Private rental of the TARC room A, B or D and skate time prior to public rink hours.	\$1,490	Private rentals for holidays and families on the ridge to enjoy before public open session.
Field Trips	All Season	Private rental of the ice rink for schools around the community.	\$7,200	16 field trips this season took place & filled every available spot throughout the season.
Skate Sharpening	All Season	Skate sharpening for patrons' personal skates. (\$5.00)	\$45	Skate sharpening was provided to ensure the safety of patrons all around.
Special Events	Throughout the Season	Comhole Tournament, Chili-Cookoff, Craft beer/wine Gardens, Pinewood Derby Races (children & adults), Santa Workshop & Holiday Craft Faire, Santa's Arrival & Tree Lighting.	\$3,480	Participants enjoyed the events in addition to the ice rink. People expressed appreciation for the work put in to set up special events tailored to all ages, i.e.: Kid's Zone (New this season).

Graph to show the correlation of visitors and spectators during this 2022-23 season.

Table 4. Ice Rink Visitors



REVENUE AND EXPENSES

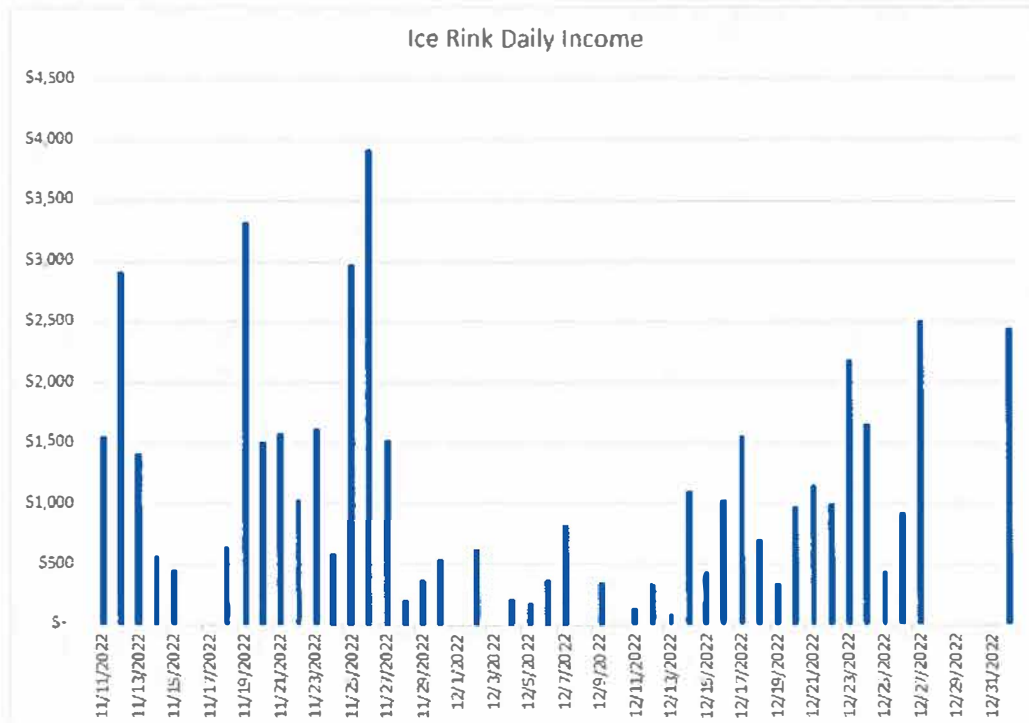
A. Fees/Discount Nights

Table 5. Admission Fees

Services Provided	Service Fee	Revenue Collected
Regular Admissions	\$14	34,565
Gift Certificates	\$14	\$98
Pre-Ticket Sales	\$14	\$448
10-Visit Skate Pass Card	\$120	\$3,360
5-Visit Skate Pass Card	\$60	\$3,660
Family Season Pass (up to 4 people)	\$350	\$1,500
Individual Season Pass	\$175	\$525
Souvenir Cups (Beer not included)	\$10	\$550
1/2 Price Sponsored Skate Days	\$7	\$5,054
TOTAL		

B. Daily Ice Rink Income

Table 6. Ice rink daily income



C. Food Truck Vendors

This season we relied on food trucks vendors to serve the community with refreshments, rather than hosting a District concession stand. We had five vendors respond to our invitation to stage their food truck operations at the rink during different weekends or weekdays throughout the season:

- Pumped Coffee Co.
 - Tommy Osteberg was widely loved by the visitors and staff for his variety of hot and cold beverages and welcoming personality. (See Figure 7)
- Dave’s Dogs
- Lovely Layers Cakery
 - This vendor left after serving one weekend, because they didn’t recover costs. (We may need to focus on Ridge Vendors, given the higher fuel and labor costs.)
- Spun Organic Cotton Candy (see Figure 10)
- Adelaida’s Tacos

Visitors requested more hot food options in the future.

D. Magic Ice Agreement

We renewed our agreement with Magic Ice, Inc. for the 2022-2023 season (costs summary Table 7).

Table 7. Payments made to Magic Ice

Payments Made to Magic Ice	Total Cost
Initial Deposit	\$32,230
Delivery of the rink	\$83,798
Removal of the rink	\$12,890
Sales tax of the rink	\$9,991.14
Grand Total Paid	\$138,909.14

E. Staff Expenses

We should note that the expenses reflect the cost of maintenance staff assembling and servicing the ice rink, decorations, set up for events and the dissembling of the ice rink. This provides a much more accurate accounting of expenses associated with the program, although it will appear to skew the comparisons to past years, which didn't account for maintenance staff labor costs. Total payroll expense for maintenance, permanent part-time and seasonal staff was \$102,305.41.

INFLUENCING FACTORS

- The city of Chico opened the second season of their ice rink in downtown Chico. They opened on November 17, 2022, to January 9, 2023. Staff believe that with the option of having another ice rink in the neighboring cities such as Chester and Chico, participation at the District rink was diluted.
- In-kind and fully sponsored marketing support greatly facilitated promotion of the rink this year. The Chamber of commerce was an excellent partner in sending out promotional email blasts to their constituents to highlight the rink opening and all associated events. Explore Butte County was also a huge support to the district by awarding a grant for promotional advertisements in the amount of \$4,042.85.
- We experienced ten weather related shutdowns this season. Unfortunately, two of the big events anticipated to draw large crowds had to be canceled as well.
- With the significant increase in the rental cost of the ice rink and a shortened season, the program experienced a drop in patron attendance which resulted in less program income overall.
- The state's inflation, fuel costs and fears of recession may have contributed to the decline in this program's visitor participation.

SUMMARY AND RECOMMENDATIONS

After nine seasons, we have seen large variances in net revenue related sponsor support and weather conditions. Following the second year of COVID-19 shutdowns and a significantly diminished population across the Ridge, PRPD staff had to increase efforts to promote the ice rink to patrons and sponsors by offering big events to coincide with the ice rink operation this season. Staff planned events during holiday breaks and the weather played a key role in the success or cancelation of these events.

It's encouraging to note that we have had our highest numbers of sponsors to date. As we attempt to meet District revenue objectives of cost recovery for recreation programming, staff are maintaining seasonal staff for on-going events that may facilitate greater efficiency and less turnover next season. Staff are also continuing to engage with sponsors to maintain relationships and get ahead of fundraising efforts. Staff are also increasing use of social and print media resources and intend to include and expand the same winter events held this season that appropriately complement the ice rink.

The district will continue to solicit additional vendors to return next season, rather than return to the previous model of a District hosted concession stand. The district is considering sales of small merchandise, as there were quite a few inquiries for items such as hand warmers and socks. There is also a potential for sales and branding of PRPD's Paradise on Ice Winter Wonderland new logo to be merchandised on sweatshirts and t-shirts in the upcoming seasons in addition to the sales of the metal Kleen Kanteen cups.

Recommendations for the 2023-2024 season include:

- Add a PRPD newsletter for previous and potential new sponsors to highlight District programs and events twice each year.
- Better utilize social media platforms to advertise upcoming events/programs.
- Enhance complementary events during the Ice Rink Season.
- Increase holiday lighting and décor for a more expansive Winter Wonderland experience.
- Retain experienced seasonal staff to increase efficiency and assist with training new hires.
- Explore options to buy an outdoor rink, either synthetic or real ice.
- Longer season based on a decision to buy or rent from another company.
- Offer classes Monday through Thursday to teach lessons from 12-2pm, to encourage the growth of the unexperienced skater.



Figure 1. Staff working together to squeegee water after having several days of rainfall in a row.



Figure 2. The appreciation of staff at the holiday party on December 18, 2022.

PHOTOS



Figure 3. Nicole Sanchez and her First-Grade class posing after having a fun field trip skating with their big



little buddies during a class field trip.

Figure 4. Mrs. Holman and her Fifth-Grade class (Big Buddies) posing for their photo after skating with their



Figure 5. Santa with Recreation Supervisors, Jeff Dailey and Scott Amick and Ice Rink Manager, Lorrennis Leeds.

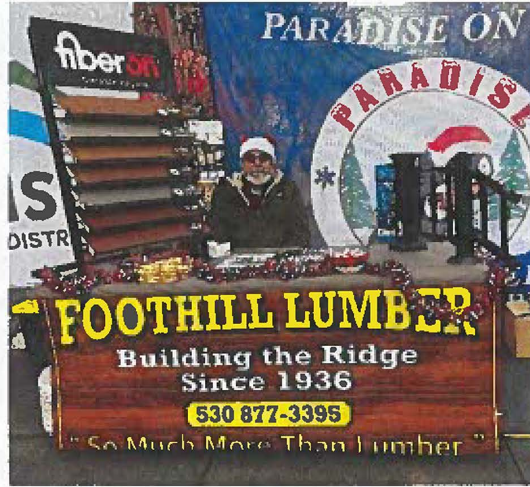


Figure 6. Marshall Ely of Foothill Mill and Lumber, giving out cookies on their Sponsor Skate Day, December 19, 2022.



Figure 7. Tommy Ostberg serving patrons hot drinks through his truck, Pumped Coffee Co.



Figure 8. Ice Rink Manager, Lorrennis Leeds and Danicka Leeds, showing love for the ice rink while monitoring skaters for safety during a field trip.

Table 8. FY 2022-2023 Skater Ticket Revenue per Month Summary

Month	Total Days	Days Open	Total Revenue	Average Daily-per Month Revenue
November	20	18	\$27,689.00	\$3,955.57
December	31	23	\$19,110.00	\$2,730.00
January	2	1	\$2,438.00	\$1,219.00
Totals:	53	42	\$49,237.00	\$7,904.57

Note: The average revenue per month during days open for the season.

Table 9. FY 2022-2023 Skater Ticket Revenue per Day Average

Day	Total Days	Days Open	Total Revenue	Average Revenue Per Days Open
Monday	8	7	\$4,164.00	\$594.86
Tuesday	7	6	\$3,268.00	\$544.67
Wednesday	7	6	\$7,731.00	\$1,288.50
Thursday	7	3	\$2,014.00	\$671.33
Friday	8	7	\$9,343.00	\$1,334.71
Saturday	8	5	\$13,337.00	\$2,667.40
Sunday	8	8	\$9,380.00	\$1,172.50
Total:	53	42	\$49,237.00	\$8,273.97

Note: The average revenue per days that were open during the 2022-2023 season.

Table 10. FY2021-2022 Summary of Participation

Category	Participants	Notes
Skating Tickets	3,443	Paid admissions to skating, sharpening, sessions, etc.
Field Trips	653	16 schools from Paradise to Live Oak
Events	2,085	The opening & event weekends: 11/11, 11/19 & 11/25
Private Parties	332	3 private parties: Youth for Change, BCOE, & BCESS
Spectators	2,757	Talley count at the register during the ticket purchase
Total	7,300	This is an estimated amount due to #ppl of Spectators & Skaters

Table 11. By The Numbers 2022-2023 Season

Years in Operation	9
Dates Open	11/11/2022-01/01/2023
Number of Donors	43
Value of In-Kind Donations	\$58,960.42
Rink Income	\$59,432.00
Expenses	\$251,215.63
Number of Skaters	4,428
Number of Spectators	2,757

Note: Table 11 shows the total rink income, which involves income received from private parties, cornhole tournament & beer sales, field trips and souvenir cups.

Appendix I – Ice Rink Timeline

April:

(Lorrennis/Forrest)

- Update ice rink sponsorship packet and dasher board template.
- Advocate for sponsorships (using an updated ice rink sponsor packet) beginning five months before the opening date of the Ice Rink. Ex: opening in November, start making calls, lunch dates, emails for dasher boards, and sponsorships ahead of time by April.

May:

(Scott/Lorrennis)

- Update fliers about the upcoming season and how to schedule field trips. Provide fliers to schools before they let out for the summer so teachers can coordinate field trips to the rink the following school year.

(Mark) orders the ice rink for the upcoming season. The contract should be amended to exclude the skate helpers now that we own our own.

July-August: *(Jeff & Lorrennis)* Hiring for the ice rink. Look at previous employees and place an advertisement on social media and internet sources. To be hired by the end of September.

(Lorrennis/Forrest/Lori)

- Call media sources schedule another season of ad runs. CN&R, Action News, Deer Creek Radio, Growing Up Chico., ETC.
- Plan events throughout the season, chocolate fest, skate fest, demos, tournaments, hockey games etc... Build a schedule for events and book providers.

September: *(Lorrennis/Mark)*

- Book travel and accommodations for Magic Ice staff who help assemble the ice rink.

October: *(Lorrennis)*

- Staff training during the last week of the month and the first week of November.
- Once staff availability has been established create and post a weekly schedule during the staff training meeting. Schedule to be updated weekly.
- Maintenance staff assemble the ice rink. *(Mark)*

November:

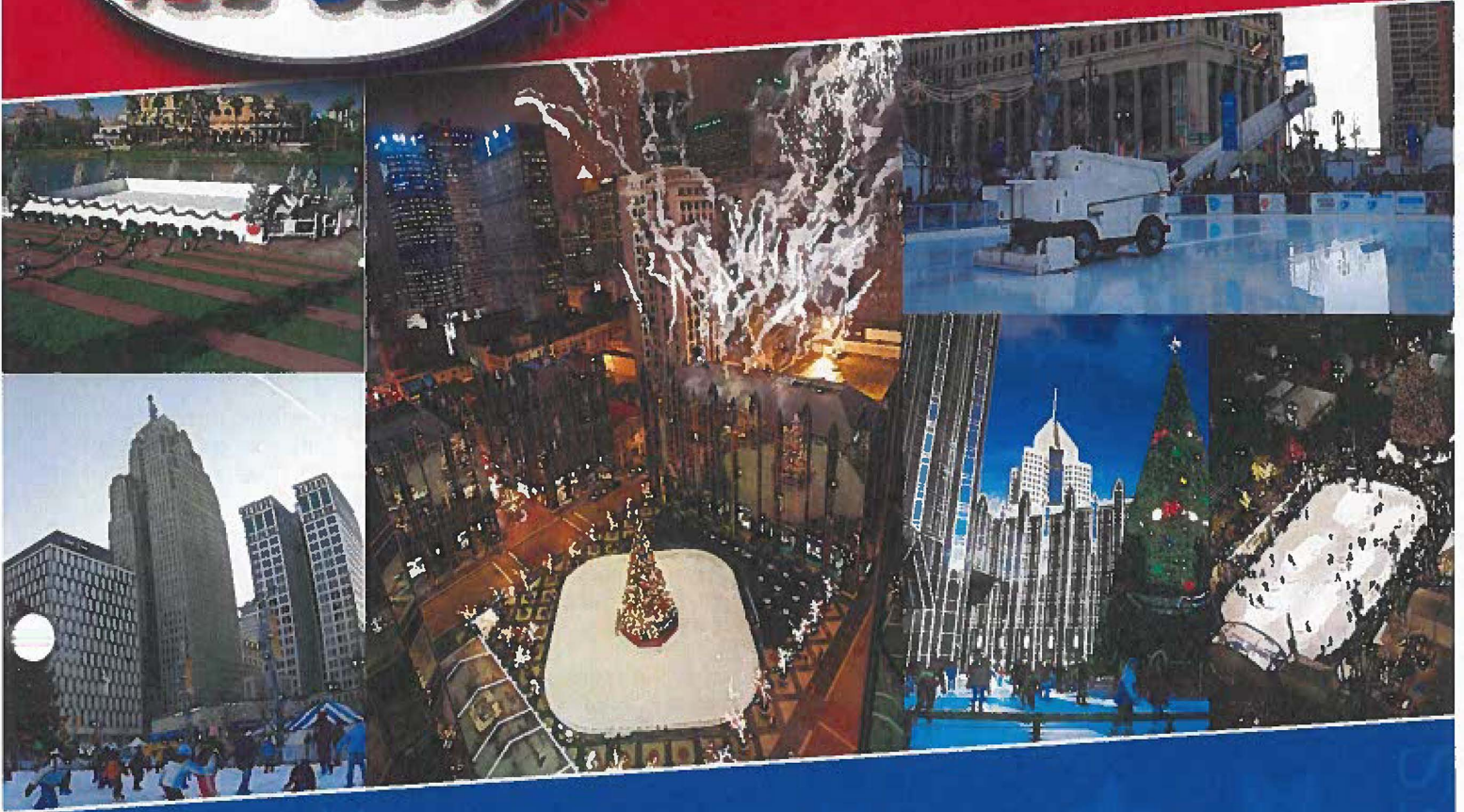
Opening day, the first week of November

November – January: *(Lorrennis/Jeff/Scott/Kristi)*

- Monitor staff, events, and scheduling for field trips, private parties.
- Regularly update social media sources (ie, Facebook, website, etc.).
- Maintain communication with current sponsors.
- Maintain the Zamboni maintenance and skate sharpening logs.
- Daily reconciliation of rink revenues, ensuring adequate cash for cashier change bags.
- Maintain accident/incident reports.



On the cutting edge...



Custom

City of Paradise, CA

Magic Ice USA, Inc. is dedicated to

Ice Rinks

providing the best temporary ice skating rink,

& Ice Slides

construction, service, and equipment.

Premiere ice rinks





877.374.7465

Corporate Office
Byron Sharp, President

PO Box 163839
Miami, FL 331 16
Byron@magiciceusa.com
305.255.4144 Main

South East Office
Brad Holland, Vice President

1350 Sheeler Ave Building #9
Apopka, FL 32703
brad@magiciceusa.com
321-299-3279 mobile

West Coast Office
Dave Fies, Vice President—Sales

1405 Lake Chabot Rd
San Leandro, CA 94577
dfies@magiciceusa.com
510 701.8168 mobile

Warehouse
Tim Hann, Operations Manager

1350 Sheeler Ave Building #9
Apopka, FL 32703
tim@magiciceusa.com
407.4921306 mobile

MAGICICEUSA.COM

EVERYTHING-ICE.COM

Ice Rink Services

- Seasonal Rinks
- Ice Slides
- Bumper Cars
- Rink Management
- Rink Sales
- Equipment
- Installations
- Repairs
- Ice Painting
- Design
- Consulting

City of Paradise, CA

Introduction

Thank you for the opportunity of providing your organization with a proposal for your consideration.

Magic Ice USA, Inc. As a supplier of high quality ice rink products in the United States and abroad for over 20 years, we can provide your event with the service and equipment that a project such as yours requires. Our constant pursuit of excellence and consistent delivery of high profile projects have continued to set us apart from other ice rink providers.

Magic Ice USA, Inc. is dedicated to providing the best temporary ice skating rink construction, service, and equipment. The entire Magic ice staff is designed around a "Team" concept, from start to finish, our staff is knowledgeable in every facet of ice rink design, installation, programming and management.

Magic Ice USA, Inc. has worked with the biggest names in the sports & entertainment industry, delivering time and time again proven ice events and a lifetime of memorable experiences. You can find Magic Ice rink locations all over the United States as well as South America and the Caribbean Islands. Our project list includes attractions such as:

NHL's Pittsburgh Penguins
Universal Studios Florida
Paramount Theme Parks
Dicks Sporting Goods
NASCAR Hall of Fame
Disney
Gaylord Resorts

Project Summary

Customer is soliciting bids for a temporary ice skating rink for a timeframe somewhere around the November 09, 2023 to January 07, 2024 timeframe. Customer has indicated that they are interested in an 50'x80' (4,000 sq ft) skating surface. This ice rink will be designed for temporary seasonal use and as such, all products and design features must allow for an efficient installation & removal process.

Thank you for the opportunity to provide you with a proposal. Please do not hesitate to contact us if you have any questions or need clarification, or to obtain a list of our references.

Review our equipment, other projects and professional capabilities at www.magiciceusa.com

Sincerely,

Dave Fies; Vice President of Sales
Magic Ice USA, Inc.

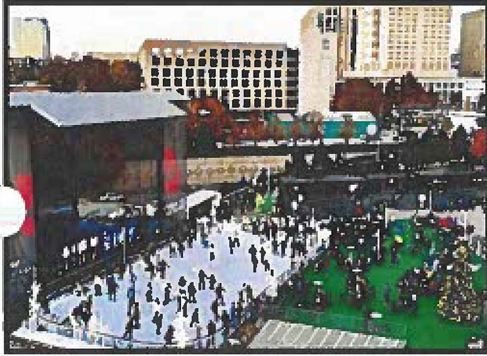
Paradise, CA



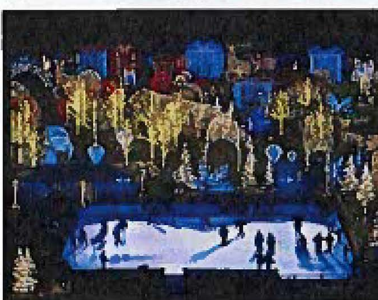
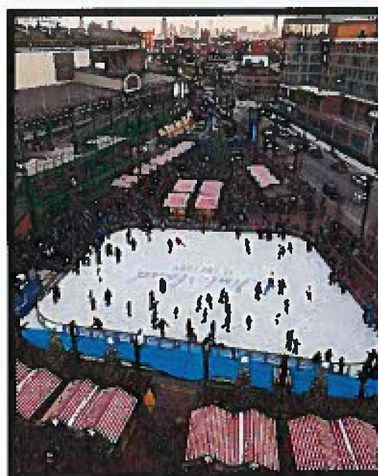
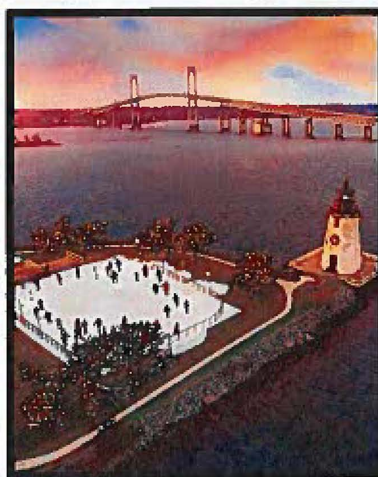
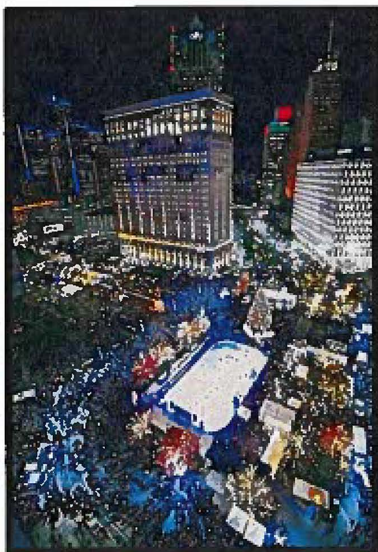
50' x 80' Ice Rink

Includes the following:

- Pre-event and on-going professional support
- Project Manager assigned to the event
- A high-flow, Ice Mat piping grid (50'x 80')
- 100-Ton portable, air-cooled chiller
- All necessary pumps and hoses for refrigeration
- Glycol secondary coolant charge
- Insulation and vapor barriers as required
- EPS Foam Board insulation (if necessary)
- Modular white dasher boards with hand rail system
- Brilliant white, painted ice surface
- Rental hockey skates in racks (300 pair)
- Skate Sharpener
- Ice Wizard Ice Resurfacers
- All necessary ice maintenance tools
- Technicians for rink setup and removal
- Travel Expenses/PerDiem for Technicians
- All tools and equipment for setup and removal
- Refrigeration techs on 24 hour call during event
- Transportation and freight to and from ice rink site.
- Commercial liability insurance; worker's compensation insurance, with client as additional-insured party.
- Liability-Limitation package (Including-standard text for liability waivers, text for various signing, text for P.A. safety announcements.
- Professional support services for Rink Manager and rink operations.



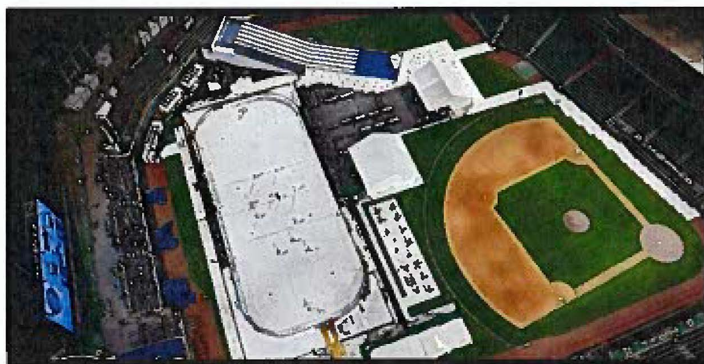
Paradise, CA



Provided By Others/Not Included

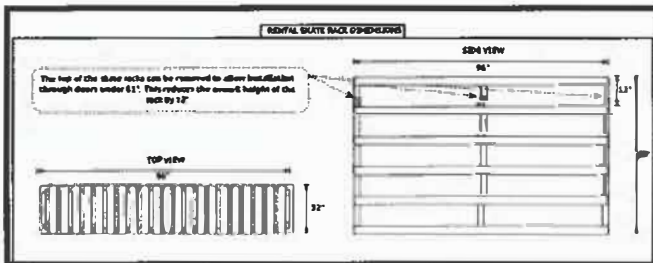
Some components of the ice rink will be provided by others, such as:

- A laser leveled area for the ice rink, via sandbox or platform
- Power for refrigeration: 480 volt / 400 amp / 3phase, or transformable equivalent, located within 100' of the chiller(s), and electrician for final hookup.
- Wood frame covering and trim boards over header manifold
- Access to 110-volt power for tools, etc.
- Provide lighting for after hours work
- Access to the site suitable for use by tractor and trailer in order to install and remove equipment
- Sound system/PA (if necessary)
- Lighting (if desired)
- Benches for skate change area
- Trash receptacles, trash removal and disposal
- Public restrooms for skaters and guests
- 5,000 lb capacity forklift for installation and removal periods
- Ticket and skate booth (if desired)
- Decorations or other aesthetic improvements
- Crane rental to remove refrigeration unit (If necessary)
- Access Ramps– Skaters and Ice Wizard
- General security presence, 24-hours each day
- All appropriate signage
- Any local permits and licenses required
- Safety equipment to include traffic cones and barricades as needed
- Day-to-day professional management and operating personnel.
- All marketing, P.R., Social Media, graphics, website, etc
- All appropriate adjacent amenities to complete the facility including without limitations skate change deck, benches, outdoor carpeting, containment around rink facility via picket fences, etc.



Paradise, CA

Rink Size:	50' x 80' 4,000 sq. ft.
Operational:	November 9, 2023 - January 7, 2024 (Tentative Dates)
Rink Type:	Temporary, Outdoor
Ice Mat Type:	Ultra Tough, 5/8" Clear Poly Pipe, Copper or Brass U-Bends
Header Type:	6" Schedule 80 PVC (Header Length on the 50' side) 6" Victaulic Fittings
Coolant Charge:	Recommend: Ethylene Glycol
Foundation:	Recommend: Sandbox or Stage deck
Vapor Barrier:	Recommend: Plastic 6mil
Resurfacer:	Ice Wizard Ice Resurfacer
Chiller:	100 ton, Air-Cooled
Power Supply:	400 AMP Breaker 480VAC/ 3 phase
Number of Skaters:	140 per session
Rental Skates	300 pairs
Rental Racks:	Pre-Fabricated
Skate Sharpener:	Included—Skates will come sharpened ready to skate.
Rink Finish:	Recommend: Brilliant White— Painted Ice Surface
Rental Racks:	Custom wood built: Space Flexibility, low cost and easy to add on. 80"H x 96"L x 32"W



PORTA-ICE

Call 1-(888)-543-0921

info@everything-ice.com

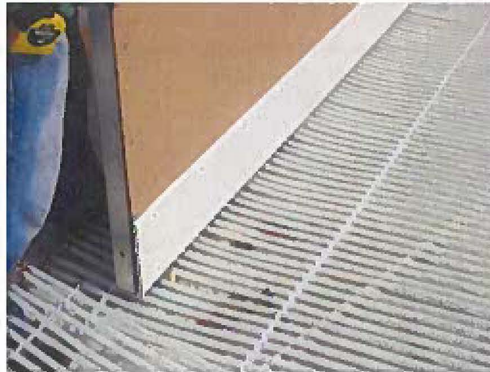
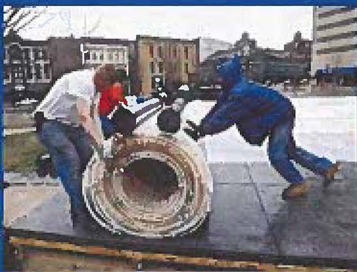
20 Proven Years of Performance

We put the "Porta" in portable

Porta-Ice begins with special polymer tubing with a 5/8" outside and 1/2" inside diameter. This large interior diameter eliminates tube clogging. The polymer is chemically formulated to withstand temperatures down to -107F.

Mats are manufactured in 4' wide sections, complete with 4" long main pipe headers attached. Both ends of the headers are grooved in our shop and lined up next to each other in the field, allowing fast connections with two-bolt groove couplings.

A high-velocity secondary fluid equalizes temperature across the entire surface, whether Olympic or postage-stamp size. Feed and return pipes alternate the flow keeping uniform ice temperatures at both ends of the rink.



Your community or group would like to have a recreational ice surface, but you can't afford a permanent rink?

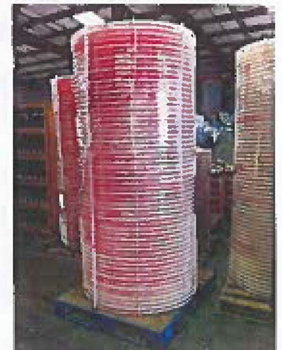
Porta-Ice is the answer. Whether you want a seasonal rink, a toboggan/sled run, a temporarily-iced parking lot or tennis court, an ice show floor, or virtually any other ice need, you can rely on Porta-Ice for easy installation, versatility, an excellent ice surface, and economical operation. Like many items in this catalog, it was developed in response to our customers' needs. Porta-Ice can create a new or expanded ice surface...or it can be used to replace faulty piping in an existing rink.

You can install the entire system in a single day, using minimal labor. In some applications, no sand is required. It can be adapted to any size or shape of ice surface. It's inexpensive to operate, using only a small circulation pump. And the polymer used in the piping is designed to last 40 years.

Porta-Ice Advantages:

- Can install without sand.
- Superb heat transfer.
- Clog-free tubing.
- Non-corrosive.
- Indestructible spacers.
- Economical operation with small pump.
- Polymer piping has 40-year design life.
- We design to your specifications.
- A completely portable Ice system
- Equalized ice temperatures.

• Affordable way to replace falling rink pipes.



Everything Ice - Your Single Source Supplier

Call 1-(888)-543-0921



Paradise, CA

PROJECT HIGHLIGHTS



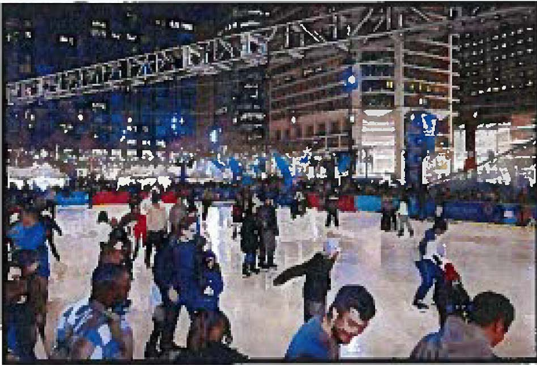
Magic Ice Project Highlight

Customer: Highwoods Properties
Rink: The Rink at PPG Place
Location: Pittsburgh, PA
Type: Ice Mat, Temporary, Seasonal Use
Size: 112' x 112' (12,544 sq.ft)
Const. Time: 3 weeks
Chiller: 300-ton, Air-Cooled



Magic Ice Project Highlight

Customer: Detroit 300 Conservancy
Rink: The Rink at Campus Martis Park
Location: Detroit, MI
Type: Ice Mat, Temporary, Seasonal Use
Size: 60' x 125' (7,500 sq.ft)
Const. Time: 3 weeks
Chiller: 200-ton, Custom Air-Cooled



Magic Ice Project Highlight

Customer: The City of Philadelphia
Rink: Winter at Dilworth Park
Location: Philadelphia, PA
Type: Ice Mat, Temporary, Seasonal Use
Size: 160 x 120' (7,200 sq.ft)
Const. Time: 6 Days
Chiller: 200-ton, Air-Cooled

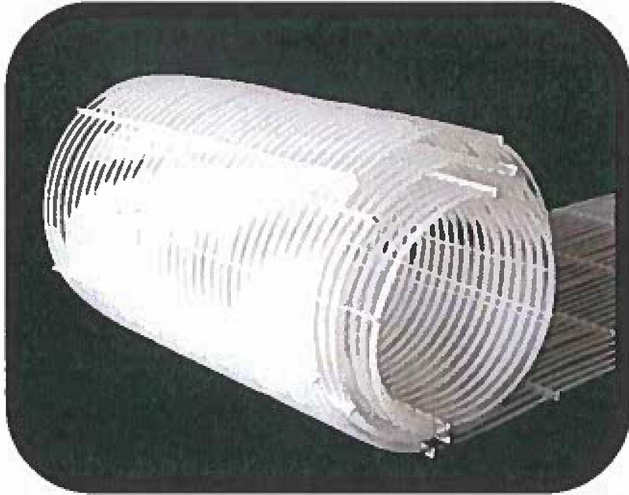


Magic Ice Project Highlight

Customer: RMSC
Rink: The Ice Rink at SteelStacks
Location: Bethlehem, PA
Type: Ice Mat, Temporary, Seasonal Use
Size: 50' x 80' (4,000 sq.ft)
Const. Time: 6 Days
Chiller: 200-ton, Air-Cooled

MAGIC ICE PHOTO GALLERY - Equipment

Porta Ice mat



Railing/Dasherboard Examples– Standard



Ice Wizard ice Resurfer



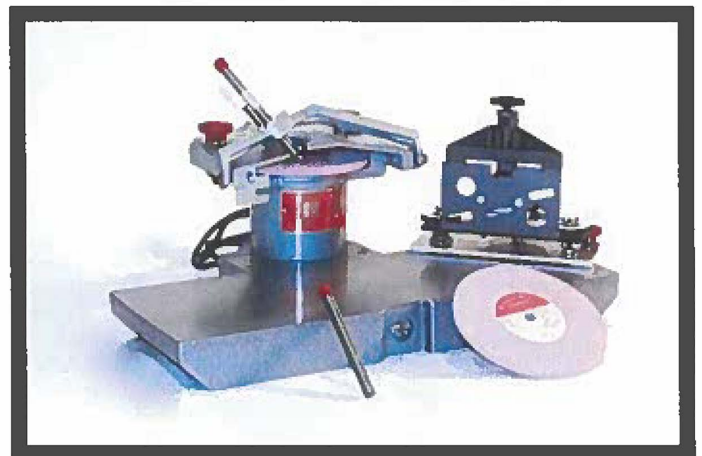
Chiller System



Hockey Rental Skates



Wissota Portable Skate sharpener





Paradise Recreation & Parks - Holiday Skating Rink



77' X 48' Glice Eco-Rink - Fully Equipped

Proposal: P23-1512
4/11/23
Validity: 45 days

Glice Inc.
1712 Pioneer Ave.
Suite 1783
Cheyenne, WY 82001

Glice AG
Hirschengraben 33b
6003 Luzern
Switzerland



Purchase

77' X 48' Glice Eco-Rink - Fully Equipped

Lorrennis Leeds
 Paradise Recreation & Park District
 lleeds@paradisepprd.com
 (530)872-6393

Install Date:11/10/23
 Paradise Recreation & Park
 District - 6626 Skyway,
 Paradise CA 95969

To meet delivery date, order must be placed by 07/15/23

Rink Capacity (nr. Of Skaters) 72
 Skatable Length in feet 77.36
 Skatable Width in feet 48.35
 Skatable Surface in sqft 3740.46

Product	Unit(s)	Description
Glice Panel 20 mm	180	Premium Eco-Ice Technology
Glice Leisure Dasher Board System	1	Aluminium and Polycarbonate, 1m high
Glice Care 5L	8	Maintenance liquid
Glice Clean 1L	8	Cleaning liquid
Glice Sharpening Machine	1	Easy-to-handle and effective skate sharpening
Glice Smart Polisher	1	High performing cleaning system incl. 2 fogger
Glice Vacuum Cleaner	1	High performing, industrial quality grade
Glice Skate Protection Mat	4	Effective protection of skates and floor. 15 x 1.25m
Glice Skate Shelf	3	Smart design and extra robust. 48 Pairs per Shelf
Glice Leisure Skates (pairs)	164	High quality materials, extra-durable blade and high-comfort
Grinding wheel	4	Extra units for the period of rink operation
Glice Rink Manager Certification	1	Access to Glice Academy, FB Forum & Certification
Glice Pallet Box	12	Iron transport and storage Box

Subtotal 186,769.44 USD

Installation supervision 750.00 USD
 Transport Estimation DDP 3,750.00 USD

Total 191,269.44 USD

Total 191,269.44 USD

Terms of Payment 50% to confirm order, 50% to ship
 Payment Information Options: Check, Wire, ACH, or Major Credit Cards
 Send Payment to Glice Inc. - Accounting | 2385 NW Executive Center Drive, Suite 100
 Boca Raton, Florida 33431 | accounting.us@glice.com | 303-214-5022 XT 5
 Glice USA Bank Information Account#: 1902013592 | Bank: U.S. CENTURY BANK | Routing#: 067015397 | Swift: USCEUS3M
 For Credit Cards Payments: Please contact us by phone

APPROVED: Date: ____/____/____

 Authorized Signature

Glice Inc. Terms & Conditions



1. DEFINITIONS

"GLICE" is the trade name of GLICE A.G. ("GAG"), a company duly incorporated under the laws of Switzerland, with a registered domicile Glice AG, Hirschengraben 33b, CH-6003 Luzern, Switzerland

"SELLER" is Glice Inc. ("GUS"), a subsidiary of GAG, is incorporated in the State of Wyoming, U.S.A. and is located at 1712 Pioneer Ave., Suite 1783 Cheyenne WY 82001. GUS is the legal entity authorized to represent GAG in North America.

"BUYER" is the company or organization acquiring the Products from GUS and/or GAG

"AGREEMENT" is the purchase or rental contract, including specific and general conditions between the BUYER and SELLER. For rentals, see separate Rental Agreement.

"GOODS" are all of the products and services provided by GUS and/or GAG for purchase or rental.

"PRICE LIST" is the list of Goods with prices approved by GAG and GUS.

"INSTALLATIONS" are the full installations of GLICE skating rinks and related components, made with or without the assistance of GAG and GUS staff and by third party contractors in conjunction with the BUYERS own provided labor sources.

2. ORDERS, DELIVERY AND APPROVALS

BUYER shall place orders for the Products in writing through the signed approval of Proposals ("Orders"), and the BUYERS own purchasing documents, and shall send them to GUS by means of regular mail, fax, or email. Any signed order received shall be considered a unilateral commitment to purchase Products and Services as stipulated in the Order. In order to be regarded as a confirmed Order and be deemed as binding, GUS shall, upon receipt of the Order duly signed by BUYER, return a confirming email to Buyer that Order has been accepted within three (3) working days after receipt of the Order and related Buyer Purchasing Documents. This applies to both sales and rentals.

Unless otherwise agreed, the Products shall be delivered to BUYER at a location to be determined by Buyer as part of shipping instructions in the Proposal. GUS shall not be liable for damages, delays in delivery, or any non-delivery effects as a result of errors, delays or any failure of delivery caused by the freight common carrier or freight forwarder that is handling the Order, or by acts of God.

Upon receipt of every shipment at BUYER's defined premises, BUYER shall immediately confirm to GUS its arrival by means of a written notice and ensure that the supplied Products correspond to the Purchase Order and Shipping Documents, such as a Bill of Lading, that was approved by the Buyer. GUS shall be informed in writing of any deviation from the Order regarding amount and identity of ordered Products within ten (10) calendar days from the arrival of the ordered Products. Failure by the Buyer to confirm the shipment contents and its accuracy to the original order shall be interpreted by Seller that the amount and specifications of the supplied Products match the inventory and specifications of the placed Order.

3. CHARACTERISTICS OF THE GOODS

It is agreed that any information relating to the goods and their use, such as weights, dimensions, capacities, pieces, colors and other data contained in catalogs, sales literature, circulars, catalogs, sales literature, circulars, advertisements, illustrations, and price lists, shall not be an effective part of the Agreement unless expressly referred to or specified in the Agreement, and may be updated by GUS without notice.

4. REJECTION OF GOODS, DEFECTIVE GOODS.

Except in the case of Products proven to be faulty, defective, or damaged, BUYER shall not be entitled to return Products ordered without the prior written approval of GUS. In any of the above cases, BUYER shall, at its own expense, promptly send to GUS samples of any alleged faulty, defective, or damaged Products, or provide other evidence of the alleged deficiency to determine an appropriate response by GUS.

to the extent that GUS's examination or investigation of these goods confirm the Buyers claim, GLICE shall elect to either repair or replace the defective Goods to meet the original requirements/specifications of the Order. Shipping costs in this context are the Buyers' responsibility.

5. COMMERCIAL LIABILITY

BUYER is responsible and entirely liable for the Installation of the Goods. Before the start of the Installation process, BUYER shall underwrite and maintain at all times, in force and fully paid, appropriate General Liability Insurance in order to cover all risks and potential damages (including damages to third parties) arising from the Installation or from the use of the GLICE skating rink, such as injury claims for skating accidents. For rental rinks, SELLER must be named as a covered party in the BUYERS Insurance policy for General Liability coverage of at least \$1,000,000 and submit proof thereof.

Buyer shall, prior to the installation and operation of the Glice skating rink name the SELLER as the loss payee. Buyer shall provide evidence of such insurance to GUS before taking delivery of the Order. GLICE shall be deemed to be liable for damages only in the event that said damages are due exclusively to defects in the Products that were already extant at the time of delivery acceptance of the Goods to BUYER. These provisions and requirements under 5. Commercial Liability do not apply to residential sales of GLICE rinks or accessories to home users.

6. FORCE MAJEURE

A party will not be liable for failure to perform any obligation under this Agreement for so long as and to the extent that the failure is due to causes beyond its reasonable control such as, but not limited to, fire, flood, strike, labor dispute or other industrial disturbance, inability to obtain raw materials or other supplies, delay of carriers, lack of transportation facilities, curtailment of or failure to obtain fuel or electrical power, assertion by third parties of infringement claims or other grounds for enjoining performance hereunder, accident, war (declared or undeclared), embargo, blockage, riots, insurrection or governmental regulation.

7. PRICES

The prices for Products shall be those contained in this submitted proposal. The price list contained herein may not include any applicable local/state taxes, tariffs or import duties, if applicable. BUYER is responsible for these costs.

8. PAYMENT

1. Except as otherwise determined by GLICE in writing, BUYER shall make payment for the Order in two (2) installments unless otherwise specified:

a) 50% of the total invoice amount to be paid upon confirmation of the Order by GUS;

b) 50% of the remaining balance of the Order to be paid before the shipment of the goods from GUS or GAG facilities.

2. For the avoidance of any doubt and eventual and possible inconsistencies in any of the parties' commercial understanding, "date of shipment" is to be understood as the date upon which a given Order physically departs GUS or GAG facilities.

3. Should GUS or the BUYER consider the necessity of a payment guarantee in lieu of the previously stated payment schedule (PAYMENT), such a guarantee requires the BUYER to provide a Confirmed and Irrevocable Letter of Credit subject to the Uniform Customs and Practice of Documentary Credits published by the International Chamber of Commerce and issued by a first ranked bank with a maximum maturity of no longer than one hundred and twenty (120) calendar days. All costs arising from said Letter of Credit shall be paid by the BUYER.

4. Unless otherwise agreed by writing, payment to GUS shall be made out to "Glice Inc." in U.S. Dollars by means of bank transfer (Wire/ACH Transfer) to the following Bank account:

Bank: U.S Century Bank
Account #: 1902013592
Routing #: 067016397 / SWIFT: USCEUS3M

Paper checks & related correspondence can be sent to:

Glice Inc.
2385 Executive Center Drive, Suite 100
Boca Raton, FL 33431
303-214-5022 XT 5 | accounting.us@glice.com

9. RETENTION OF TITLE

The Products shall remain the property of GUS and GAG until the completed payment of the total amount or as otherwise agreed to in writing.

10. TERMINATION OF THE CONTRACT

In the event that either party:

a) Becomes inactive, insolvent or file for liquidation or similar dissolution;

b) Is in default of its obligation to pay any taxes, customs charges, or other duties associated with the purchase;

c) Fails to make any payment in full on its due date pursuant to any Agreement, including, but not limited to the Agreement and any individual Agreements made pursuant thereto;

d) Creates a breach of any obligation under this Agreement;

e) Assigns or transfers to third parties this Agreement or any or all of the rights and obligations contained in this Agreement.

The aforementioned breaches must be cured within a period of fifteen (15) calendar days as from the date on which said issue is reported and documented, then:

1) This Agreement may be terminated at any time and with immediate effect by means of registered letter addressed to the party causing such breaches.

2) As a consequence, thereof, any and all amounts which are payable by BUYER to SELLER under this Agreement or any individual agreement made pursuant hereto, and which have not become due, shall automatically without notice become immediately due and payable with interest (18% per annum) thereon up until the date of full payment.

11. GOVERNING LAW AND JURISDICTION

The validity, construction and performance of this Agreement shall be governed and construed in accordance with the provisions of Colorado law.

This Agreement, and all questions with respect to the interpretation of this Agreement, shall be governed by and construed in accordance with the laws of the State of Wyoming, without regard to conflict of laws and provisions. The Buyer expressly consents to exclusive jurisdiction in the courts of the State of Wyoming located in Boulder County.

Accepted by the BUYERS Legal Representative:

Signature _____

Name _____

Title _____

Date of Signature _____

Organization Name (BUYER) _____

WARRANTY DISCLAIMER AND LIMITATION OF LIABILITY:
NEITHER GLICE A.G. OR GLICE INC. MAKE ANY REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE PRODUCTS OR SERVICES AVAILABLE THROUGH GLICE WEBSITES OR CATALOGS. GAG AND GUS SPECIFICALLY EXCLUDE AND DISCLAIM ALL WARRANTIES REGARDING SUCH PRODUCTS OR SERVICES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, OR WARRANTIES ARISING FROM THE COURSE OF DEALINGS OR USAGE OF TRADE. FURTHERMORE, IN NO EVENT WILL GAG OR GUS BE LIABLE FOR ANY DAMAGES, WHETHER PERSONAL OR TO PROPERTY, INCLUDING WITHOUT LIMITATION, SPECIAL, INDIRECT, CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR EXEMPLARY DAMAGES; DAMAGES, COSTS OR EXPENSES FOR RECALL, RETROFIT, OR OTHER POST-SALE ACTION, LOST PROFITS; LOST BUSINESS OPPORTUNITY; ATTORNEYS' FEES; DAMAGE TO BUSINESS OR BUSINESS RELATIONSHIPS OR LOSS OF GOODWILL, WHETHER FOR BREACH OR REPUDIATION OF ANY CONTRACTUAL TERM OR LEGAL DUTY IN CONTRACT, TORT, STATUTE OR OTHERWISE, RELATING TO PRODUCTS OR SERVICES OFFERED BY GAG, GUS OR AFFILIATES.



Pre-Installation Checklist

The following points need to be prepared or accomplished by the Glice® client prior to the installation of the rink.

- No more construction work, which can cause excessive dust and dirt, shall be undertaken during and after the installation of the rink.
- All necessary police and other official permits for the installation and operation of the rink.
- Open access for a truck or trailer to the site where the delivered goods are (un)loaded.
- A forklift to (un)load the pallets from the truck (if not booked with the Glice® transport).
- Preparation of the installation site and floor: clean, firm and flat surface and all related necessary arrangements.
- Required staff for the installation or tear down, at least 4 people for a 200m² rink.
- Recommended tools for a smooth installation: nippers (to open the pallets), cleaning towels, floor cleaning mops, gloves and a cordless screwdriver.
- If it is desired to fix the dasher board feet to the floor: screws or nails of 8mm diameter, suitable for the specific floor (1 screw or nail per lineal meter). If the feet can't be fixed on the floor, a rubber pad or any anti slippery material (f.ex. silicon) can be placed below each dasher board foot. Also sandbags or other similar weights will help to stabilize the dasher boards.
- Electrical supply for the operation of the sharpening machine (1 phase 100-240 VAC 50-60 Hz, 150W) and cleaning machine (110 V).
- Water supply to fill the water tank of the cleaning machine in proximity to the rink.
- All necessary insurance coverage for the installation/tear down and operation of the rink, in particular insurance for the workers who install the rink, liabilities during the rink operation such as skating accidents or similar, property insurance, etc.
- If your rink was delivered in Glice Pallet Boxes, these need to be protected from weather conditions with a cover.

Additional requirements for rental clients only:

- The rental client commits to safely store all their Pallet Boxes in which the rink material was delivered (L: 2120mm x W: 1315mm x H: 1200mm), to protect them with a cover, and to reuse them to pack the material for the return transport the same way it arrived.
- Return all rented material including all installation tools such as the nylon hammer, the punches, plugs, etc. In case of missing material, the rental client has to pay for any replacement.

Company
Name
Place and Date
Signature

Glice AG, Hirschengraben 33b, 6003 Lucerne, Switzerland
info@glice.com +41 44 586 06 93

Product Catalog 2020



Glisce



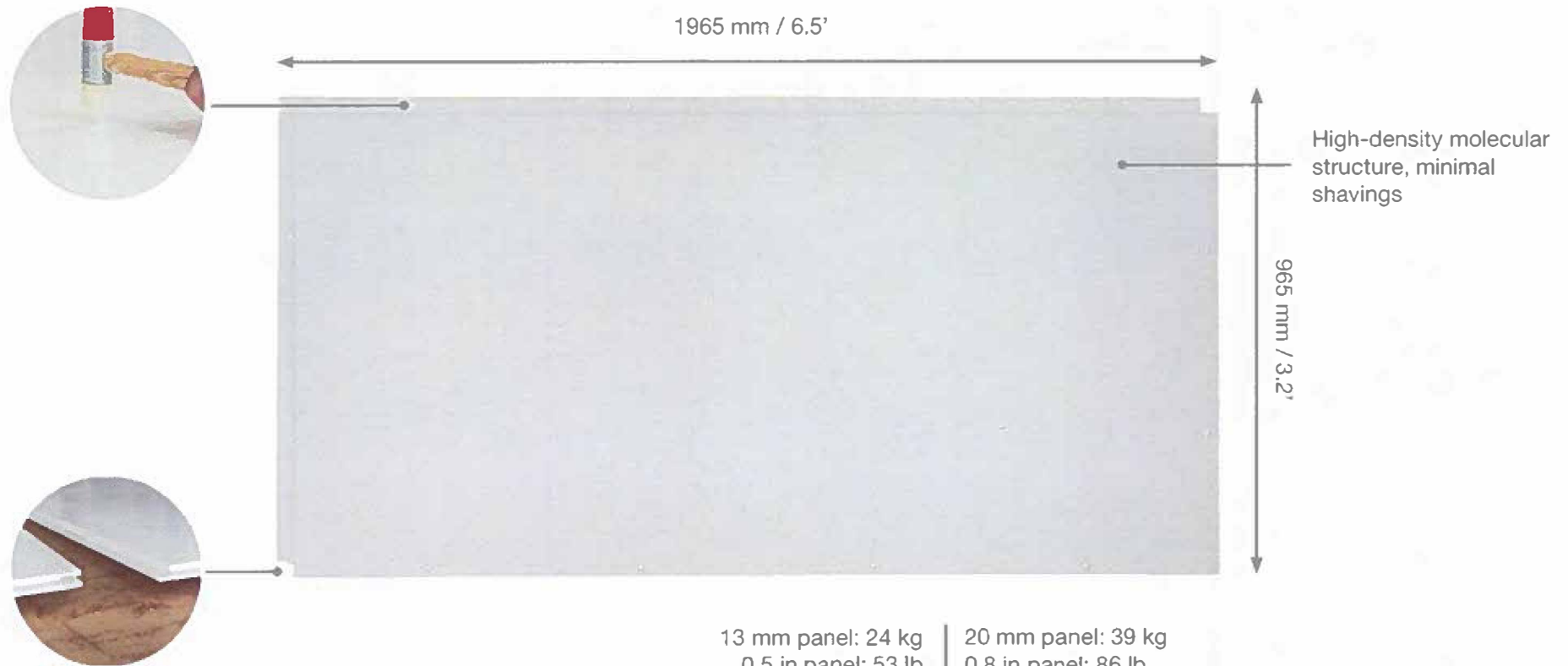
Glice Product Overview

The ultimate Glice package for your success. We pay attention to detail. Just as much as we care for the perfect skating experience on our Glice premium synthetic ice, we care about each single detail-from the most comfortable skates to the most efficient cleaning system.

Glice Premium Eco-Ice	Lattl Game
Dasher Board Systems	Glice Slapshot Station
Corner Flags	Glice Bob Slide
Glice Hockey Dasher Board	Skating Aid
Public Protection	Hockey Goals
Cleaning Systems	Glice Eisstock
Skate Sharpener	Rubber Floor
Skates	Glice Chalet
Shelves	Glice Care Solution 2.0
Pallet Boxes	Glice Supervisor
Hockey Lines	Glice Rink Rules & Maintenance Documents
Protection Tarp	
Glice Eisstock Lanes	

Glice Premium Eco-Ice Panel

Auto-lubricant, UV protection and ultra-glide technology thanks to the scientifically developed Glice formula.



Smart tongue- and groove connection system



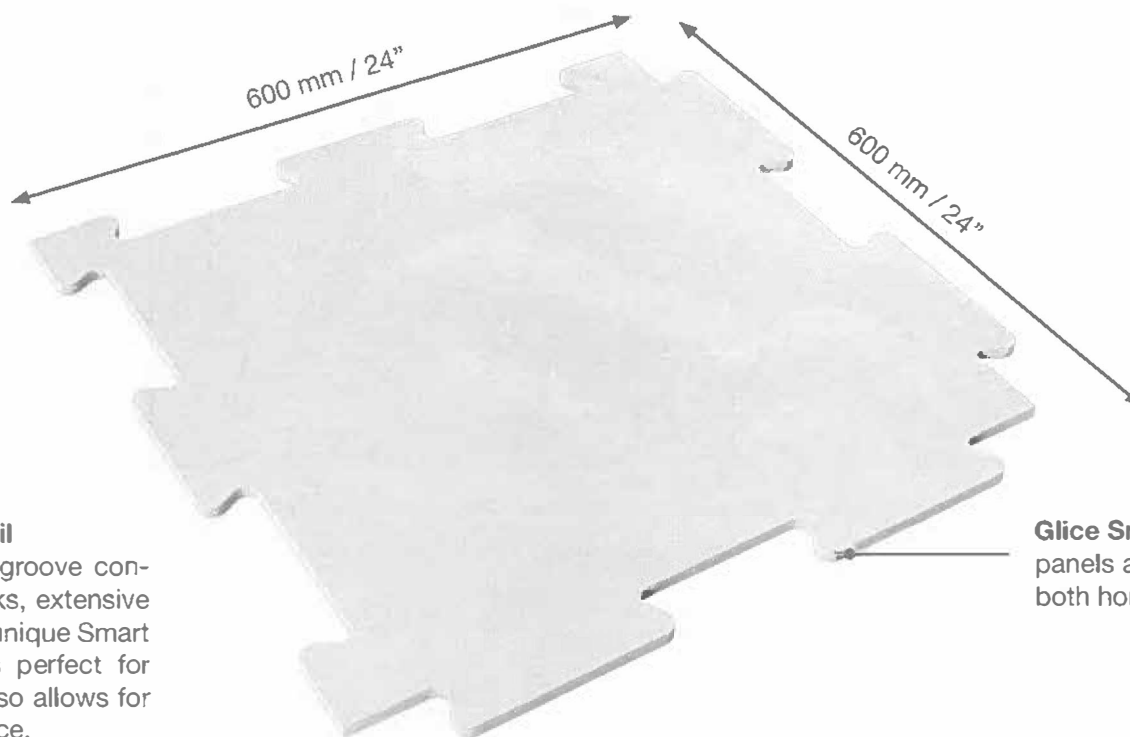
Glice Panel 10 mm / 0.4"

Practice at home? Our premium Glice technology is now available in a practical new format perfect for your home. It is easily installed by one person.

600 mm x 600 mm / 24" x 24"

3 kg / 6.6 lb

5 year warranty



Not your regular dovetail

While we use tongue & groove connections in our larger rinks, extensive tests confirmed that our unique Smart Lock dovetail system is perfect for home practice rinks. It also allows for thinner, more affordable ice.

Glice Smart Lock™ System:
panels are interlocked
both horizontally and vertically

Glice Leisure Dasher Board System

Highly resistant material, state-of-the-art design, modular system for quick and easy installation.



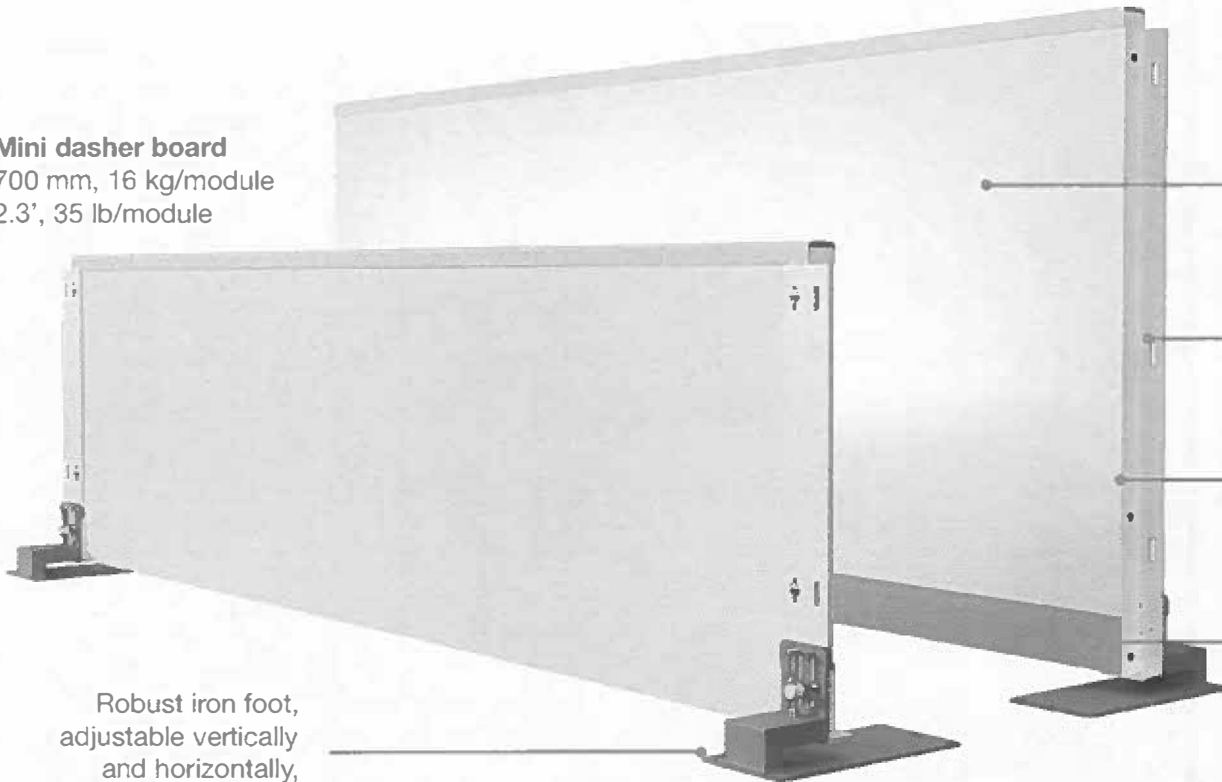
Standard curve dasher board



Radius 970 mm / 38.19'

Mini dasher board

700 mm, 16 kg/module
2.3', 35 lb/module



1000 mm, 20 kg/module
3.3', 44 lb/module

Highly resistant compact polycarbonate on front and back side

Long fixation hinge for increased stability

Light and robust aluminium frame

Kick-plate reinforced for impacts

Robust iron foot, adjustable vertically and horizontally, fixable to the ground



Glice Glowing Dasher Boards™

Seamlessly embedded high quality LEDs guarantee perfect performance and safety.
CE certified for outdoor and indoor usage.

Wide color range,
managed with remote
control:



Translucent highly resistant compact white polycarbonate on front and back side

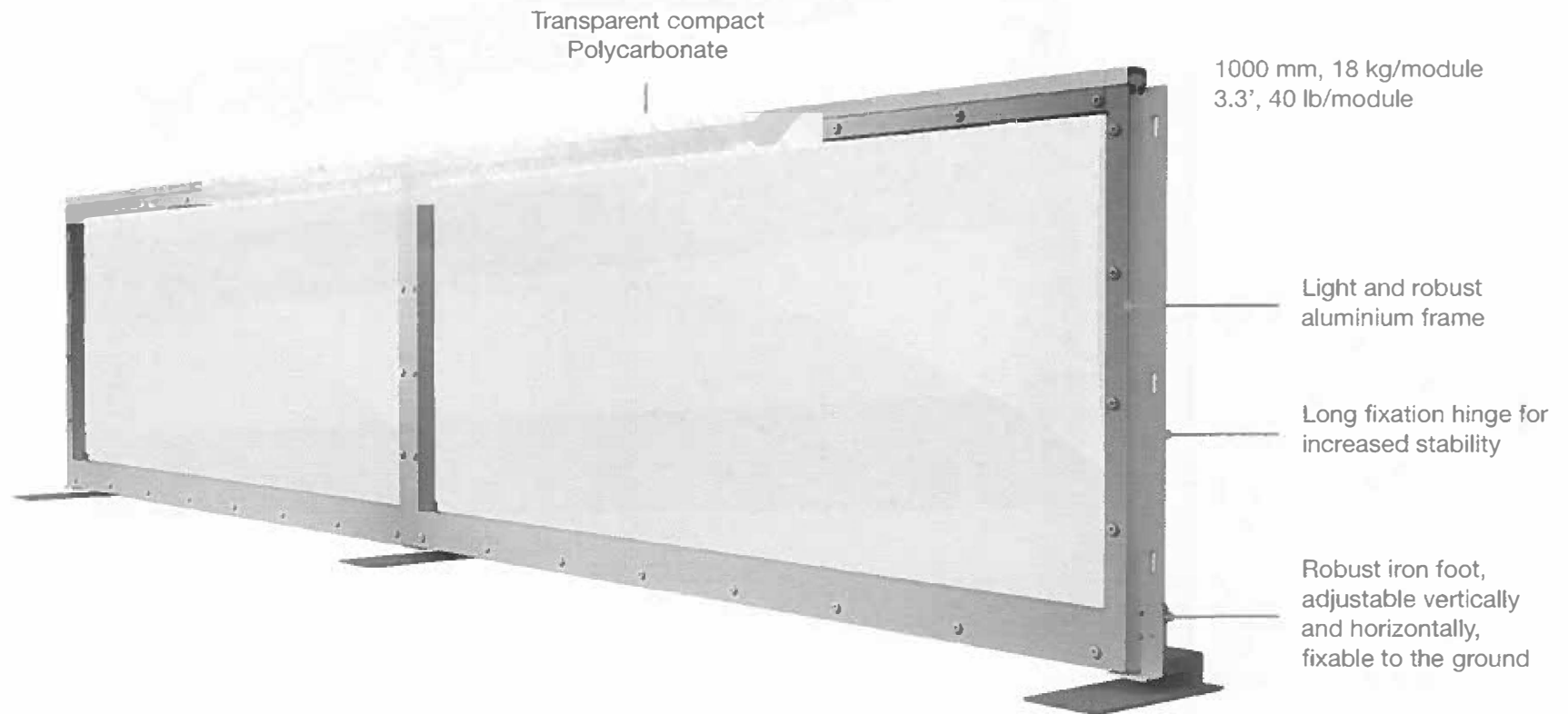
Light and robust aluminium frame

Long fixation hinge for increased stability

Robust iron foot, adjustable vertically and horizontally, fixable to the ground

Glice Transparent Dasher Board System

Highly resistant material, state-of-the-art design, modular system for quick and easy installation. Also available as mini version (700 mm, 14 kg/module - 2.3', 31 lb/module).



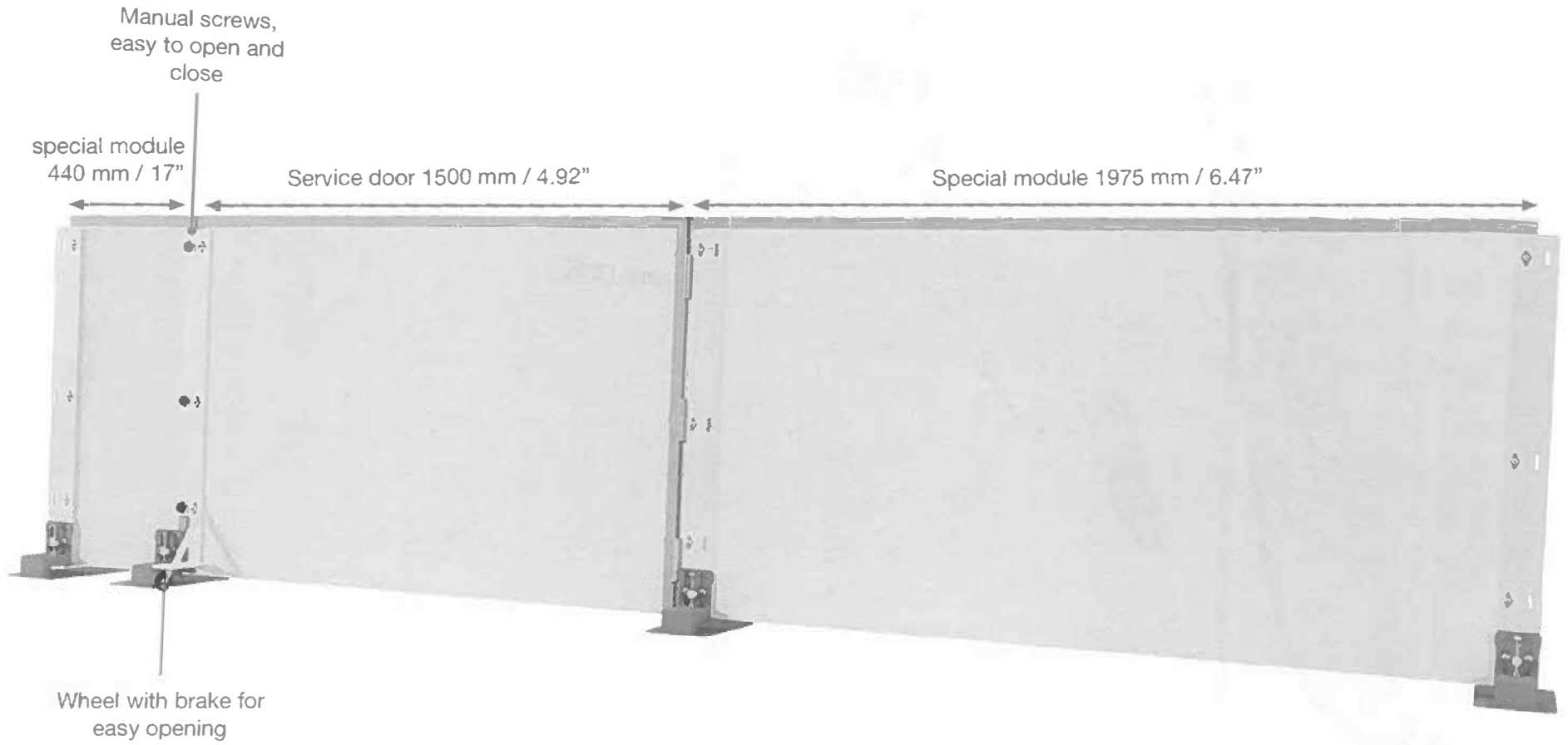
Glice Wooden Dasher Board System

Highly resistant material, state-of-the-art design, modular system for quick and easy installation.



Glice Service Door

Wide access gate, solid, easy and quick to open and close.



Glice Corner Flags
Brand your Glice Rink! Package comes with 4 fixtures and 4 flags. Fixture adaptable to 2017 generation Glice leisure dasher boards.

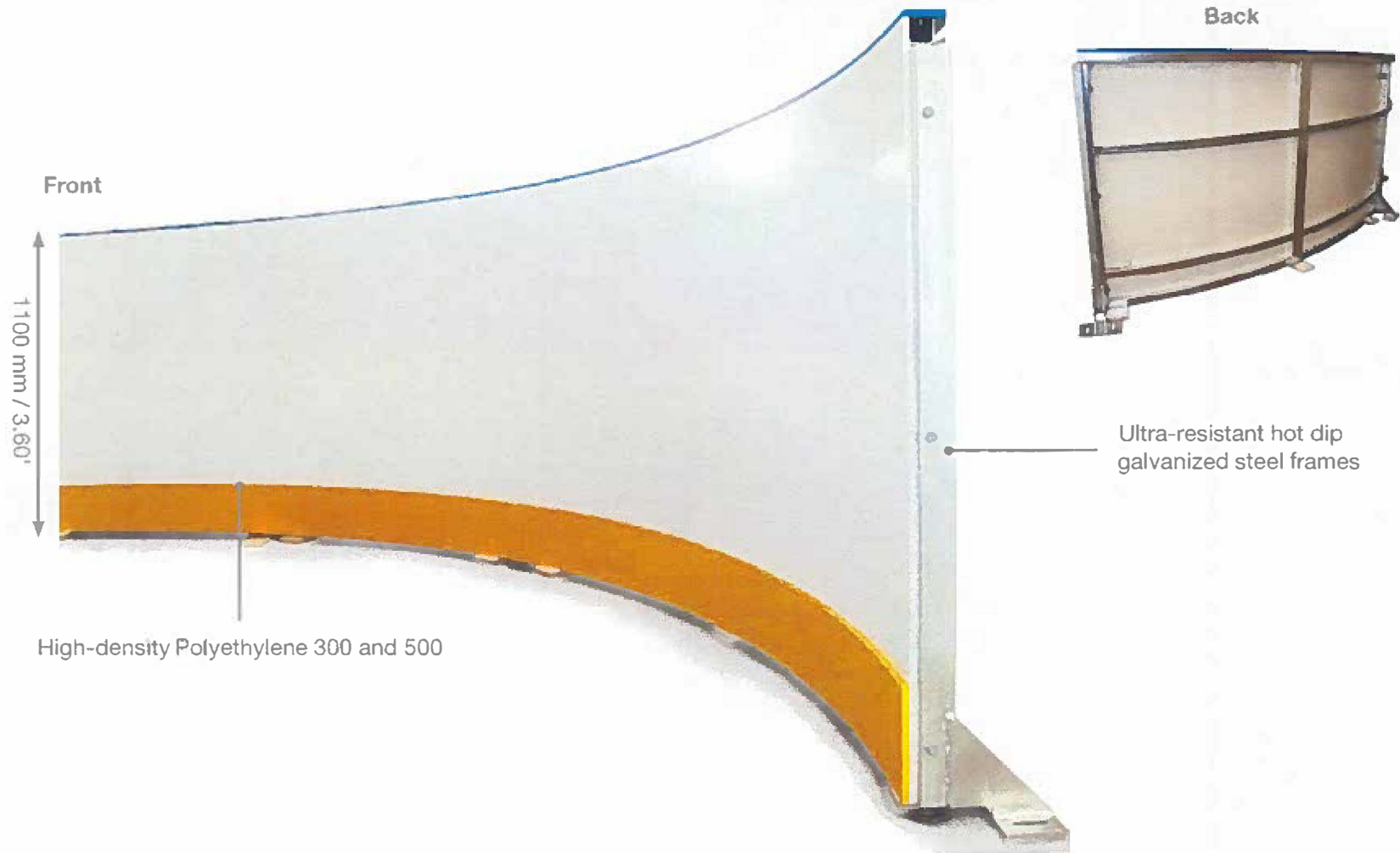


Glice® complies with ISO quality standard 9001 : 2008



Glice Hockey Dasherboard System

Official International Ice Hockey Federation standard boards for professional use, unbreakable quality for the toughest games.



Public Protection Options

Ideal for Leisure Hockey Rinks



Glice Professional Maintenance System

High-performance and easy-to-use. Proprietary custom design to increase both cleaning capacity and reestablish Glice glide performance.



Glice Smart Polisher™

Up to 400 m² / 4000 sqft

Weight 30 kg / 66 lb



Glice Master Polisher™

For 400 - 800 m² / 4000 - 8000 sqft

Weight 88 kg / 194 lb



Glice Olympic Polisher™

> 800 m² / 12000 sqft and more

Weight 109 kg / 240 lb

- Eco-Efficiency mode for reduced energy consumption and Glice Care 2.0 usage
- Protection against incorrect use with security key
- Exclusive design Glice roller brushes for unprecedented cleaning and re-establishing the Glice surface



Glice Vacuum cleaner

Ergonomic design and high machine performance.

Weight 18.3 kg / 40 lb

Glice Power Washer and Sweeper Cleaner

Additional tools to further improve the cleaning of your outdoor Glice surface

Weight: 45.1 kg / 100 lb



Self propelled brushes for a higher and more comfortable sweeping quality

Glice Sweeper Cleaner

Ergonomic and compact design, requires minimal storage space

High pressure to remove dirt within the scratches (up to 170 bars)



Easy to move

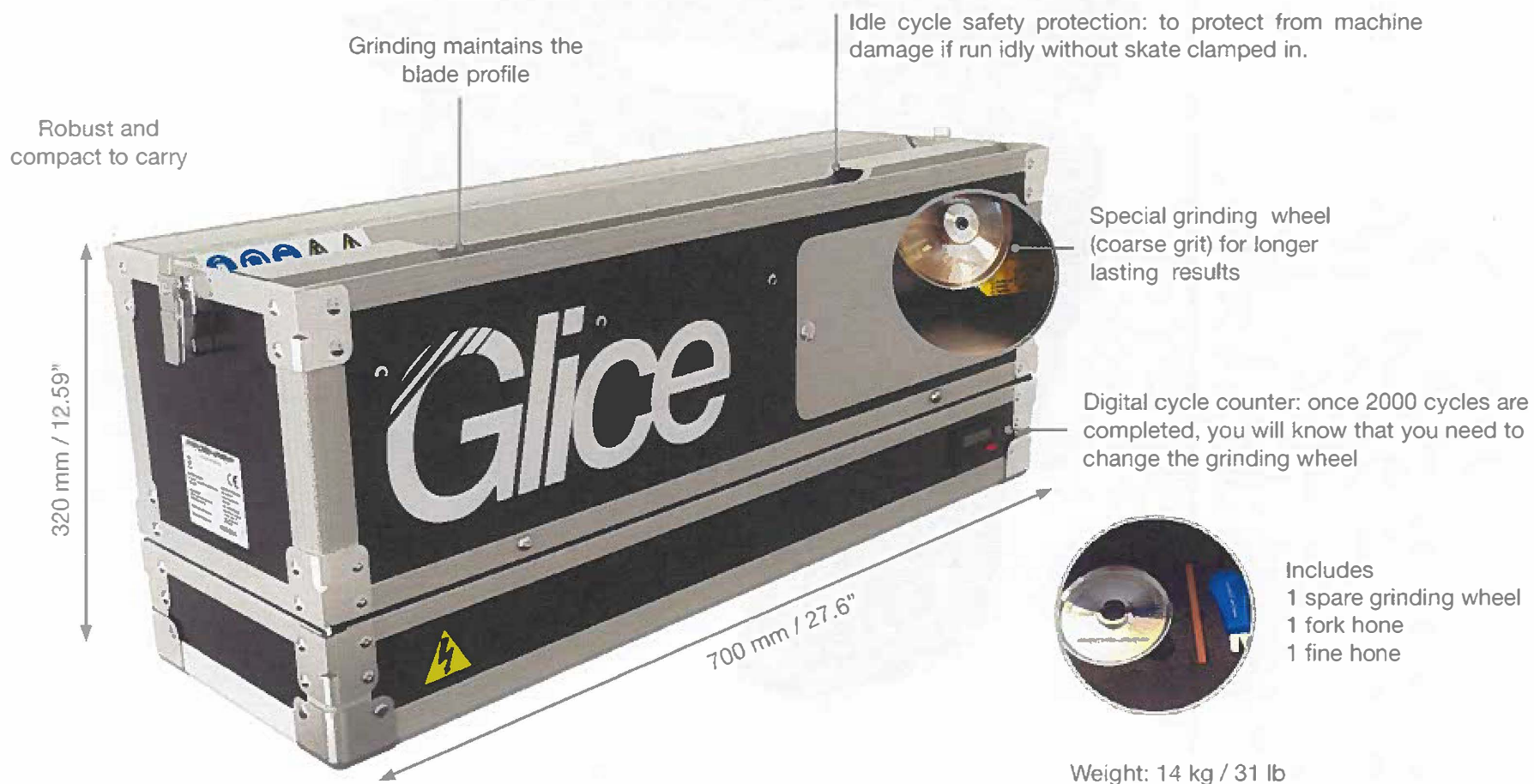
Weight: 114.4 kg / 252 lb

Glice Power Washer

Compact and powerful hot water cleaner for deep cleaning

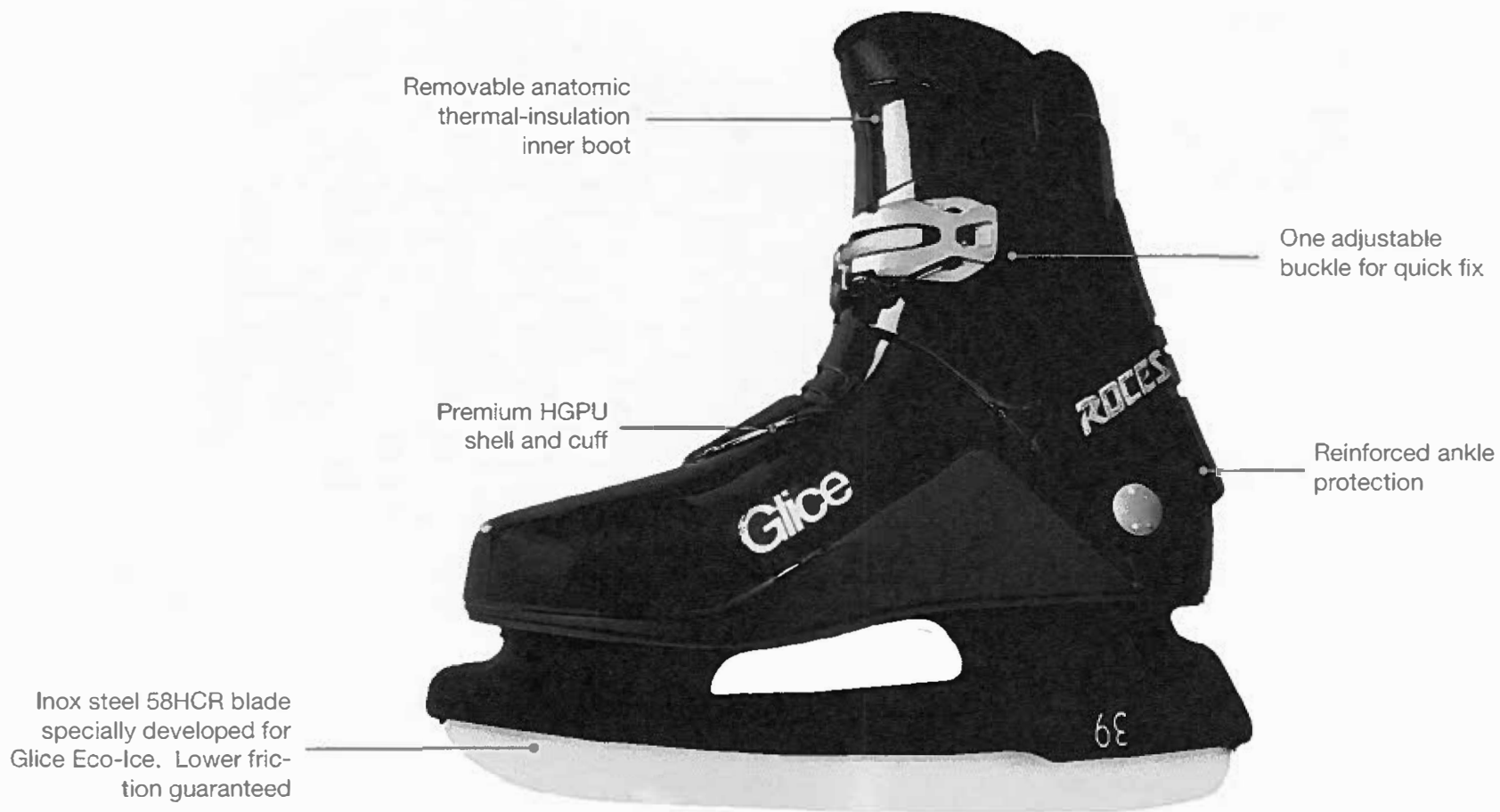
Glice Skate Sharpener

Sharpening made easy. Press one button and go!



Glice Skate

Extended performance, less sharpening, high-comfort and quick to put on. Designed and produced in the EU.



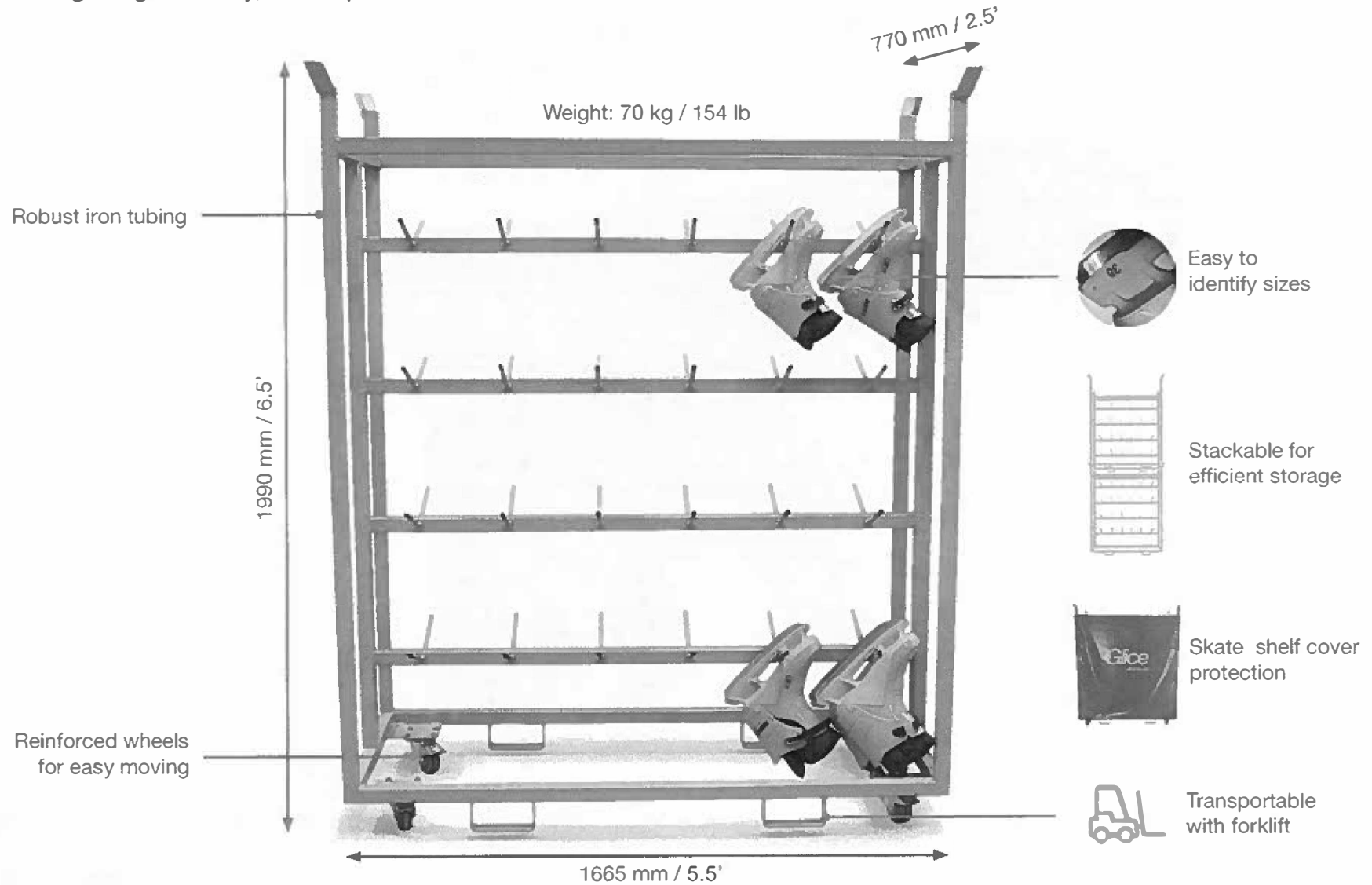
Bauer Skate

Rental skate made by Bauer. For advanced and pro skaters. Designed and produced in the EU.



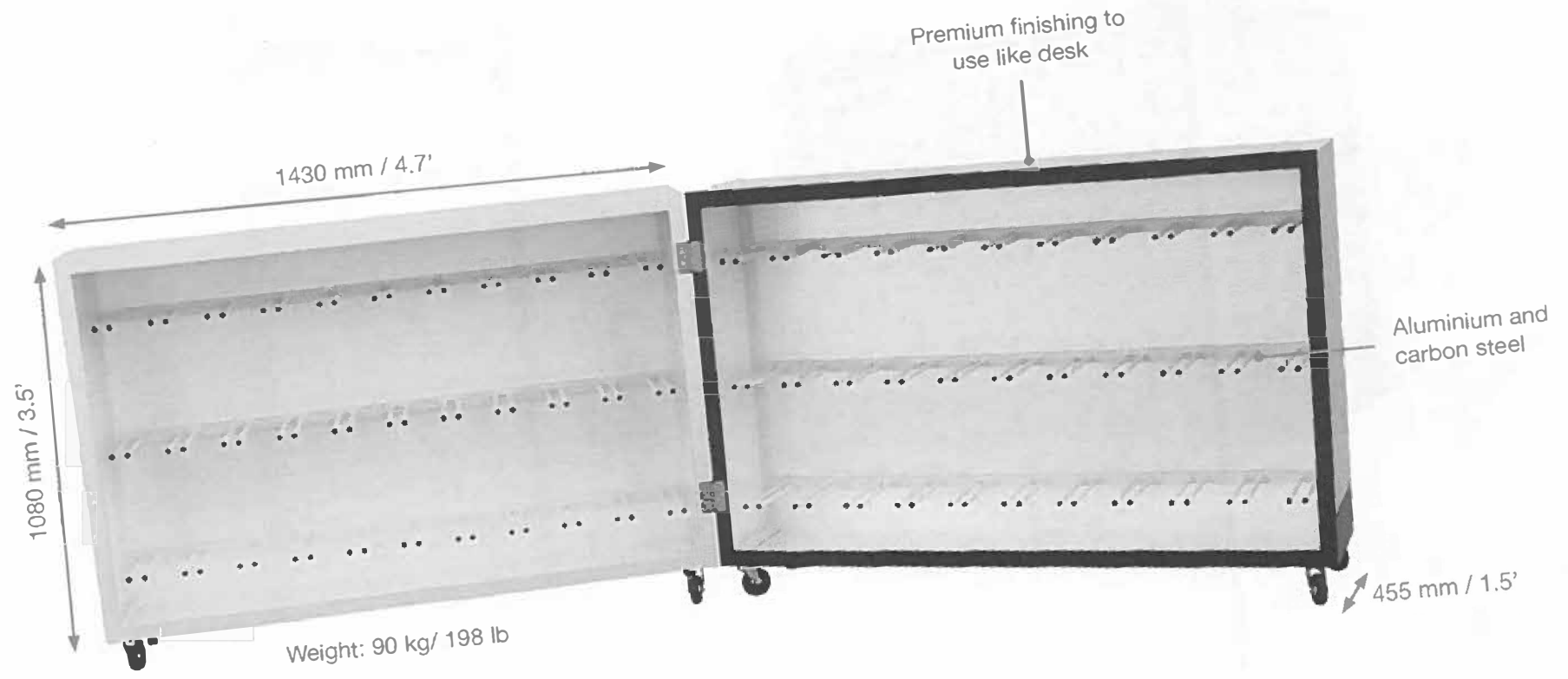
Glice Skate Shelf

Smart design, high stability, fits 48 pairs of skates.



Glice Multicounter

Desk, skate shelf and transportation box on wheels – all in one! Fits 33 pairs of skates.



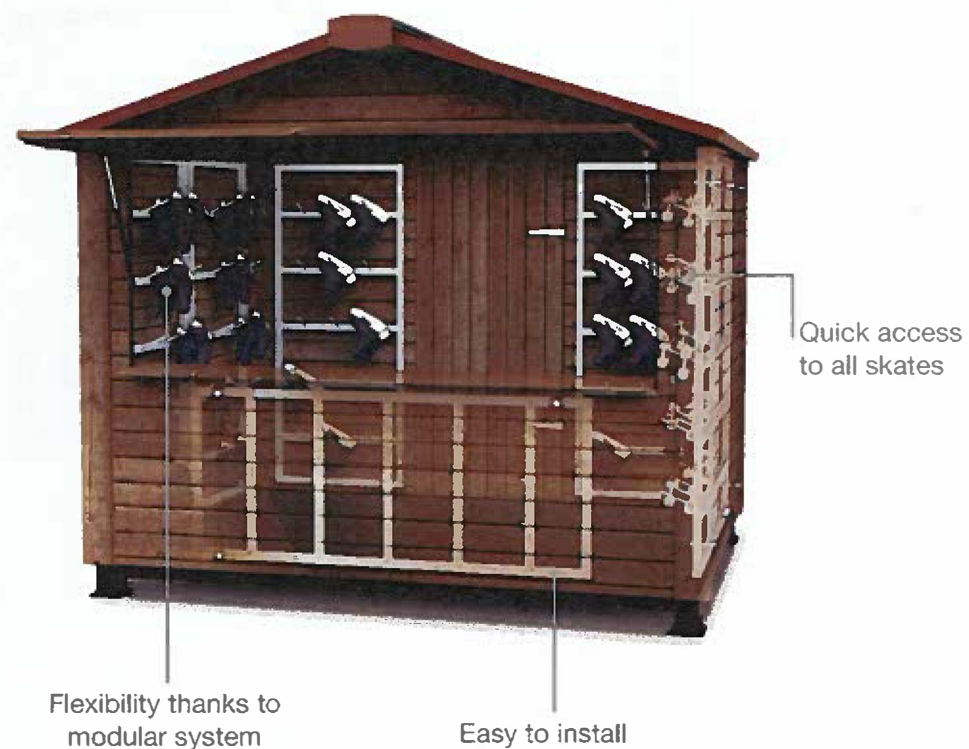
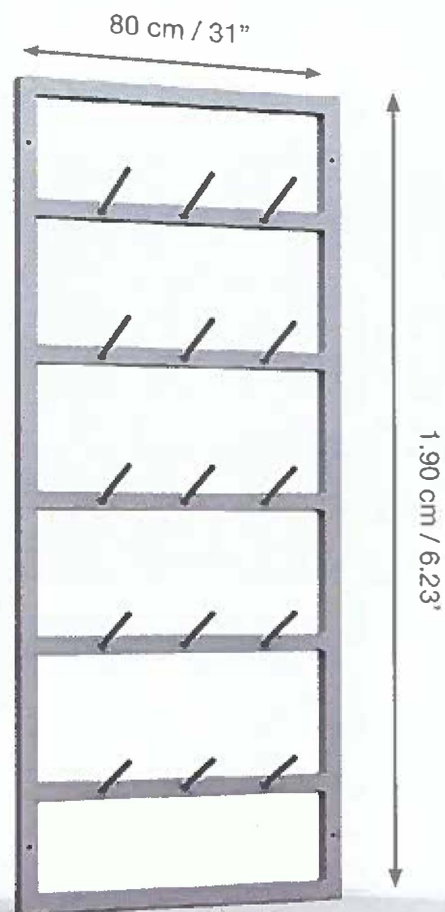
Weight: 90 kg/ 198 lb

Glice® complies with ISO quality standard 9001 : 2008



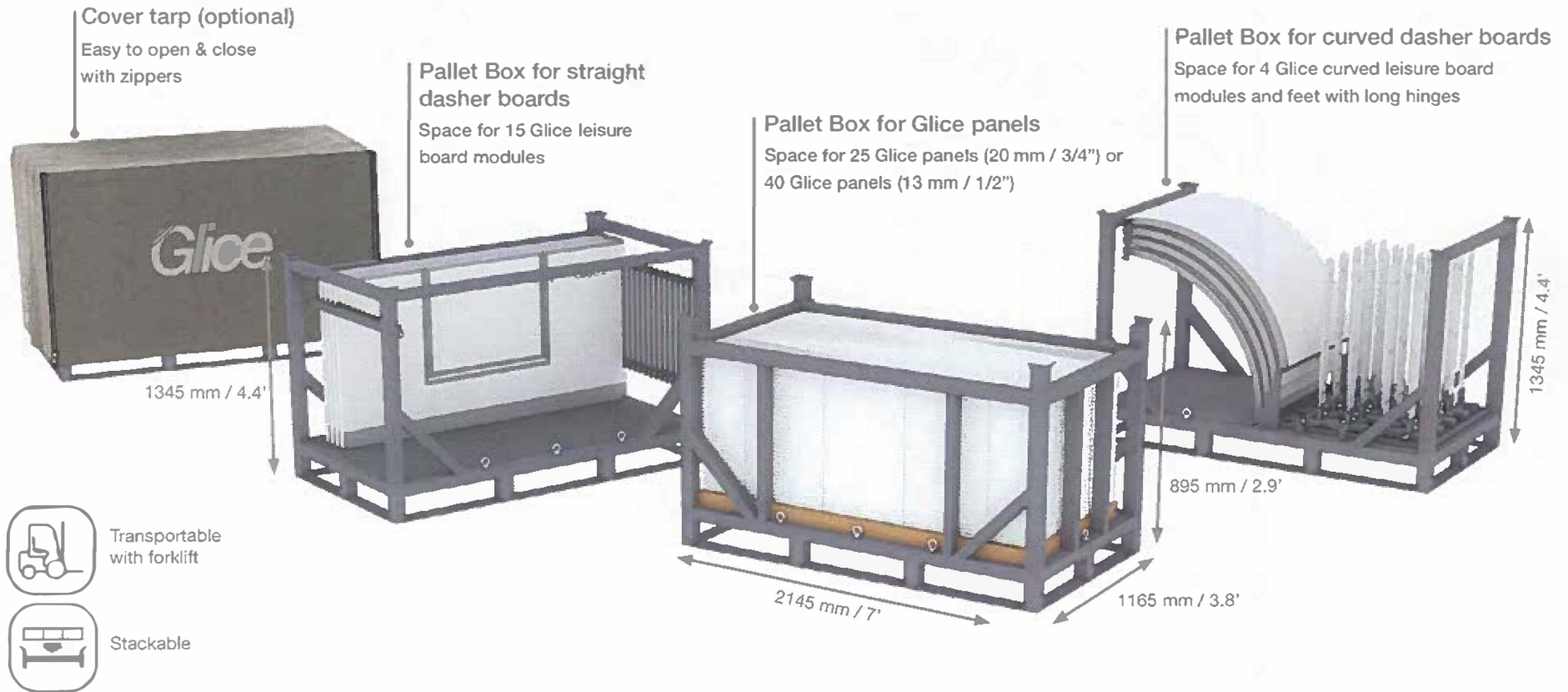
Skate Shelf for Chalet

Modular shelf system. Each unit fits 15 pairs of skates. Up to 7 shelves per chalet (105 pairs of skates).



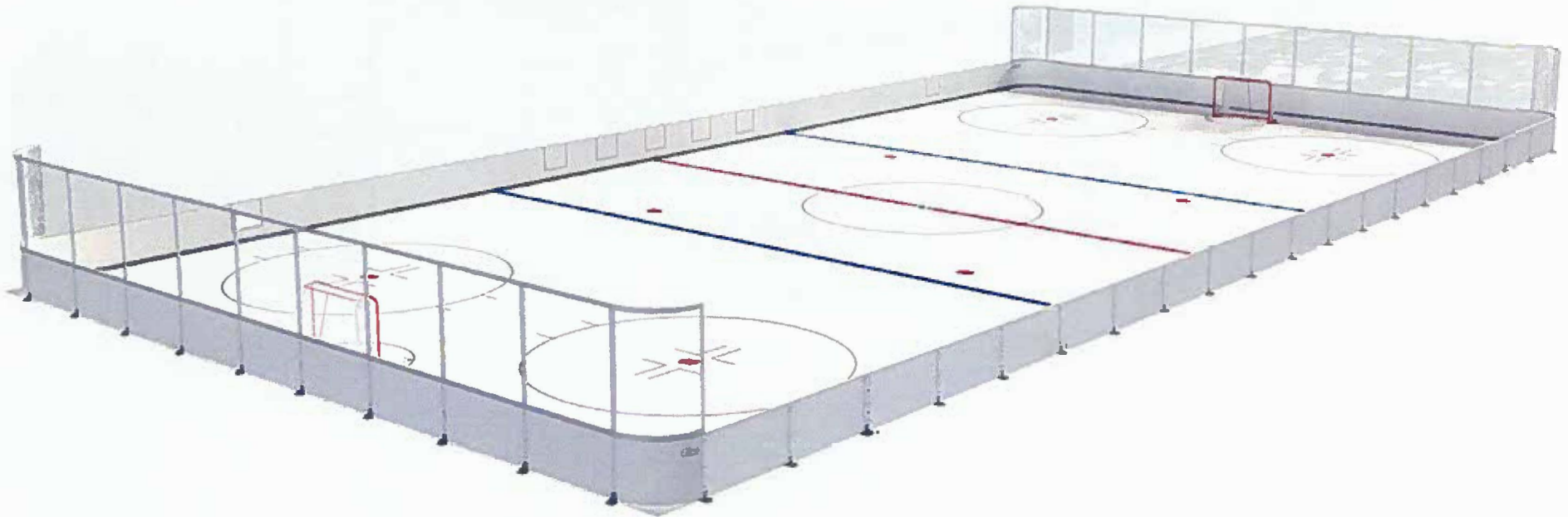
Glice Pallet Box

Three different modules for packing Glice panels, straight dasher boards and curved dasher boards. Highly protective iron structure. Easily stackable for transport & storage.



Glice Integrated Hockey Lines

Embedded hockey crease lines in Glice surface never wear out during entire lifetime of product.



Glice Protection Tarp

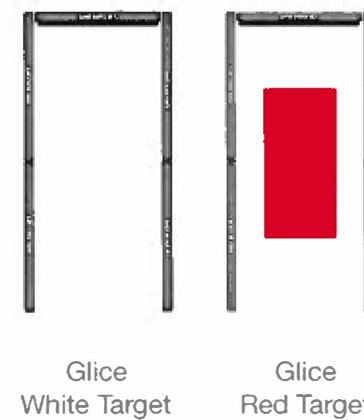
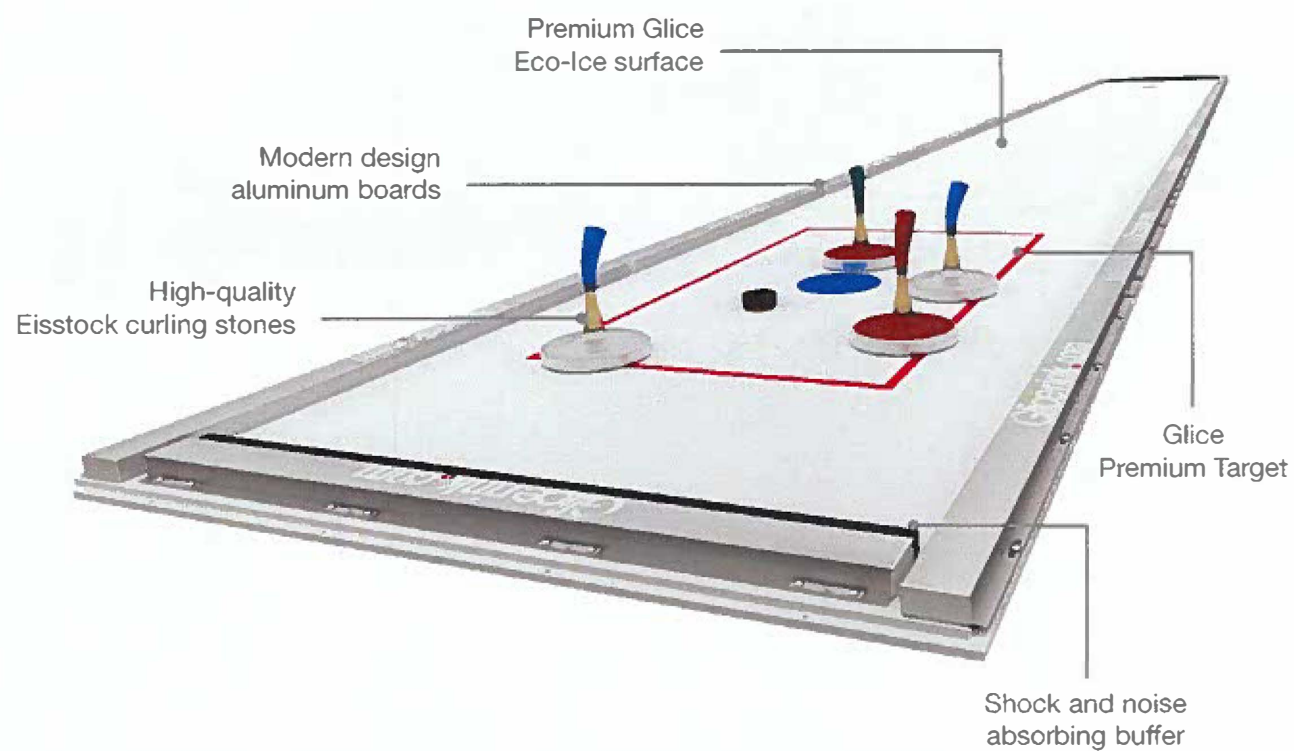
Less cleaning and maintenance of your Glice Rink and longer lasting use.



Light and easy to transport
(0.17 kg/m²) (0.04 lb/sqft)

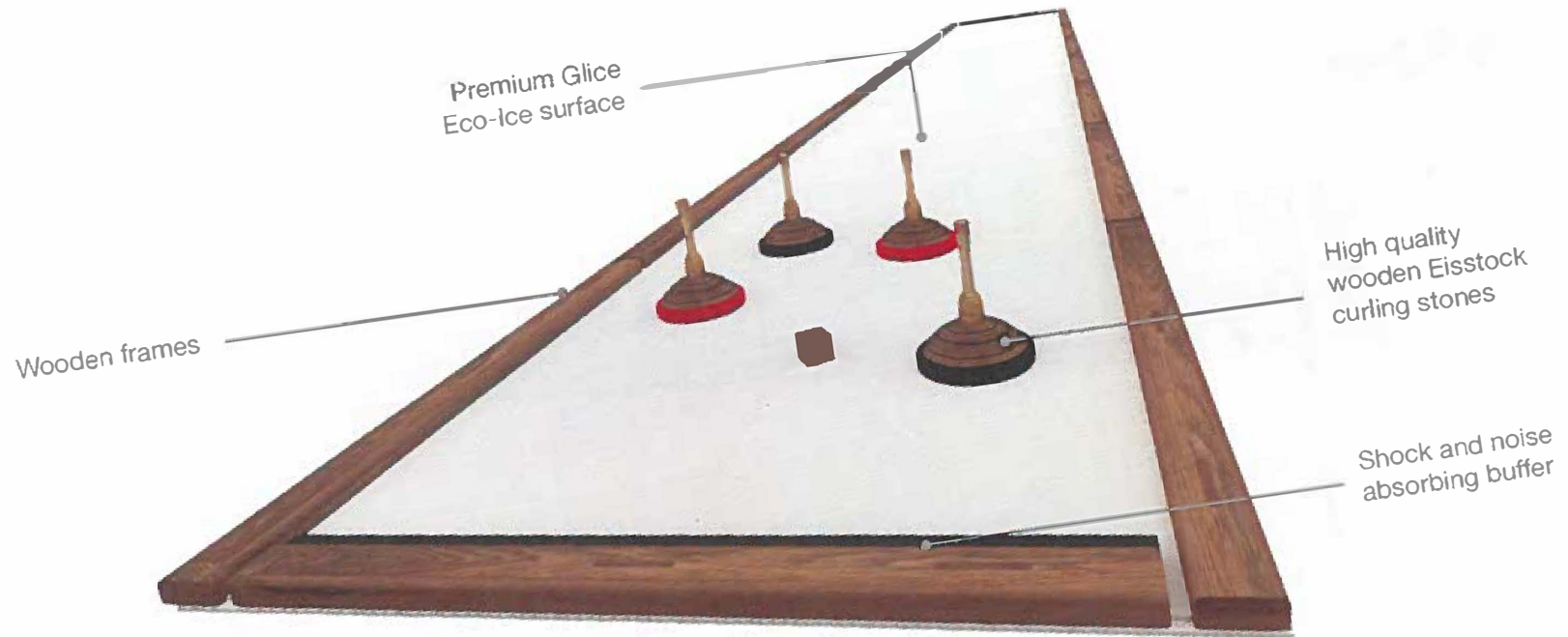
Glice Eisstock Lane

Carefully designed Eisstock lane packages. Three options: Glice White Target, Glice Red Target or Glice Premium Target.



Glice Alpine Eisstock Lane

Wooden frames and wooden Eisstock stones for an authentic and rustic atmosphere at your venue.

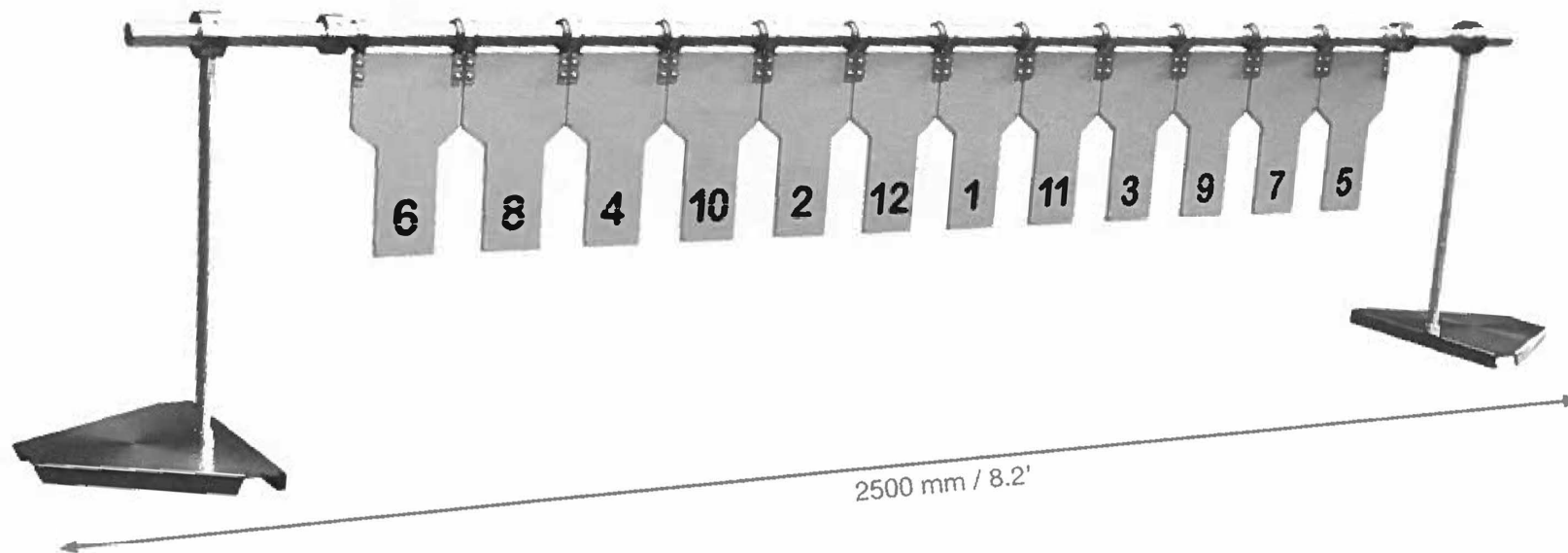


Glice® complies with ISO quality standard 9001 : 2008



Lattl Game

Lattlgestell for another fun variation of Eisstock. The numbers on the plates represent the points you score when a curling stone hits them. 12 individual plates / adaptable (you can take out plates).



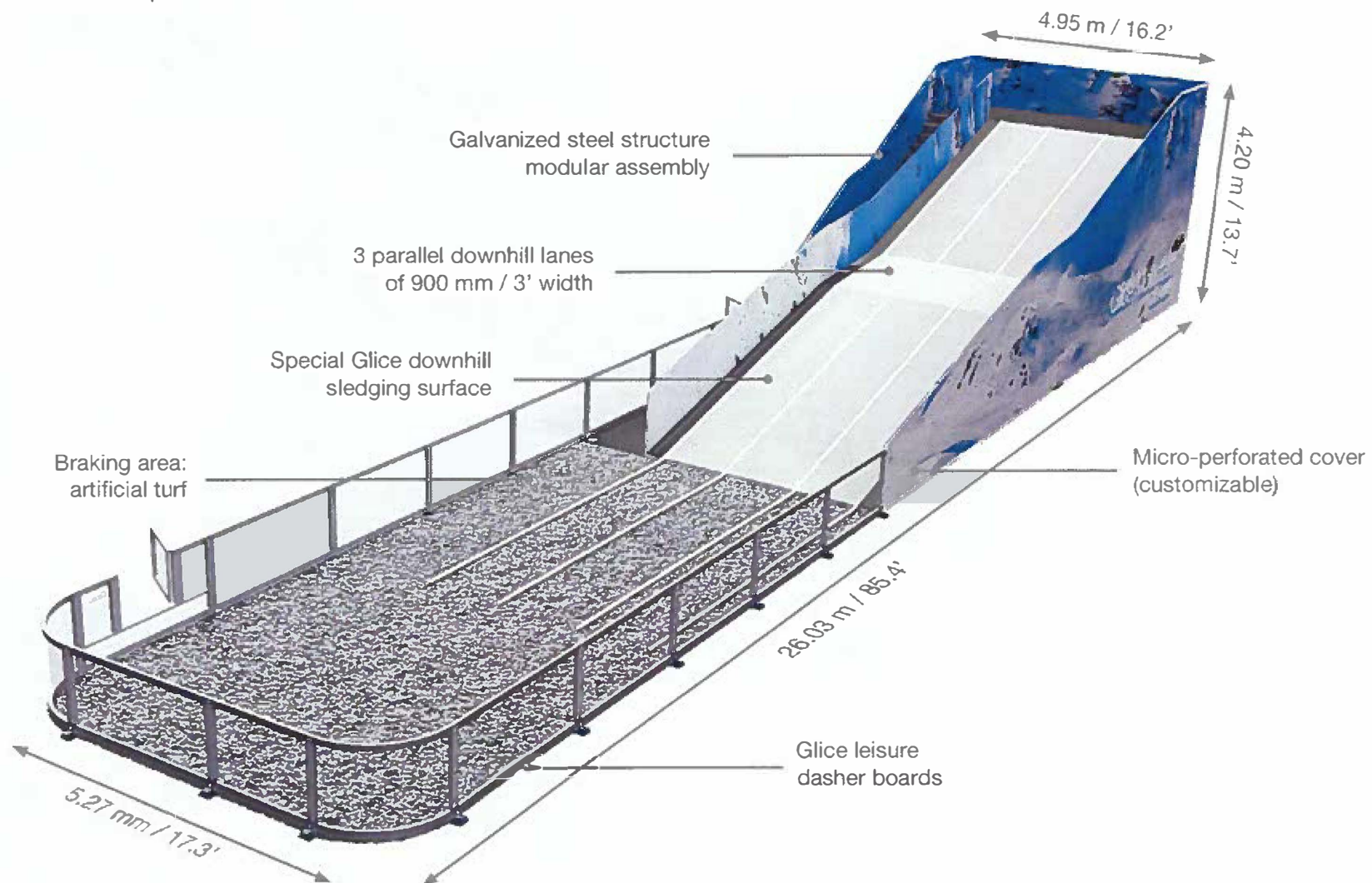
Glice Slapshot Station™

State-of-the-art hockey shooting station with integrated puck speed measure. Available as standard 3x6 m (9.8'x19.6') and light version 3x4 m (9.8'x13').



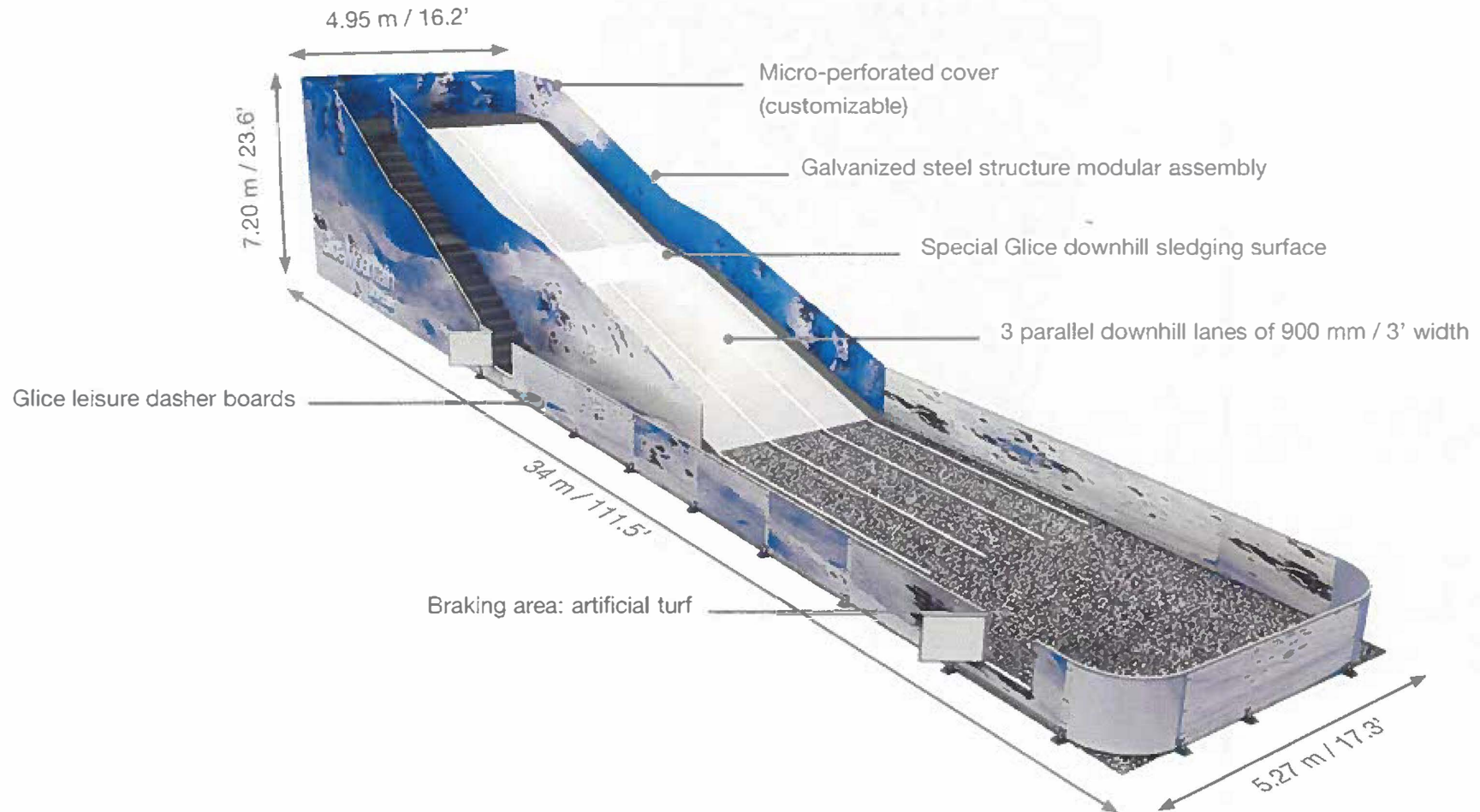
Glice Bob Slide L

Great excitement and fun! Emphasis on safety with EU certification. Bob sledges included. Installation requires 3 Glice supervisors.



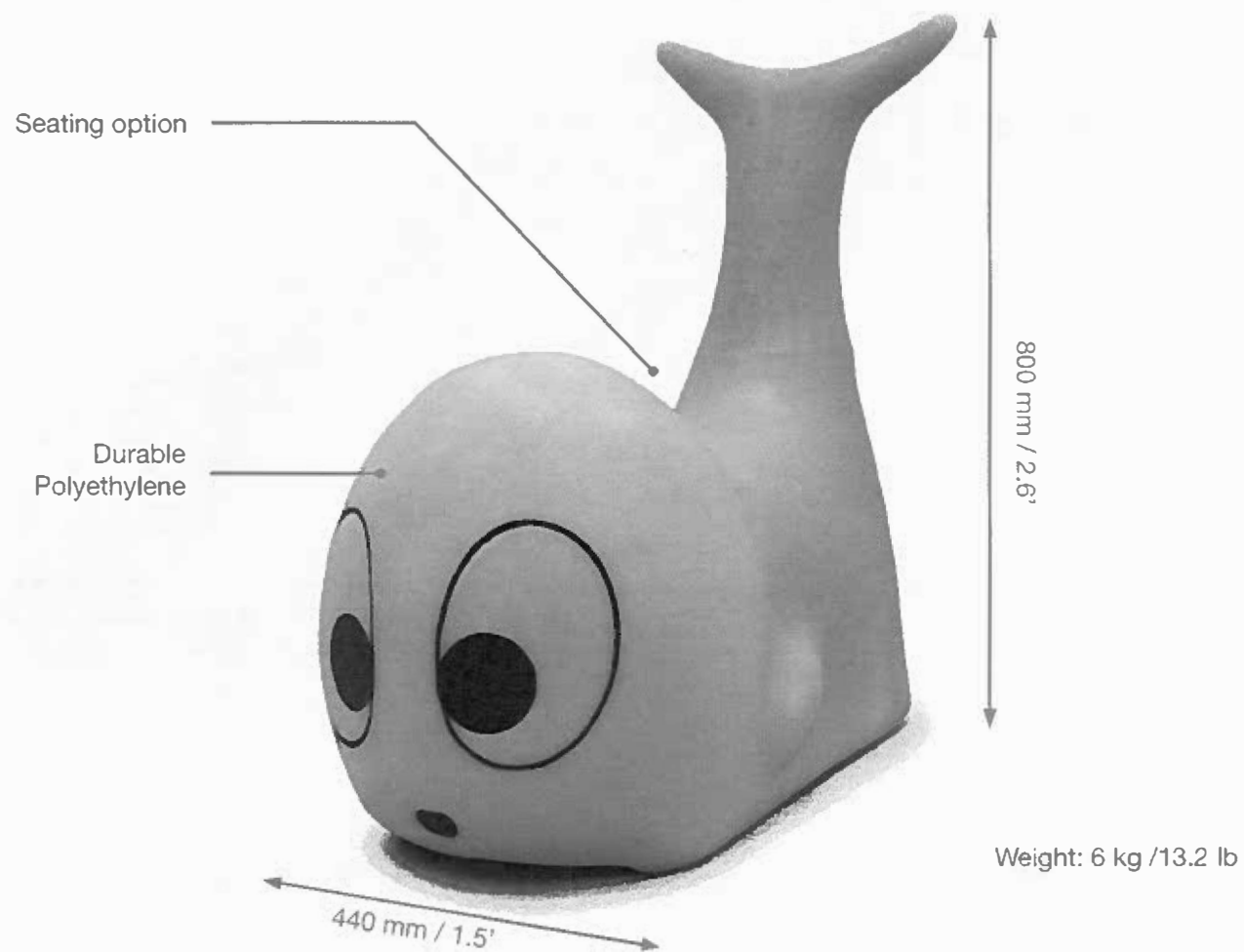
Glice Bob Slide XL

Great excitement and fun! Emphasis on safety with EU certification. Bob sledges included. Installation requires 3 Glice supervisors.



Glice Skating Aid

Your whale friend will help the little ones to learn and enjoy ice skating.



Glice Hockey Goals

High-grade materials for heavy duty usage. Standard hockey goal measures:
1830 x 1220 mm / 6' x 4'. Alternative option: Mini Hockey Goals integrated in dasher boards.



Professional Hockey Goal
High-stability stainless steel
tubing



Leisure Goal
Iron structure

Glice Eisstock and Curling Stones

Premium Eisstock stones for juniors and adults, available in different colors.

Junior Eisstock Stone

1.5 kg / 3.3 lb
incl. stake (target ring)



Diameter 20 cm

Wooden Eisstock Stone

3.7 kg / 8.1 lb



Diameter 25 cm

Hobby Eisstock Stone

3.7 kg / 8.1 lb

Comfortable leather strap



Stainless steel body

Summer Glide Plate

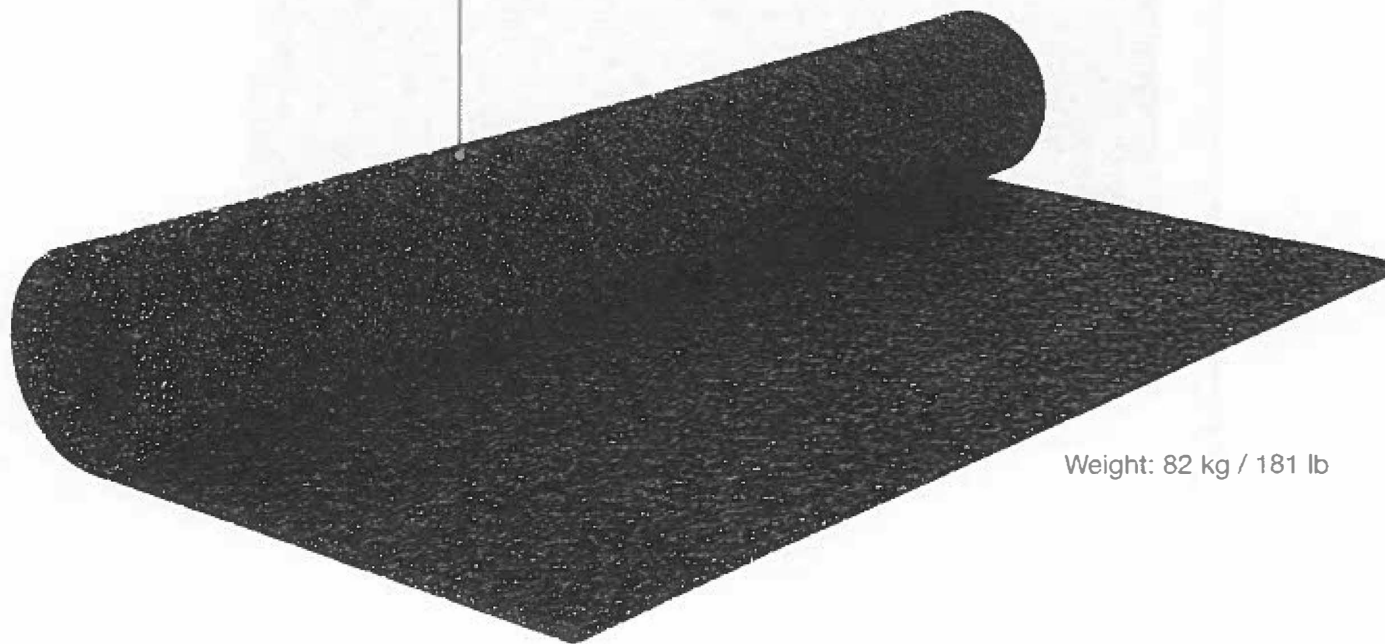
Round stake (target ring)

Diameter 24 cm

Glice Rubber Floor

Protect your skates' blades and the floor! Durable, made of recycled and environmentally friendly rubber.

Easy to place and transportable
roll of 12 x 1.25 m / 39.3' x 4.1'



Weight: 82 kg / 181 lb

Glice Chalet

Sturdy and charming wooden chalet to keep your rental skates.
Complies with European Standard EN 13782

Simple and quick to install:
click and slide system which
can be assembled by 2
people in 4 minutes.



Durable and robust: steel
base and reinforced
wooden side panels.

2.63 m / 8.62'

Simple to transport & store:
stackable and suitable for
forklifts

2.25 m / 7.38'

2.87 m / 9.41'

Glice® complies with ISO quality standard 9001 : 2008



Glisce Care Solution 2.0

Highly effective cleaning and maintenance liquid for a completely white surface and maintained functionality and lifespan of your Glisce Eco-Ice.

Compact jerry can of
1 or 5 liters
1.32 or 0.26 gallons

Easy to apply: mix with water and
use with Glisce polishing machine

Special formula to re-establish a perfect
glide and add a protective coating against
stains and abrasion



Glice Supervisor

Rink set up and training package

Services we offer:

- ✓ Supervision of installation and maintenance training*
- ✓ Supervision of disassembly and transport preparations
- ✓ Rink operation training and supervision**
- ✓ Season set up – onsite revision and maintenance training repetition**

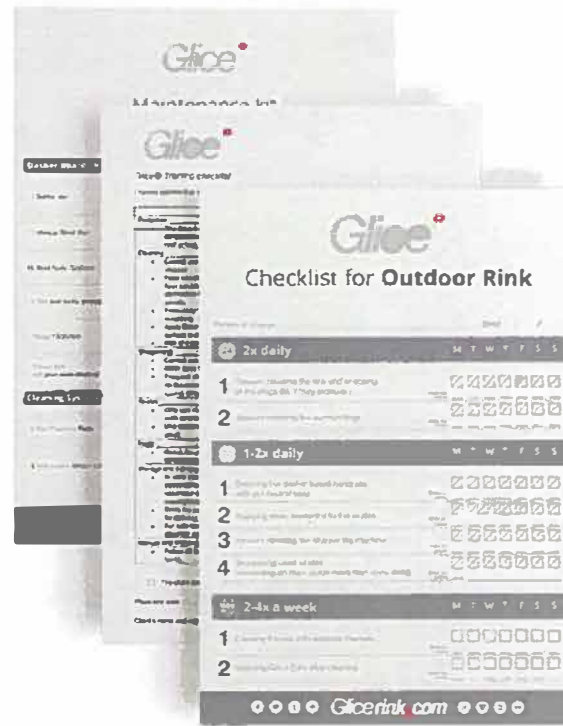
* according to the availability of our staff, this service is more likely to be available during low season (January – September)

** Our Glice expert can execute onsite repairs, but for cases which require more specific tools, the repair work has to be done in our installation at the client's expense if the warranty does not apply.



Glice Rink Rules and Maintenance Documents

Exclusive, free access for Glice clients. Signs for rink users and documents for your maintenance staff. Ensure the perfect operation of your rink!



Get started today!

Wherever you are, we will support you to make your project a success!

America

Glice USA

Glice Canada

Glice Argentina

Glice Brazil

Glice Chile

Glice Colombia

Glice Mexico

Glice Peru

Glice Uruguay

Europe

Glice Austria

Glice Baltics

Glice Benelux

Glice Croatia

Glice Czech Republic/Slovakia

Glice France

Glice Germany

Glice Italy

Glice Russia

Glice Spain

Glice Sweden

Glice Switzerland

Glice Turkey

Glice UK

Asia-Pacific

Glice Australia

Glice China

Glice Hong Kong

Glice India

Glice Indonesia

Glice Japan

Glice Malaysia

Glice New Zealand

Glice Singapore

Glice South Korea

Middle East

Glice Iran

Glice Israel

Glice Morocco

Glice South Africa &
Sub-Saharan Africa

Glice Middle East

Glice AG

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Luzern, Switzerland

Switzerland: +41 44 586 0693

USA: +1 216 307 8999

info@glice.com / www.glice.com



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Lorrennis Leeds

From: jim@polyglideice.com
Sent: Wednesday, April 12, 2023 9:49 AM
To: Lorrennis Leeds
Cc: 'Graham-The Bubble Rollers'
Subject: PolyGlide Ice - Rental Quote

Hi Lorrennis,

It was a pleasure to speak with you about your Holiday rink plans for Paradise Recreation and Park District.

I am copying Graham Hayden of "The Bubble Rollers", who is our West Coast rental vendor in your region.

Please follow-up directly with Graham for pricing. 😊

Thank you! – Jim



AS SEEN ON SHARK TANK

Jim Loughran
jim@polyglideice.com
 PolyGlide Ice
 PH: 855-765-9423
 C: 516-776-7185

 PRIVILEGED AND CONFIDENTIAL: This electronic message and any attachments are confidential property of the sender. The information is intended only for the use of the person to whom it was addressed. Any other interception, copying, forwarding, accessing, or disclosure of this message is prohibited. If you have received this message in error, please immediately notify the sender and delete the message you received.

Lorrennis Leeds

From: PolyGlide Ice <info@polyglideice.com>
Sent: Wednesday, April 12, 2023 9:39 AM
To: Lorrennis Leeds
Subject: PolyGlide Ice - Quote



INVOICE #D4581

Quote

Hi Lorrennis,

It was a pleasure to speak with you about your rink plans for Paradise Recreation & Park District.

Here's an updated "turn-key" quote for all the items we discussed.

If you need me to change or modify any of the quantities or items for a side-by-side comparison, just let me know!

Actual assembled rink dimensions = 48.3' X 76'

I can tell you our infused, self-lubricating synthetic ice panels can address any need or budget.

Youtube link: <https://youtu.be/gRxfNcntwU4>

Panels are currently "IN STOCK".

If you have any questions or need to discuss other options you can reach me directly at: 855-765-9423.

Thank you! – Jim

[Complete your purchase](#)

or [Visit our store](#)

Order summary

130 - Pro-Glide Infused Panel 1 - Pro-Glide Infused - Full Panel (1/2" X 46" X 92" Infused Panel) × 1	\$43,764.48
ASSORTED RECREATIONAL SKATES (ADULT & YOUTH) × 150	\$14,992.50
CLEAR ALUMINUM FRAMED BARRIER W/BRACKETS × 47	\$20,492.00
SPARX SKATE SHARPENER W/4 EXTRA WHEELS × 1	\$1,475.00
COMMERCIAL FLOOR SCRUBBER × 1	\$3,895.00
 PolyGlide Ice - Proudly Made In the USA × 1	Free

Subtotal	\$84,618.98
Shipping	\$6,945.00
Estimated taxes	\$0.00

Total

\$91,563.98 USD

Customer information

Shipping address

Lorrennis Leeds

CA 95969

United States

Billing address

Lorrennis Leeds

CA 95969

United States

Shipping method

DEDICATED TRUCK

\$6,945.00

If you have any questions, reply to this email or contact us at info@polyglideice.com



Paradise Recreation & Parks - Holiday Skating Rink



77' X 48' Glice Eco-Rink - Fully Equipped

Proposal: P23-1511
4/11/23
Validity: 45 days

Glice Inc.
1712 Pioneer Ave.
Suite 1783
Cheyenne, WY 82001

Glice AG
Hirschengraben 33b
6003 Luzern
Switzerland



Rental - 60 Days

77' X 48' Glice Eco-Rink - Fully Equipped

Lorrennis Leeds
Paradise Recreation & Park District
lleeds@paradisepd.com
(530) 872-6393

Install Date: 11/10/23
Paradise Recreation & Park District - 6626 Skyway,
Paradise CA 95969

To meet delivery date, order must be placed by 07/15/23
Rental rinks require a 10% refundable cleaning/repair deposit

Rink Capacity (nr. Of Skaters) 72
Skatable Length in feet 77.36
Skatable Width in feet 48.35
Skatable Surface in sqft 3740.46

Product	Unit(s)	Description
Glice Panel 20 mm	180	Premium Eco-Ice Technology
Glice Leisure Dasher Board System	1	Aluminium and Polycarbonate, 1m high
Glice Care 5L	8	Maintenance liquid
Glice Clean 1L	8	Cleaning liquid
Glice Sharpening Machine	1	Easy-to-handle and effective skate sharpening
Glice Smart Polisher	1	High performing cleaning system incl. 2 fogger
Glice Vacuum Cleaner	1	High performing, industrial quality grade
Glice Skate Protection Mat	4	Effective protection of skates and floor. 15 x 1.25m
Glice Skate Shelf	3	Smart design and extra robust. 48 Pairs per Shelf
Glice Leisure Skates (pairs)	164	High quality materials, extra-durable blade and high-comfort
Grinding wheel	4	Extra units for the period of rink operation
Glice Rink Manager Certification	1	Access to Glice Academy, FB Forum & Certification
Glice Pallet Box	12	Iron transport and storage Box

Number of Rental Days	60 Days
Subtotal	51,424.00 USD
Installation Supervision	750.00 USD
Total Transport Cost	7,600.00 USD
Total	59,774.00 USD

Total 59,774.00 USD

Terms of Payment: 50% to confirm order, 50% to ship
 Payment Information: Options: Check, Wire, ACH, or Major Credit Cards
 Send Payment to Glice Inc. - Accounting | 2385 NW Executive Center Drive, Suite 100
 Boca Raton, Florida 33431 | accounting.us@glice.com | 303-214-5022 XT 5
 Glice USA Bank Information: Account#: 1902013592 | Bank: U.S. CENTURY BANK | Routing#: 067015397 | Swift: USCEUS3M
 For Credit Cards Payments: Please contact us by phone

APPROVED: Date: ____/____/____

 Authorized Signature

Glice Inc. Terms & Conditions



1. DEFINITIONS

"GLICE" is the trade name of GLICE A.G. ("GAG"), a company duly incorporated under the laws of Switzerland, with a registered domicile Glice AG, Hirschengraben 33b, CH-6003 Luzern, Switzerland

"SELLER" is Glice Inc. ("GUS"), a subsidiary of GAG, is incorporated in the State of Wyoming, U.S.A. and is located at 1712 Pioneer Ave., Suite 1783 Cheyenne WY 82001. GUS is the legal entity authorized to represent GAG in North America.

"BUYER" is the company or organization acquiring the Products from GUS and/or GAG.

"AGREEMENT" is the purchase or rental contract, including specific and general conditions between the BUYER and SELLER. For rentals, see separate Rental Agreement.

"GOODS" are all of the products and services provided by GUS and/or GAG for purchase or rental.

"PRICE LIST" is the list of Goods with prices approved by GAG and GUS.

"INSTALLATIONS" are the full installations of GLICE skating rinks and related components, made with or without the assistance of GAG and GUS staff and by third party contractors in conjunction with the BUYERS own provided labor sources.

2. ORDERS, DELIVERY AND APPROVALS

BUYER shall place orders for the Products in writing through the signed approval of Proposals ("Orders"), and the BUYERS own purchasing documents, and shall send them to GUS by means of regular mail, fax, or email. Any signed order received shall be considered a unilateral commitment to purchase Products and Services as stipulated in the Order. In order to be regarded as a confirmed Order and be deemed as binding, GUS shall, upon receipt of the Order duly signed by BUYER, return a confirming email to Buyer that Order has been accepted within three (3) working days after receipt of the Order and related Buyer Purchasing Documents. This applies to both sales and rentals.

Unless otherwise agreed, the Products shall be delivered to BUYER at a location to be determined by Buyer as part of shipping instructions in the Proposal. GUS shall not be liable for damages, delays in delivery, or any non-delivery effects as a result of errors, delays or any failure of delivery caused by the freight common carrier or freight forwarder that is handling the Order, or by acts of God.

Upon receipt of every shipment at BUYER's defined premises, BUYER shall immediately confirm to GUS its arrival by means of a written notice and ensure that the supplied Products correspond to the Purchase Order and Shipping Documents, such as a Bill of Lading, that was approved by the Buyer. GUS shall be informed in writing of any deviation from the Order regarding amount and identity of ordered Products within ten (10) calendar days from the arrival of the ordered Products. Failure by the Buyer to confirm the shipment contents and its accuracy to the original order shall be interpreted by Seller that the amount and specifications of the supplied Products match the inventory and specifications of the placed Order.

3. CHARACTERISTICS OF THE GOODS

It is agreed that any information relating to the goods and their use, such as weights, dimensions, capacities, prices, colors and other data contained in catalogs, sales literature, circulars, catalogs, sales literature, circulars, advertisements, illustrations, and price lists, shall not be an effective part of the Agreement unless expressly referred to or specified in the Agreement, and may be updated by GUS without notice.

4. REJECTION OF GOODS. DEFECTIVE GOODS

Except in the case of Products proven to be faulty, defective, or damaged, BUYER shall not be entitled to return Products ordered without the prior written approval of GUS. In any of the above cases, BUYER shall, at its own expense, promptly send to GUS samples of any alleged faulty, defective, or damaged Products, or provide other evidence of the alleged deficiency to determine an appropriate response by GUS.

to the extent that GUS's examination or investigation of these goods confirm the Buyers claim, GLICE shall elect to either repair or replace the defective Goods to meet the original requirements/specifications of the Order. Shipping costs in this context are the Buyers' responsibility.

5. COMMERCIAL LIABILITY

BUYER is responsible and entirely liable for the installation of the Goods. Before the start of the installation process, BUYER shall underwrite and maintain at all times, in force and fully paid, appropriate General Liability insurance in order to cover all risks and potential damages (including damages to third parties) arising from the installation or from the use of the GLICE skating rink, such as injury claims for skating accidents. For rental rinks, SELLER must be named as a covered party in the BUYERS Insurance policy for General Liability coverage of at least \$1,000,000 and submit proof thereof.

Buyer shall, prior to the installation and operation of the Glice skating rink name the SELLER as the loss payee. Buyer shall provide evidence of such insurance to GUS before taking delivery of the Order. GLICE shall be deemed to be liable for damages only in the event that said damages are due exclusively to defects in the Products that were already extant at the time of delivery acceptance of the Goods to BUYER. These provisions and requirements under 5. Commercial Liability do not apply to residential sales of GLICE rinks or accessories to home users.

6. FORCE MAJEURE

A party will not be liable for failure to perform any obligation under this Agreement for so long as and to the extent that the failure is due to causes beyond its reasonable control such as, but not limited to, fire, flood, strike, labor dispute or other industrial disturbance, inability to obtain raw materials or other supplies, delay of carriers, lack of transportation facilities, curtailment of or failure to obtain fuel or electrical power, assertion by third parties of infringement claims or other grounds for enjoining performance hereunder, accident, war (declared or undeclared), embargo, blockage, riots, insurrection or governmental regulation.

7. PRICES

The prices for Products shall be those contained in this submitted proposal. The price list contained herein may not include any applicable local/state taxes, tariffs or import duties, if applicable. BUYER is responsible for these costs.

8. PAYMENT

1. Except as otherwise determined by GLICE in writing, BUYER shall make payment for the Order in two (2) installments unless otherwise specified:

a) 50% of the total invoice amount to be paid upon confirmation of the Order by GUS;

b) 50% of the remaining balance of the Order to be paid before the shipment of the goods from GUS or GAG facilities.

2. For the avoidance of any doubt and eventual and possible inconsistencies in any of the parties' commercial understanding, "date of shipment" is to be understood as the date upon which a given Order physically departs GUS or GAG facilities.

3. Should GUS or the BUYER consider the necessity of a payment guarantee in lieu of the previously stated payment schedule (PAYMENT), such a guarantee requires the BUYER to provide a Confirmed and Involocable Letter of Credit, subject to the Uniform Customs and Practice of Documentary Credits published by the International Chamber of Commerce and issued by a first ranked bank with a maximum maturity of no longer than one hundred and twenty (120) calendar days. All costs arising from said Letter of Credit shall be paid by the BUYER.

4. Unless otherwise agreed by writing, payment to GUS shall be made out to "Glice Inc." in U.S. Dollars by means of bank transfer (WireACH Transfer) to the following Bank account:

Bank: US Century Bank
Account #: 1902013592
Routing #: 067015397 / SWIFT : USCEUS3M

Paper checks & related correspondence can be sent to:

Glice Inc.
2385 Executive Center Drive, Suite 100
Boca Raton, FL 33431
309-214-5022 XT 5 | accounting.us@glice.com

9. RETENTION OF TITLE

The Products shall remain the property of GUS and GAG until the completed payment of the total amount, or as otherwise agreed to in writing.

10. TERMINATION OF THE CONTRACT

In the event that either party:

a) Becomes inactive, insolvent or file for liquidation or similar dissolution;

b) Is in default of its obligation to pay any taxes, customs charges, or other duties associated with the purchase;

c) Fails to make any payment in full on its due date pursuant to any Agreement, including, but not limited to this Agreement and any individual Agreements made pursuant thereto;

d) Creates a breach of any obligation under this Agreement.

e) Assigns or transfers to third parties this Agreement or any or all of the rights and obligations contained in this Agreement

The aforementioned breaches must be cured within a period of fifteen (15) calendar days as from the date on which said issue is reported and documented, then:

1) This Agreement may be terminated at any time and with immediate effect by means of registered letter addressed to the party causing such breaches.

2) As a consequence, thereof, any and all amounts which are payable by BUYER to SELLER under this Agreement or any individual agreement made pursuant hereto, and which have not become due, shall automatically without notice become immediately due and payable with interest (18% per annum) thereon up until the date of full payment.

11. GOVERNING LAW AND JURISDICTION

The validity, construction and performance of this Agreement shall be governed and construed in accordance with the provisions of Colorado law.

This Agreement, and all questions with respect to the interpretation of this Agreement, shall be governed by and construed in accordance with the laws of the State of Wyoming, without regard to conflict of laws and provisions. The Buyer expressly consents to exclusive jurisdiction in the courts of the State of Wyoming located in Boulder County.

Accepted by the BUYERS Legal Representative:

Signature _____

Name _____

Title _____ Date of Signature _____

Organization Name (BUYER) _____

WARRANTY DISCLAIMER AND LIMITATION OF LIABILITY: NEITHER GLICE A.G. OR GLICE INC. MAKE ANY REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE PRODUCTS OR SERVICES AVAILABLE THROUGH GLICE WEBSITES OR CATALOG(S). GAG AND GUS SPECIFICALLY EXCLUDE AND DISCLAIM ALL WARRANTIES REGARDING SUCH PRODUCTS OR SERVICES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, OR WARRANTIES ARISING FROM THE COURSE OF DEALINGS OR USAGE OF TRADE. FURTHERMORE, IN NO EVENT WILL GAG OR GUS BE LIABLE FOR ANY DAMAGES, WHETHER PERSONAL OR TO PROPERTY, INCLUDING WITHOUT LIMITATION, SPECIAL, INDIRECT, CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR EXEMPLARY DAMAGES, DAMAGES, COSTS OR EXPENSES FOR RECALL, RETROFIT, OR OTHER POST-SALE ACTION; LOST PROFITS; LOST BUSINESS OPPORTUNITY; ATTORNEYS' FEES; DAMAGE TO BUSINESS OR BUSINESS RELATIONSHIPS OR LOSS OF GOODWILL, WHETHER FOR BREACH OR REPUDIATION OF ANY CONTRACTUAL TERM OR LEGAL DUTY IN CONTRACT, TORT, STATUTE OR OTHERWISE, RELATING TO PRODUCTS OR SERVICES OFFERED BY GAG, GUS OR AFFILIATES.



Pre-Installation Checklist

The following points need to be prepared or accomplished by the Glice® client prior to the installation of the rink.

- No more construction work, which can cause excessive dust and dirt, shall be undertaken during and after the installation of the rink.
- All necessary police and other official permits for the installation and operation of the rink.
- Open access for a truck or trailer to the site where the delivered goods are (un)loaded.
- A forklift to (un)load the pallets from the truck (if not booked with the Glice® transport).
- Preparation of the installation site and floor: clean, firm and flat surface and all related necessary arrangements.
- Required staff for the installation or tear down: at least 4 people for a 200m² rink.
- Recommended tools for a smooth installation: nippers (to open the pallets), cleaning towels, floor cleaning mops, gloves and a cordless screwdriver.
- If it is desired to fix the dasher board feet to the floor: screws or nails of 8mm diameter, suitable for the specific floor (1 screw or nail per lineal meter). If the feet can't be fixed on the floor, a rubber pad or any anti-slippery material (f.ex. silicon) can be placed below each dasher board foot. Also sandbags or other similar weights will help to stabilize the dasher boards.
- Electrical supply for the operation of the sharpening machine (1 phase 100-240 VAC 50-60 Hz, 150W) and cleaning machine (110 V).
- Water supply to fill the water tank of the cleaning machine in proximity to the rink.
- All necessary insurance coverage for the installation/tear down and operation of the rink, in particular insurance for the workers who install the rink, liabilities during the rink operation such as skating accidents or similar, property insurance, etc.
- If your rink was delivered in Glice Pallet Boxes, these need to be protected from weather conditions with a cover.

Additional requirements for rental clients only:

- The rental client commits to safely store all iron Pallet Boxes in which the rink material was delivered (L 2120mm x W 1315mm x H 1200mm), to protect them with a cover, and to reuse them to pack the material for the return transport the same way it arrived.
- Return all rented material including all installation tools such as the nylon hammer, the punches, plugs, etc. In case of missing material, the rental client has to pay for any replacement.

Company
Name
Place and Date
Signature

Glice AG, Hirschengraben 33b, 6003 Lucerne, Switzerland
info@glice.com +41 44 586 06 93

Staff Report

May 10, 2023



DATE: 5/3/2023
 TO: Board of Directors (BOD)
 FROM: Dan Efseaff, District Manager
 SUBJECT: Authorization of Real Estate Donation and Sale of 1966 Mountain View Drive, Paradise (McNally -Benoit Family Trust)

Summary

In October 2022, the BOD approved a Real Estate Sale and Donation Agreement for 1966 Mountain View Drive (35.45 acres, Unincorporated Butte County, APN: 053-280-008). Since that time, Staff have completed due diligence tasks associated with this agreement and recommend use of the District's Capital Improvement and Acquisition Fund to complete the transaction. As outlined in the agreement, the unincorporated property (valued at \$200,000) will be sold for \$100,000 with the balance donated from the McNally-Benoit Family Trust (Landowner).

Recommendation: *Authorize funding from District Reserves to complete the acquisition of the property with the condition of completing investigation and potentially a clean-up plan with the Landowner before the transaction closes.*

1. Background

At the May 8, 2019, meeting, the BOD provided direction to examine opportunities to seek new park properties that meet multiple objectives including fire protection and recreation. The District has been diligently pursuing properties to meet these efforts over the past few years. Starting in 2019, staff begin conversations with Joe McNally and Anne Benoit representing the McNally-Benoit Family Trust (Landowner). The conversations covered fire safe plans, fuels management, and the potential long-term disposition of the properties.

At the October 19, 2022, Special Meeting, the BOD approved agreements for 1966 Mountain View Drive (Unincorporated, APN: 053-280-008), 35.45 acres (REAL ESTATE SALE (\$100,000) AND DONATION AGREEMENT (Attachment B)), and 1986 Mountain View Drive (incorporated, APN: 053-280-009), 7.41 acres in Paradise, CA from the Landowner. The unincorporated property will be sold for \$100,000 with the balance donated. The District's legal counsel reviewed the agreements. The extensive report from that date may be useful to review.

Since that time, staff have completed due diligence tasks with several products reviewed with the Recreation and Park Committee. While Staff explored several options for the partial purchase, we recommend use of the District's Capital Improvements and Acquisition Reserve (Code 1152) to provide funds. Like many post Camp Fire properties, the Phase I Environmental revealed areas that need further examination and potentially sampling. Some of these items may be rectified with additional information.

2. Fiscal Impact

Grant funding from The Nature Conservancy covered the costs of due diligence documents and some staff time. The land will add to overall District land assets. While the District will incur costs in development, the District has successfully received park development grants. This site's sized and compelling assets support a park and other facilities and may provide unique event rental revenue opportunities, which may partially off-set maintenance costs. The site has been subject to considerable fuels reduction, which will lessen the management load over the next several years.

3. Committee Recommendation

At the scheduled Recreation and Park Committee meeting on September 27, 2022, staff presented information related to the potential transactions related to the properties. The Committee provided enthusiastic support for the properties.

4. Permits and Environmental Review

The acquisition, sale, or other transfer of land to establish a park is exempt under CEQA. Any future development of the site may require Butte County Building Permits or review, but investment into infrastructure at the new property is anticipated to be minimal such as, portable restroom, trash/recycling bin, water, gravel parking area, and signage. Available due diligence documents are available online at: <https://www.paradiseprrpd.com/public-documents>.

5. Discussion

This action completes the direction and authority provided under the BOD approved agreement. Staff recommends that before the completion of the transaction, that the District, along with our environmental consultant, collect information and meet with the landowner to determine a mutually agreeable clean-up and removal action plan on the items noted in the Phase I environmental report.

Attachments:

- A. Property Briefing Report
- B. Real Estate Sale And Donation (APN 053-280-008) Agreement Between The Paradise Recreation And Park District And McNally-Benoit Family Trust

https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2023/23.0510/BOD.McNally.Benoit.Acquisition.Report_23.0428.docx
5/3/2023

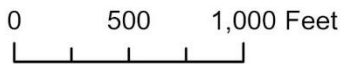
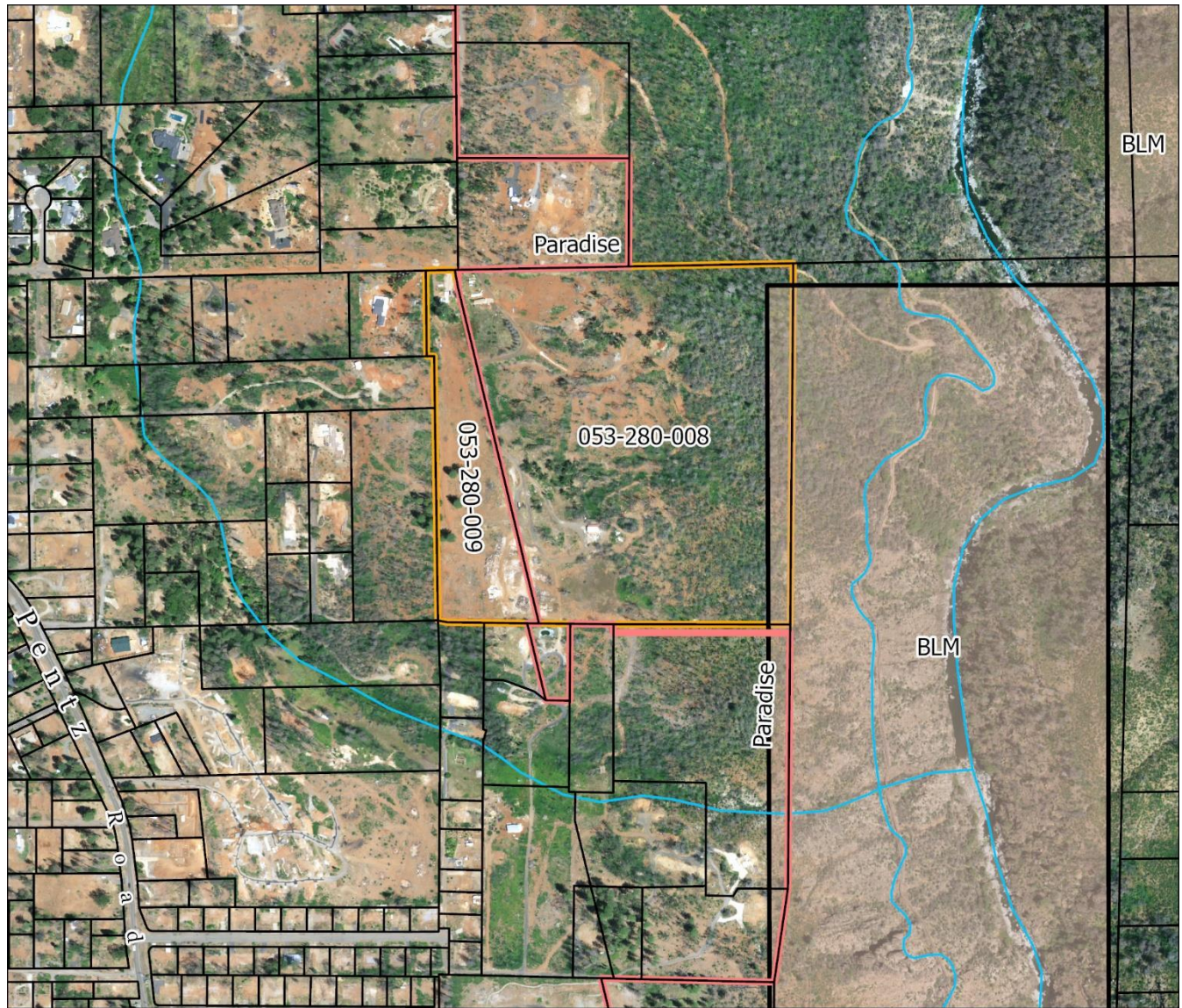
Memo



Date: 7/6/2022
 To: PRPD Board of Directors
 From: Dan Efseaff, District Manager
 CC:
 Subject: **McNally-Benoit Property Briefing**

<u>Location</u>	1986 and 1966 Mountain View Drive, Paradise
<u>Size</u>	41.4 acres (total)
<u>APNs</u>	053-280-008: 34.1 acres (Butte County) 053-280-009: 7.3 acres (Paradise)
<u>Owner</u>	McNally-Benoit Family Trust
<u>Jurisdiction</u>	Paradise and Butte County
<u>Zone</u>	Parcel -008 (Butte County): AG-160 Parcel -009 (Paradise): AR-3
<u>General Plan</u>	Parcel -008 (Butte County): AG Parcel -009 (Paradise): Agriculture Residential
<u>Improvements</u>	Well, septic system, electricity; currently has a manufactured home, outbuildings and a single-family home is proposed on Parcel -009. Accessible from Billie Road via Mountain View Drive.
<u>Easements</u>	TBD
<u>Topography</u>	Moderately to steeply downward slope towards east (West Branch Feather River canyon) with a more level and cleared ~1.5-acre portion at the southwest corner.
<u>Condition</u>	Burned over in Camp Fire; largely cleared of debris and dangerous trees. Some surviving scrub oaks, pines and regrowth of brush. Property is not fenced. Soils are poorly suited to agricultural use and restricted to limited grazing. A
<u>Transaction</u>	Donation to District
<u>Appraisal</u>	TBD (one completed on 4/28/2020)
<u>Title Report</u>	Completed
<u>Phase 1 Environmental Report</u>	Completed
<u>Land Survey</u>	Completed

The McNally-Benoit property is along the Sunrise Rim area overlooking the West Branch Feather River canyon. Slopes with an east to southeast aspect vary from moderate at the top to steep towards the bottom. The property abuts BLM land in the canyon, providing potential trail connectivity with the Miocene Canal and the Concow Basin. In addition, the property's size is suitable for a pilot project on how to rehabilitate lands burned in the Camp Fire in an ecologically sound and fire-safe manner. The owner has indicated he wishes to remain in a dwelling (under construction) on Parcel -009 until his passing



McNally-Benoit Family Trust



**REAL ESTATE SALE AND DONATION (APN 053-280-008) AGREEMENT
BETWEEN THE PARADISE RECREATION AND PARK DISTRICT AND
MCNALLY-BENOIT FAMILY TRUST**

This Agreement (the “Agreement”) is executed on the date last set forth below opposite the parties’ signatures by and between McNally-Benoit Family Trust (the “Trust”) and Paradise Recreation and Park District, a California recreation and park district (the “District”) and is based on the following facts:

A. The Trust owns all of that certain real property situated in the unincorporated area of Butte County, California, commonly known as Butte County Accessor’s Parcel Number (APN) 053-280-008, consisting of approximately 35.45 acres (the “Property”).

B. The District is a California recreation and park district formed under California Public Resources Code Sections 5780, *et seq.*, whose Employer Identification Number is 94-600-3009.

C. The District and Trust shall consummate the sale and donation of the Property to the District for use by the District for public recreation and park purposes through a combined sale and donation. The Trust and the District acknowledge that the Trust is seeking a total sale price of \$100,000 for the Property with the remaining value between \$100,000 and the Property’s total value as determined by a fair market appraisal to constitute a donation by the Trust to the District.

D. In order to determine whether or not it can accept the Property for public recreation and park purposes, the District first must obtain, at its sole cost and expense, and approve, in its sole and absolute discretion, such reports, analyses, and studies it deems necessary or appropriate (collectively, “the Reports”), which may include, but not limited to, the following: (1) a preliminary title report of the Property; (2) a Phase One Environmental Assessment of the Property; (3) a survey of the Property; and (4) an appraisal of the Property (the “Appraisal”). The Reports shall be obtained by the District within three months of the execution of this AGREEMENT unless, in the event of unforeseen circumstances, an extension in time is mutually agreed upon by the Trust and District.

E. Trust acknowledges that District will incur substantial expense in obtaining the Reports that it otherwise would not incur but for its reliance upon this AGREEMENT and the agreement of the Trust to sell and transfer the Property to the District for public recreation and park purposes.

F. District acknowledges the Trust's interest in providing advice and support for the short-term management of the Property. Within six months of the completion of the property transfer, the District will seek Trust input to develop an interim management plan to describe uses, maintenance, and immediate improvements of the Property. The District will seek long-term funding and resources to maintain and develop recreational resources and fuels management on the Property.

In consideration of the foregoing facts and of the mutual conditions, covenants, and agreements set forth below, the Trust and the District agree as follows:

1. **Trust Sale of Property.** Subject to satisfaction of the condition precedent discussed in Section 2 below, the Trust hereby agrees to sell and donate and transfer the Property to the District for District's use of the Property for public recreation and park purposes. Subject to satisfaction of the condition precedent set forth in Section 2 below, District shall accept the Property in its "AS-IS" condition without reliance on any representations or warranties of the Trust relating thereto, save and except the Trust's representation that is the sole owner of the Property with the full right and authority to sell and transfer it to the District.

2. **Condition Precedent.** The District shall provide copies of the Reports to the Trust upon its receipt of the same. The District shall have 45 days from the date it receives the last of the Reports to be delivered to it in which to inform the Trust in writing that it accepts the sale and donation of the Property in the condition of the Property described in the Reports and not on the basis of any representations and/or warranties made by the Trust as to the Property or the condition thereof. The Trust understands and agrees that purchase of the Property by the District from the Trust is conditioned expressly upon the District's receipt, review, and acceptance of the Reports, which acceptance shall be in the sole and absolute discretion of the District. In the event the District does not accept the sale and donation of the Property to it for any reason other than a material concern as to title to or the condition of the Property noted in any of the Reports, the District shall bear at its sole cost and expense all costs for the preparation, and completion of the Reports. If, however, the Trust withholds the transfer of property or if the District does not accept the sale and donation of the Property from the Trust due to any such material concern set forth in any of the Reports,

including, without limitation, a condition preventing use of the Property for public recreation and park purposes, a condition suggesting uncertainty as to title to or the legal description of the Property, a condition suggesting the presence of hazardous substances on any of the Property, and such other material concerns affecting the District's use of the Property for public recreation and park purposes, the Trust shall reimburse the District for one-half the costs of the Reports. Said reimbursement shall not exceed a cost of \$4,500.

3. **Sale and Donation of Property.** Upon satisfaction of the above condition precedent, the District shall open an escrow with Mid Valley Title and Escrow Company, 6848 Skyway, # D, Paradise, CA (the "Escrow") to facilitate consummation of the sale and donation and transfer of the Property to it. Subject to Section 5, below, the District shall be solely responsible for and pay any and all fees and costs incurred in connection therewith.

4. **Time Limit to Consummate Sale and Donation.** The District shall consummate the sale and donation of the Property within 12 months of satisfaction of the above condition precedent, with the possibility of a mutually agreed upon extension beyond 12 months should it be necessary to obtain funding for the purchase and management of the Property.

5. **Failure to Consummate Sale and Donation.** In the event the Trust for any reason other than those discussed in Section 2 above fails prior to consummate of the sale and donation and transfer of the Property to the District pursuant to the terms hereof within 12 months after satisfaction of the above condition precedent, the Trust shall reimburse the District for any and all costs incurred by the District in obtaining the Reports as well as its costs and expenses, including reasonable attorney's fees incurred by it in connection with preparation hereof, the review of the Reports, and the sale and donation and transfer of the Property up to the time such failure by the Trust, including any fees and costs of the Escrow.

6. **Right to Enter Upon Property.** Pursuant to this AGREEMENT, the Trust grants the District, its directors, officers, employees, agents, and contractors, and each of them (collectively, the "Authorized Individuals") the right to enter upon the Property for purposes of inspecting the Property and conducting the work necessary for the preparation of the Reports and each of them. In consideration therefor, the District agrees to indemnify and hold the Trust free and harmless from any and all claims,

demands, actions, causes of actions, injuries, damages, liability, and/or judgments arising out of or any way connected with any entry upon the property by any of the Authorized Individuals. Additionally, should access by any of the Authorized Individuals result in damage to the Property, the District shall, at its sole cost and expense, restore to the extent reasonably possible, the Property to the condition it was in immediately preceding such damage.

7. **Attorney’s Fees and Costs.** Should any dispute or disagreement arise among the Trust and the District over the terms, conditions, and/or interpretation of this AGREEMENT, the prevailing party thereto shall be entitled to recover from the other party, in addition to its damages arising therefrom, its attorney’s fees in enforcing the provisions hereof.

8. **Binding Agreement.** While the Trust and the District shall prepare a more complete agreement evidencing the sale and donation and transfer of the Property by the Trust to the District pursuant to Section 1 and the provisions hereof, the Trust and the District agree that this AGREEMENT shall be fully binding upon the parties hereto and may be enforced in an action filed in Butte County Superior Court if necessary to enforce the terms hereof.

Executed in Butte County, California on the dates set forth below opposite the parties’ signatures below.

TRUST:

October 3, 2022
Date

By: _____
Joseph P. McNally, Trustee

October 3, 2022
Date

By: _____
Anne Benoit, Trustee

DISTRICT:

Paradise Recreation and Park District, a California recreation and park district

October 3, 2022
Date

By: _____
Dan Efseaff, District Manager

https://paradisepprd.sharepoint.com/sites/ProjectDevelopment/Shared Documents/0.Acquisitions/_Properties/1.Paradise/Sunrise.Rim/McNally/MOU/McNally-Benoit_Trust_Agreement.Real.Estate.Sale_22.0930_Redline.docx
Revised: 10/3/2022

Staff Report

May 10, 2023



DATE: 4/27/2023
 TO: BOD
 FROM: Dan Efseaff, District Manager
 Sunny Quigley, Administrative Assistant II
 SUBJECT: Paradise Chocolate Fest Reservation Fee

Summary:

The Paradise Chocolate Festival / Youth on the Ridge Community Foundation (Applicant) event has been held at Terry Ashe Recreation Center, with a couple of exceptions, since 2006. Recently, staff have taken a strict interpretation of District policies, and this results in a significantly higher rate than in past years. While the Applicant has received a District grant to help offset the cost, this amount was not budgeted. Staff recommends one time direction to allow for the reduction of the rate and that next year, a 2-year rental agreement come to the BOD for consideration that considers all factors (co-sponsorship, benefits, requirements).

Recommendation: A one-time Applicant fee adjustment to waive fees except for District fees for labor (\$1,104) plus the refundable deposit.

1. Background

In February 2006, the BOD adopted administrative by-laws outlining Facility / Program Use and Fees (Attachment A). The policy outlines the priorities and approach for rental fees. These fees are further identified in the PRPD fee schedule (Attachment B). The current *Philosophy and Policy Concerning the Fees and Use of PRPD Facilities* was put into effect in January 2017.

The fee schedule and policy definitions determine the rates applicants pay. The definitions note that Groups whose primary function is recreation in nature, open to all, and without admission fee and so sponsored, organized, and conducted as to be consistent with the objectives of the District utilize the Schedule A (Recreation) rate while all other groups use the Schedule B (Regular) rate for facility rentals.

While the by-laws provide the District Manager with the authority to establish (additional or reduced) fees for unique rental requests or because of the nature of the program, the District Manager has taken a strict interpretation of District Rates on rental rates and have instructed staff to do the same. Staff notes that there are potential conflicts in the policy, for example, taking a strict reading of this rule, that the rental request must be *unique*, could be interpreted that the rental request (either area or timing) is unusual and does not fit with District's established rental rates. On the other hand, the rule notes that fees may be modified because of the *nature of the program* (and perhaps the intent of reduced fees to allow for fundraising for youth serving agencies). Staff notes that there is no section that creates a mechanism for the BOD setting of individual fees.

The Paradise Chocolate Festival / Youth on the Ridge Community Foundation (Applicant) event is happening on May 13, 2023, at the Terry Ashe Recreation Center. The Paradise Chocolate Fest/ Youth on the Ridge has donated over \$390,000 to youth organizations since 2006.

In the past, the Applicant received a rate that tracked with the Schedule A rate, under the interpretation that the organization benefits youth serving organizations on the Ridge. However, under the strict interpretation approach, the event qualifies under the regular rate (Schedule B) since it charges for admission.

Staff informed the Applicant that rates were going to increase over last year, however, staff did not provide the regular rate calculation to the Applicant's attention in a timely fashion. Staff provided notice of the District's Community Recreation Assistance Grant \$4,000 rental credit. Therefore, the Applicant developed a budget under the assumption that the credit would be applied to the Recreation Rate fees. Changing at this time presents challenges (Attachment C). Applicant offers to pay for staff time \$1,104 and the refundable deposit (\$1,538) but requests a waiver on the remainder.

As the situation above creates a dilemma for 2023 and staff recommends a BOD review of the information to align with the intent of District policy.

2. Fiscal Impact

The 2022 rate charged was \$3,212 which aligns with the Recreation Rate (about half of the Regular Rate). The grant donation to PRPD from the Paradise Chocolate Fest for Youth Programs based on Volunteering in 2022 was \$240. The reservation rates will be updated later in 2023. The rates will likely increase to reflect additional costs of minimum wage and to recover some costs associated with the building. The event creates additional costs to the District for facility use and staff time.

3. Discussion

We should note that since our fee structure provides considerable discretion to the District Manager, this request for BOD review should be considered a rare event. Staff suggests that a good decision framework for the BOD rests on the interpretation of the rules and bylaws, sees the following decision scenarios:

- 1) The event falls into either
 - a) the Regular rate (Schedule B),
 - b) the Youth and Adult-Serving Agencies and Organizations (Schedule A) and the BOD waives the requirement of the free admission clause, or
- 2) The facility rental request is unique, which allows for District Manager discretion to set the appropriate fee.

Review the differences between the Non-Profit Youth/Service (Schedule A) based reservation rates and the Regular reservation rates (Schedule B - private rentals & event holders for profit).

The difference in rates may be summarized as:

Item	Schedule A Rate	Schedule B Rate
Rental Subtotal	\$3,243	\$7,487
Refundable Deposit (Event + Alcohol)	\$889	\$1,738

Some observations:

- Staff spends considerable time with coordination and pre-event set-up, but we charge staff time only during the event (about \$1,104). This rate is likely to be increased with the next schedule review (to reflect minimum wage, utility, and facility cost increases).
- Staff notes that the Schedule A rate should be acknowledged as a subsidized rate. District sponsorship and recognition at the appropriate level could be an approach that meets the objectives of Schedule A.
- The grant amount is \$4,000. From a “Schedule A standpoint (Applicant)”, the fees would be a net zero, from a “Schedule B standpoint (Staff)” the amount is \$3,487 a small net increase from last year.

For future years, the District Manager discussed with the applicant the notion of developing a BOD approved agreement with the applicant on the rental agreement which can consider the variety of services and benefits that the applicant provides to the District and develop a fair approach. When forthcoming, the BOD would consider the agreement. This provides a solution for future events. In addition, staff will be updating facility fees.

4. Recommendation

Staff makes the following findings:

- The organization falls under the Youth and Adult-Serving organizations category,
- The event charges a fee,
- Therefore, the event falls under the Schedule B (Regular) rate.

However, given the situation, Staff recommends that the BOD consider, for one time only, that the Applicant pay for District fees for labor (\$1,104) plus the refundable deposit. Staff notes that this should not be considered a change in policy but a one-time adjustment. Staff recommends for next year that a 2-year rental agreement come to BOD for consideration that considers all factors (co-sponsorship, benefits, requirements).

Attachments:

- A. Excerpts PRPD Board of Directors and Administrative By-Laws, Section 34 Facility / Program Use and Fees
- B. A Philosophy and Policy Concerning the Fees and Use of PRPD Facilities
- C. Paradise Chocolate Festival/ Youth on the Ridge Community Foundation letter of 4/19/23.

https://paradiseprrpd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2023/23.0412/2023.0412.Chocolate.Fest.Report.docx
5/2/2023



Paradise Recreation & Park District

accepted a Development Impact Fee Nexus Study on August 10, 2004. On September 14, 2004 the Paradise Recreation and Park District Board of Directors adopted Resolution #04-09-2-237 establishing Development Impact Fees within the incorporated portion of the District known as the Town of Paradise. The Town of Paradise Town Council approved the means necessary to collect these fees by adopting Ordinance #427 on October 26, 2004.

On October 26, 2004 the Butte County Board of Supervisors adopted Ordinance #3887 and Resolution #04-199 establishing Development Impact Fees and the means necessary to collect these fees within the unincorporated portion of the District. The Paradise Recreation and Park District Board of Directors on April 12, 2005 adopted Resolution #05-04-1-250 establishing District policy for Development Impact Fees for the incorporated portion of the District. Special funds and accounts have been established with the Butte County Treasury to account for revenues and expenses concerning these funds. These Ordinances and Resolutions have set the District procedure in managing these funds.

Section 33

Subdivision Fees:

In 1983 the Town of Paradise adopted Subdivision Fees for the Town of Paradise. These fees are implemented under Town of Paradise Ordinance #203. These fees have been allocated to the Paradise Recreation and Park District since adopted. The District has established a fund with the Butte County Treasurer to account for revenues and expenses concerning these funds. The District abides by the regulations of the Quimby Act in managing these funds.

Section 34

Facility / Program Use and Fees:

ORDER OF PRIORITY:

The Paradise Recreation and Park District Board of Directors authorizes the District Manager to



Paradise Recreation & Park District

Board of Directors and Administrative By-Laws

administer the policy concerning facility / program use and fees charged for District facilities and programs. Buildings, grounds, and recreational facilities under management of the District will be available for use by the general public. Uses may be sponsored or co-sponsored by the District. When buildings, grounds, and recreational facilities are not in use by the District, they will be available by application to other community groups and individuals in accordance with the following:

1. Public Agencies' sponsored programs.
2. Youth-serving agencies or organizations which are recognized and whose objectives and activities are consistent with the general recreation and youth services programs of the community. These include, but are not limited to, Girl Scouts, Boy Scouts, 4-H Club, Little League, Swim Team, Boys and Girls Club, and Paradise Ridge Youth Soccer Club.
3. Other local community agencies or organizations whose activity is community-wide in nature and which is consistent with the objectives of the Paradise Recreation and Park District. These include, but are not limited to, the Paradise Garden Club, Ridge Runners Square Dance Club, and the Gem and Mineral Club.
4. Private usage for individuals or groups with no immediate relation to the general purposes of the community recreation program. These include, but are not limited to, receptions, reunions, and weddings. These events are scheduled only as space is available with higher priority given to the agencies or organizations listed above.

FACILITY FEES:

When Required – Charges for Use of Facilities and Fees For Service. All individuals, agencies, or organizations must pay facility use charges in advance unless special arrangements have been made.

1. Paradise Unified School District
 - Charges: Free, except when usage causes an extra expense to the District such as using the swim pool after it is normally closed. Each usage of this kind will be negotiated separately.
2. Youth and Adult-Serving Agencies and Organizations
 - Charges: Facility fee and minimum maintenance fee, if required. In general,



Paradise Recreation & Park District

groups whose primary function is recreational in nature, open to all, and without admission fee, and so sponsored, organized, and conducted as to be consistent with the objectives of the District, such as Girl and Boy Scouts, Little League, Paradise Garden Club, Ridge Runners Square Dance Club, etc.

3. Private Usage

- Charges: Facility fee plus an hourly maintenance fee during use of building or for set up and clean up of event. Individuals or groups, private in nature such as, receptions, reunions, weddings, commercial use, etc.

4. Facility fees will be established by Board of Directors approval.

PROGRAM FEES:

Program fees for Paradise Recreation and Park District programs will cover a portion of the total program cost and be under the direction of the District Manager. Fees will vary from one program to another because of variation in personnel, supplies, and facility cost. Recreation Supervisors will establish fees for programs and present them to the District Manager for approval. General guidelines concerning program fees are listed below:

1. Children and Youth program fees shall cover no less than 50% of the overall cost to conduct the program.
2. Adult program fees may cover up to 100% of the overall cost of the program.
3. Senior program fees shall cover no less than 50% of the overall cost of the program.

OTHER INFORMATION REGARDING FEES:

1. All individuals, agencies, or organizations may be charged if their function is determined to be commercial in nature.
2. All confirmed reservations will be honored unless a situation should arise where a cancellation is required. The District Manager or the District Manager's designee will determine such cases and a full refund will be given.
3. All reservations may require other fees and responsibilities depending on the nature of the activity such as, but not limited to, dump fees, portable toilet fees, or professional staff fees. The District Manager or the District Manager's



Board of Directors and Administrative By-Laws

designee will determine additional fees, if necessary.

4. The custodial fee, when charged, will be equal to the Maintenance II, fifth pay step hourly wage when staff is already on duty. On weekends, holidays, and after normal business hours, the custodial fee, when charged, will be equal to the Maintenance II, fifth pay step at a rate of one and one-half the hourly rate and rounded to the nearest dollar. A custodian is required to be assigned when groups are meeting in Paradise Recreation and Park District facilities. This will include set up time, program time, and clean up.
5. Negotiated fees are unique facility rental requests that may require additional charges or reduced rates because of the nature of the program. The District Manager will have the authority to establish these fees.

Section 35

Injury and Illness Prevention Program:

The Paradise Recreation and Park District Board of Directors has adopted an Injury and Illness Prevention Program in compliance with Senate Bill 198. The District Manager will be responsible for keeping this program active and up-to-date. Any recommended changes to this program will be presented to the Board of Directors for their review and possible approval.

Section 36

Fixed Assets and Controllable Assets:

To safeguard the investments of the District, the Board of Directors has established a Fixed Assets and Controllable Assets Policy for accountability and record keeping. The District Manager will be responsible for administration of this Policy.

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**A Philosophy and Policy
Concerning the Fees and Use of
PRPD Facilities**

How Facilities Shall Be Used

Under the administration of management and the Board of Directors, the buildings and recreational facilities shall be available for use by the general public. These usages may be sponsored or co-sponsored by the Paradise Recreation and Park District. When buildings and recreational facilities are not in use by PRPD, they will be available, by application, to other community groups and individuals in this order of priority:

1. ***Public Agencies' sponsored programs***
2. ***Youth-serving agencies or organizations which are recognized and whose objectives and activities are consistent with the general recreation and youth services program of the community.***
These include, but are not limited to, Sports and Youth Service Organizations.
3. ***Other local community agencies or organizations whose activity is community-wide in nature and which is consistent with the objectives of PRPD.***
These include, but are not limited to, Adult Clubs and Service Organizations.
4. ***Private usage for individuals or groups with no immediate relation to the general purposes of the community recreation program.*** These include, but are not limited to, receptions, reunions, and weddings. These events are scheduled only as space is available with higher priority given to the agencies or organizations listed above.

When Required - Charges for Use of Facilities and Fees For Service

All individuals, agencies or organizations must pay facility use charges in advance unless special arrangements have been made.

1. **Paradise Unified School District:**
Charges: Free, except when usage causes an extra expense to PRPD such as using the swim pool after it is normally closed. Each usage of this kind will be negotiated separately.
2. **Youth and Adult Clubs and Service Organizations:**
In general, groups whose primary function is recreational in nature, open to all, and without admission fee and so sponsored, organized, and conducted as to be consistent with the objectives of the District.

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A Philosophy and Policy Concerning the Fees and Use of PRPD Facilities

(Continued from Previous Page)

Charges: Facility fee and minimum maintenance fee, if required (Schedule A).

3. **Private Usage**

Individuals or groups, private in nature. (receptions, reunions, weddings, commercial use, etc.) **Charges:** Facility fee plus an hourly maintenance fee during use of building and for setup and cleanup (Schedule B).

4. **Use of District Facilities or Equipment:**

The District will not support, advertise, promote, or endorse any event or program that promotes any political, religious or other doctrine, ideology or issue-related statement.

Religious organizations may rent District facilities or equipment under the same rules and regulations as apply to any other user.

The District Manager or designee will review and evaluate requests for facility and equipment usage and will determine if it is compliant with all District rules and regulations. Any applicant that does not comply with this policy shall be rejected.

Other Information Regarding Fees

1. All individuals, agencies or organizations may be charged the Schedule B rate if their function is determined to be commercial in nature.
2. All confirmed reservations will be honored unless a situation should arise where a cancellation is required. District Manager will determine such cases and a full refund will be given.
3. All reservations may require other fees and responsibilities depending on the nature of the activity such as, but not limited to, alcohol usage fees, dump fees, portable toilet fees, or professional staff fees. The District Manager will determine additional fees, if necessary.
4. The custodial fee, when charged, is \$16.00 per hour during the normal working day (Monday – Friday 7:00 a.m. to 10:00 p.m.), when staff is already on duty. On weekends, holidays, and after normal hours, the fee is \$24.00 per hour. A custodian is normally required to be assigned when groups are meeting in Paradise Recreation and Park District Facilities. This will include set up time, program time, and clean up.

A Philosophy and Policy

Paradise Recreation and Park District
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**Concerning the Fees and Use of
PRPD Facilities**

(Continued from Previous Page)

- 5. Negotiated fees are unique facility rental requests that may require additional charges or reduced rates because of the nature of the program. The District Manager will have the authority to establish these fees.

Charges to Participate in Programs

Most Paradise Recreation and Park District programs will have a fee to cover a portion of the total program cost. These fees will vary from one program to another. Please consult the program supervisor in charge of the activity for further explanation of program fees.

Terry Ashe Recreation Center
6626 Skyway, Paradise

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FACILITY INFORMATION

Room	Dimensions	Quiet Use	Active Use	Dining	Max. Fire Capacity
<i>(Maximum usage figures are approximate)</i>					
Room A	28' x 30'	110	85	95	180
Room B	28' x 55'	190	140	155	313
Room A/B	28' x 85'	300	225	250	493
Room C	18' x 50'	125	75	90	180
Room D	20' x 30'	60	40	55	118
Slab Area	59' x 96' (outdoor basketball court at Recreation Center)				
Arbor/BBQ	18' x 20'			24	

Quiet Use: Lectures, video presentations, etc.
Active Use: Arts and crafts, dancing & games
Dining: Serving food; tables and chair set up
Maximum Fire Capacity: Total persons allowed by the Town of Paradise Fire Marshal

FEES

Fees are based on a four (4) hour period. Additional time may be added at an extra cost per hour as shown below.

Inside Facilities at Terry Ashe Recreation Center

Room	Schedule A (Recreation Rate)	Schedule B (Regular Rate)
A	\$29.00/per 4 hrs + \$9.00/hr	\$97.00/per 4 hrs + \$29.00/hr
B	\$44.00/per 4 hrs + \$13.00/hr	\$145.00/per 4 hrs + \$44.00/hr
A/B	\$58.00/per 4 hrs + \$17.00/hr	\$194.00/per 4 hrs + \$58.00/hr

Terry Ashe Recreation Center
 6626 Skyway, Paradise

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Inside Facilities at Terry Ashe Recreation Center *(Continued from Previous Page)*

Fees are based on a four (4) hour period. Additional time may be added at an extra cost per hour as shown below.

<u>Room</u>	<u>Schedule A</u> (Recreation Rate)	<u>Schedule B</u> (Regular Rate)
C	\$29.00/per 4 hrs + \$9.00/hr	\$97.00/per 4 hrs + \$29.00/hr
D	\$29.00/per 4 hrs + \$9.00/hr	\$97.00/per 4 hrs + \$29.00/hr
Kitchen	\$29.00/per 4 hrs + \$9.00/hr	\$97.00/per 4 hrs + \$29.00/hr
 TOTAL		
INSIDE AREA	\$232.00/per 4 hrs + \$70.00/hr	\$774.00/per 4 hrs + \$232.00/hr

A special potluck fee is available for groups that meet at the Terry Ashe Recreation Center on a regular basis and meet the standards of a Schedule A usage as set forth in this policy. This is for a usage not to exceed 6 hours. Additional fee charged if over 6 hours.

<i>Room</i>	<i>\$48.00</i>
<i>Kitchen</i>	<i>\$24.00</i>
<i>Maintenance</i>	<i>- 0 - (Saturday/Sunday additional fee is \$21.00 per hour)</i>
<i>TOTAL</i>	<i>\$72.00</i>

Terry Ashe Recreation Center
 6626 Skyway, Paradise

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Outdoor Facilities at Terry Ashe Recreation Center

Fees are based on a four (4) hour period. Additional time may be added at an extra cost per hour as shown below.

<u>Description</u>	<u>Schedule A</u> (Recreation Rate)	<u>Schedule B</u> (Regular Rate)
Gazebo	\$21.00/per 4 hrs + \$6.00/hr	\$46.00/per 4 hrs + \$14.00/hr
Picnic Area	\$11.00/per 4 hrs + \$3.00/hr	\$19.00/per 4 hrs + \$6.00/hr
Slab Area	\$29.00/per 4 hrs + \$9.00/hr	\$97.00/per 4 hrs + \$29.00/hr
Arbor/BBQ Area	\$21.00/per 4 hrs + \$6.00/hr	\$46.00/per 4 hrs + \$14.00/hr
Grass Area	Negotiated fee for Schedule A & B	
TOTAL OUTDOOR AREA	Negotiated fee for Schedule A & B	

COMPLETE FACILITY: Negotiated fee for total indoor and outdoor usages.

ALCOHOL USAGE: Insurance and \$200.00 deposit required.
 (Pages 15 – 17) Attach Alcohol Usage Policy to Application

Aquatic Park / Paradise Swim Pool
 5600 Recreation Drive, Paradise

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Fees are based on a 4-hour period. Additional time may be added at an extra cost per hour as shown below.

<u>Description</u>	<u>Schedule A</u> (Recreation Rate)	<u>Schedule B</u> (Regular Rate)
Aquatic Park Recreation Bldg. (15' x 38')	\$29.00/per 4 hrs + \$9.00/hr	\$97.00/per 4 hrs + \$29.00/hr

Quiet Use: 30 persons **Maximum Fire Capacity:** 40
Active Use: 15 persons **Potluck:** 20 persons

Fees are based on a 4-hour period. Additional time may be added at an extra cost per hour as shown below.

<u>Description</u>	<u>Schedule A</u> (Recreation Rate)	<u>Schedule B</u> (Regular Rate)
Picnic Areas Individual sites	\$11.00/per 4 hrs + \$3.00/hr	\$19.00/per 4 hrs + \$6.00/hr
Group Reservations Barbeque Area (Under 50 persons)	\$26.00/per 4 hrs + \$8.00/hr	\$61.00/per 4 hrs + \$18.00/hr
Group Reservations Barbeque Area (50 – 100 persons)	\$40.00/per 4 hrs + \$12.00/hr	\$91.00/per 4 hrs + \$27.00/hr
Group Reservations Barbeque Area (Over 100 persons)	\$53.00/per 4 hrs + \$16.00/hr	\$109.00/per 4 hrs + \$33.00/hr
Arbor	\$21.00/per 4 hrs + \$6.00/hr	\$48.00/per 4 hrs + \$17.00/hr
Volleyball Court	\$8.00/per 2 hrs + \$2.00/hr	\$12.00/per 2 hrs + \$4.00/hr

(Fees based on 2-hour period – includes net and ball. A \$25.00 security deposit is required)

Aquatic Park / Paradise Swim Pool
 5600 Recreation Drive, Paradise

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Aquatic Park Swim Pool

GROUP RATES: For private parties wishing to rent the pool during time not normally used by the public, the following rates are established:

Lifeguard: \$14.00 per hour Pool Fee: \$66.00 per hour

2-hours \$188.00
(includes 2 lifeguards at \$56.00 and pool usage fee at \$132.00)

1.5-hours \$141.00
(includes 2 lifeguards at \$42.00 and pool usage fee at \$99.00)

1-hour \$94.00
(includes 2 lifeguards at \$28.00 and pool usage fee at \$66.00)

Lifeguard to patron ratio requirement:

- 1- 50 patrons = 2 lifeguards
- 51 – 150 patrons = 3 lifeguards
- 151 - 255 patrons = 4 lifeguards

SCHOOL RENTALS:

The Paradise Pool will be available to schools and classes for “end of the year” pool parties the last week of school, if lifeguard staff is available. One hour blocks will be available for rental as follows:

- 8:30 a.m. – 9:30 a.m.
- 9:30 a.m. – 10:30 a.m.
- 10:30 a.m. – 11:30 a.m.
- 11:30 a.m. – 12:30 p.m.
- 12:30 p.m. – 1:30 p.m.
- 1:30 p.m. – 2:30 p.m.

NOTE: Classes will be made to exit pool at 10 minutes before the hour on the last hour of their rental so we can transition to the next group coming in.

<p><i>Aquatic Park / Paradise Swim Pool</i> 5600 Recreation Drive, Paradise</p>
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FEES: \$1.00 per user per hour (minimum of 20 users). A user is anyone with your group who will be inside the pool facility whether swimming or not. Fees are due at least one week in advance of your party at the Paradise Recreation and Park District office.

School or Daycare Groups of 10 or more may come to regular recreation swim at the special group rate of \$1.50 per user.

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Concow Swim Pool

Golden Feather School District
 11679 Nelson Bar Road - Oroville

GROUP RATES for private parties wishing to rent the pool during time not normally used by the public, the following rates have been established:

Lifeguard: \$14.00 per hour

Pool Fee: \$45.00 per hour

2-hours \$155.00

(includes 2 lifeguards at \$56.00 and pool usage fee at \$99.00)

1-hour \$78.00

(includes 2 lifeguards at \$28.00 and pool usage fee at \$50.00)

Lifeguard to patron ratio requirement:

1 – 50 patrons = 2 lifeguards

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6705 Moore Road – Paradise 5911 Maxwell Drive - Paradise
(Continued from Previous Page)

<u>HOURS</u>	<u>APPROX. TIME</u>	<u>DAY</u>	<u>ITEMS</u>
4	5:30 – 9:30 a.m.	Sunday	Drag, line, water & prepare in-fields; empty trash cans & replace with new liners; clean & stock restrooms; assist tournament director; lock up all tools and equipment.
2	2:00 – 3:00 p.m.	Sunday	Check restrooms; pick up papers and trash; empty trash cans; assist tournament director; general clean up of paper and trash; Quick in-field preparation.

12 hours sub-total for Saturday and Sunday plus 2 hours Monday for general clean up, haul garbage and other maintenance as needed = 14 total hours.

Note: Automatic sprinklers should be turned off. Extra trash cans available and all supplies stocked and dumpster should be empty.

- Concession Stand: The District has an agreement with Paradise Little League concerning the concession stand.
- Paradise Recreation and Park District policies shall be enforced by the tournament director.
- Out-of-town tournaments will not be scheduled on the same date as major horse show events and vice versa.
- Tournament fees shall be paid 30 days in advance
- Lights shall be turned off at 11:00 p.m.
- Teams must provide the District with a Certificate of Liability Insurance naming the District as additional insured at least two weeks prior to the date of the event. Such liability coverage shall include the minimum amount of \$1,000,000.00 (single limit) per accident and \$1,000,000.00 per occurrence.

Bille Park
501 West Bille Road, Paradise ~ 6261 West Wagstaff Road

Bille Park Facility and Fee Information:

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Fees are based on a 4-hour period. Additional time may be added at an extra cost per hour as shown below. **This facility has amplified sound restrictions.**

<u>Description</u>	<u>Schedule A</u> (Recreation Rate)	<u>Schedule B</u> (Regular Rate)
Picnic Areas Individual sites	\$11.00/per 4 hrs + \$3.00/hr	\$19.00/per 4 hrs + \$6.00/hr
Council Circle	\$21.00/per 4 hrs + \$6.00/hr	\$46.00/per 4 hrs + \$14.00/hr
Group Reservations Meadow or Barbeque Area (<u>Under</u> 50 persons)	\$26.00/per 4 hrs + \$8.00/hr	\$61.00/per 4 hrs + \$18.00/hr
Group Reservations Meadow or Barbeque Area (50 - 100 persons)	\$40.00/per 4 hrs + \$12.00/hr	\$91.00/per 4 hrs + \$27.00/hr
Group Reservations Meadow or Barbeque Area (<u>Over</u> 100 persons)	\$53.00/per 4 hrs + \$16.00/hr	\$121.00/per 4 hrs + \$36.00/hr
Group Reservations Covered Structure (<u>Under</u> 50 persons)	\$53.00/per 4 hrs + \$16.00/hr	\$121.00/per 4 hrs + \$36.00/hr
Group Reservations Covered Structure (50 – 100 persons)	\$80.00/per 4 hrs + \$24.00/hr	\$182.00/per 4 hrs + \$55.00/hr
Group Reservations Covered Structure (<u>Over</u> 100 persons)	\$107.00/per 4 hrs + \$32.00/hr	\$242.00/per 4 hrs + \$75.00/hr
Group Reservations Gazebo	\$26.00/per 4 hrs + \$8.00/hr	\$61.00/per 4 hrs + \$18.00/hr
Group Reservations Kitchen	\$26.00/per 4 hrs + \$8.00/hr	\$61.00/per 4 hrs + \$18.00/hr

Miscellaneous Information
 Paradise Recreation and Park District
 Facility and Fee Information

Equipment Rentals:

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Description

Picnic Kit \$17.00
(\$50.00 deposit required – Deposit will not be refunded if equipment is damaged or missing)
Includes: Frisbee, football, & whiffle bat and ball
(Volleyball and net, if requested)

Volleyball
Net & Ball \$11.00
(\$25.00 deposit required – Deposit will not be refunded if equipment is damaged or missing)

Booths Wood only
8’ x 8’ \$33.00
(\$25.00 deposit per booth required – Deposit will not be refunded if equipment is damaged or missing)

Tables &
Chairs \$15.00 per table (8 foot)
(\$25.00 deposit per table required – Deposit will not be refunded if equipment is damaged or missing)

\$0.75 per chair
(\$25.00 deposit per 20 chairs required – Deposit will not be refunded if equipment is damaged or missing)

Portable If needed, group must provide at their cost. The District does not have portable
Toilets toilets.

Horse Arena and Archery Range: No Facility Reservations Available.
(Under direction by Agreement of the Paradise Horseman’s Association and the Paradise Bow Hunters Association)

Paradise Memorial Park (Under the direction of Gold Nugget Museum)

Crain Park, & Coutolenc Park: Minimum \$33.00 plus additional fees as required.

Bounce House and Other Portable Play Structures: Prior District Manager approval required - Designated areas only. \$28.00 plus maintenance fee, if assistance is requested.

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General Information
Paradise Recreation and Park District
Facility and Fee Information

1. Additional charges may be necessary if there are extra expenses.
2. A security deposit may be required for certain items and activities. Security deposit will not be refunded if equipment is damaged or lost and if facility is damaged or rules violated.
3. The fees and charges listed here may vary from one group to another, depending on their schedule classification, additional expenses, negotiated arrangements, and other factors that might arise.
4. Liability insurance naming the District as an additional insured may be required for some programs (\$1,000,000. limit), such as, large community events, dances, large group functions or any other activity that may present a higher liability risk for the District.
5. Special request for usage will be considered if facility is available and suitable for requested usage. Fee negotiated pending administrative approval.
6. District Manager may require other fees or responsibilities as needed to protect the interests of the District.
7. Refund processing fee:
 - Programs: 20% refund charge. No refunds after first day of program.
 - Facilities: 20% refund charge. No refunds 14 days prior to the reservation.
8. Cash Discount:
 - Over \$500.00 = \$10.00 discount
 - Over \$1,000.00 = \$20.00 discount
 - Over \$2,000.00 = \$40.00 discount
9. Returned Checks: \$15.00 processing fee.
10. Certified Playground Inspection = \$200.00

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ALCOHOL USAGE:

1. Consumption of alcoholic beverages by minors is prohibited AT ALL TIMES. Consumption of alcoholic beverages by minors will result in immediate termination of event and possible police notification.
2. Renter accepts full responsibility for the use of alcohol in the facility and agrees to prohibit use of alcohol by minors. Alcohol must be consumed and served only in the designated area(s) at the Terry Ashe Recreation Center only. Alcohol consumption is not allowed at any other Paradise Recreation and Park District facility, except under special lease agreement.
3. Alcoholic beverages may not be served unless all State laws, City laws and Paradise Recreation and Park District policies are complied with.
4. Failure to comply with this policy will result in the immediate cancellation of the contract and/or termination of the event, possible police notification, and the renter losing the rental deposit.
5. Additional insurance is required for any event where alcohol is served. Evidence of liability insurance covering both the renter and the Paradise Recreation and Park District in the amount of \$1,000,000 per occurrence must be provided for all events. Renter must provide a Certification of Insurance and a separate endorsement page naming the Paradise Recreation and Park District as the additional insured party. The District Manager must approve all certificates and endorsements at least fifteen (15) business days prior to facility use.
6. During the event, if alcohol is served and renter has not complied with any required rule under this policy, District Staff will notify the person in charge of the function to remove all alcohol from the premises. If this is not accomplished

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within a fifteen minute period, District Staff will call the Police Department and the event will be immediately terminated.

7. Only private parties may serve alcoholic beverages. There shall be no sale of alcoholic beverages and the premises shall not be open to the general public. A “private party” is one at which all of those attending are invited guests of the sponsor or actual members of the sponsoring group. The premises and/or function shall not be advertised or otherwise solicited to the public as a place where alcoholic beverages may be served or otherwise disposed of. Paradise Recreation and Park District reserves the right to approve alcohol usage at any District sponsored event.
8. Someone 21 years of age or older must be responsible for serving any alcoholic beverages.
9. Renter is responsible for any guest who brings alcohol to their event without obtaining the proper insurance and District approval for alcohol usage. Events may be cancelled immediately and police notified if alcohol is consumed without the proper insurance and approval.
10. Alcoholic beverages must stop being served one (1) hour prior to the end of the event.
11. Keg Beer:
 - a. Renter must provide a container for beer kegs.
 - b. The Facility Attendant will direct the group to a designated location for set up.
12. Renter assumes full responsibility for the conduct and actions of the guests at the function. The event will be shut down if there is any misconduct and the police will be notified.

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13. A \$200.00 deposit is required in addition to the rental fee if alcohol beverages are to be served. This \$200.00 deposit will be refunded in accordance to all rules of the Alcohol Usage Policy.
14. Any additional clean-up cost associated with alcohol usage will be deducted from the deposit. Any damage to the facility will be repaired at the renter's expense and taken out of the deposit. If damage is above the deposit amount the renter will be billed the additional amount.
15. There must be a designated person in charge that is 21 years or older on site at all times while the event is in progress.



April 19, 2023

Dan Efseaff, Paradise Recreation & Park District, District Manager
6626 Skyway, Paradise, CA 95969

Dear Dan,

Thank You again for sharing your time this afternoon to meet with me and Youth on the Ridge Community Foundation Board Members Jessica Cummings and Carol Peterson. I appreciated the opportunity to discuss the Paradise Chocolate Fest's Contract with PRPD for this year's Fest. It was most important for both you representing PRPD, and us to share concerns and considerations of this year's Contract – and to gain a greater understanding and perspective of each of our positions.

As we discussed, the contract that was emailed to me yesterday caught us by surprise, and has caused great unrest to our entire Board of Directors, especially in light of –

- The Chocolate Fest is scheduled for Saturday, May 13th ... less than 3 1/2 weeks from now.
- On March 1st, we were awarded a \$4,000 PRPD Community Recreation & Assistance Grant for Facility use this year. We were very grateful for the Grant award, and were thrilled that our facility fees would be covered by the Grant. There was no notification that there would be such a substantial rate increase in our facility fee for this year's Fest – from \$3,212.00 last year to \$7,687.00 this year. In consideration of our Grant Award, the balance due is currently shown at \$3,687.00 + \$1,538.00 refundable deposit.
- We have not anticipated or budgeted for this substantial increase – At his late date, it will create a significant decrease in the amount of vital support that we can/will provide to this year's beneficiary organizations. That causes great concern and disappointment.

Respectfully, we are asking Paradise Recreation & Park District's Board members to consider waiving the Facility Fees for this year, in light of the \$4,000 Grant that we were awarded. In support of PRPD's costs, we will agree to pay the Maintenance Fees outlined in the Contract received yesterday - \$1,104.00. Additionally, we will pay the \$1,538.00 refundable deposit to PRPD this week.

We value the long-standing relationship that we have had with Paradise Recreation and Park District - knowing that we share a mutual mission to build community. It is our aim to continue to honor and strengthen that purpose now and into the future.

Most Sincerely,

Debbie LaPlant Moseley

2023 Beneficiaries include – Achieve Charter School, Boy Scouts 316, Butte County Search & Rescue, Children's Community Charter School, Cub Scouts 316, Friends of Outdoor Adventures, Gold Nugget Museum, Mindful Littles, Northern California Ballet, Paradise Friends of the Library, Paradise High School Woodshop, Paradise Host Lions Club, Paradise Little League, Paradise Piranhas Swim Team, Paradise Recreation & Park District, Paradise Ridge Elementary PTO, Paradise Rotary Interact, Paradise Stronger, Paradise Veterans Memorial Hall/American Legion, Rainbow Girls & Ridgeview Rangers.



Youth on the Ridge Community Foundation / Paradise Chocolate Fest
Debbie LaPlant Moseley, Executive Director

PO Box 8188 • Chico, CA 95927 • 530/342-4896 or debbie@chocolatefest.us • IRS Tax Exempt #27-0772654

Staff Report

May 10, 2023



DATE: 5/3/2023
 TO: Board of Directors (BOD)
 FROM: Dan Efseaff, District Manager
 Sarah Hoffman, BOD Clerk
 SUBJECT: Request for Proposal- Legal Consultant

Report in Brief

After long service to the District, our attorney Jeff Carter (Counsel) will be retiring at the end of May. Because of the importance of this service, Staff recommends BOD review of the suggested process and suggestions for criteria. Staff recommends an expedited process and approval of responsive applicants with BOD review (at the Finance or Personnel Committee) and consideration of Staff recommendation for the full BOD. Staff presents an early draft Request for Proposal (RFP) that will likely be updated and reviewed before, but staff wanted to provide something for BOD members to review. The RFP has been sent to Counsel for review.

Recommendation: *Authorize staff to solicit Requests for Proposals (RFP).*

Attachments:

- A. Retirement letter. Jeff Carter to Dan Efseaff, April 24, 2023.
- B. Draft Request for Proposal for Legal Consultant

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2023/23.0510/BOD.Legal.Consult.RFP.Report.23.0510.docx
 5/3/2023

JOHN JEFFERY CARTER

LAW OFFICE

April 24, 2023

VIA EMAIL

Dan Efseaff, District Manager
Paradise Recreation & Park District
6626 Skyway
Paradise, CA 95969

Dear Dan:

This year marks the 45th anniversary of my practicing law in Chico. It has been an honor for me to have represented and assisted you with your legal needs during this time.

It is therefor with mixed emotions that I announce my retirement from the practice of law effective May 31, 2023. Until then and, afterwards as necessary, I will continue to assist you on all pending matters, as well as in your transition to new counsel.

Of course, Chico and Butte County have a number of good attorneys who share my practice areas and my professional commitment to the practice of law and the representation of clients. Given the limited nature of my practice, you previously may have utilized the services of these attorneys and if so, you may wish to consult with them as to handling matters on which I have previously assisted you.

Over these 45 years I have assembled a number of client files, most of which I have stored in off-site storage. I enclose herewith a list of your files that are in storage. Please review the list and advise which, if any, of the files you may want. If there are none, we will see that the files are properly destroyed.

Any files you would like, please so advise us as soon as possible and in any event by May 1, 2023. With respect to these, the files at your cost will be culled and provided to you in hard copy for pick up.

If we do not hear from you, we will assume you do not want any of these files and consent to our destruction of them, and thus will see that they are destroyed.

Again, it has been an honor to have professionally assisted you with your legal needs. Of course, I will continue to be available daily, Monday through Thursday, until May 31, 2023.

Please do not hesitate to call or reply should you have any questions regarding the foregoing.

Sincerely,

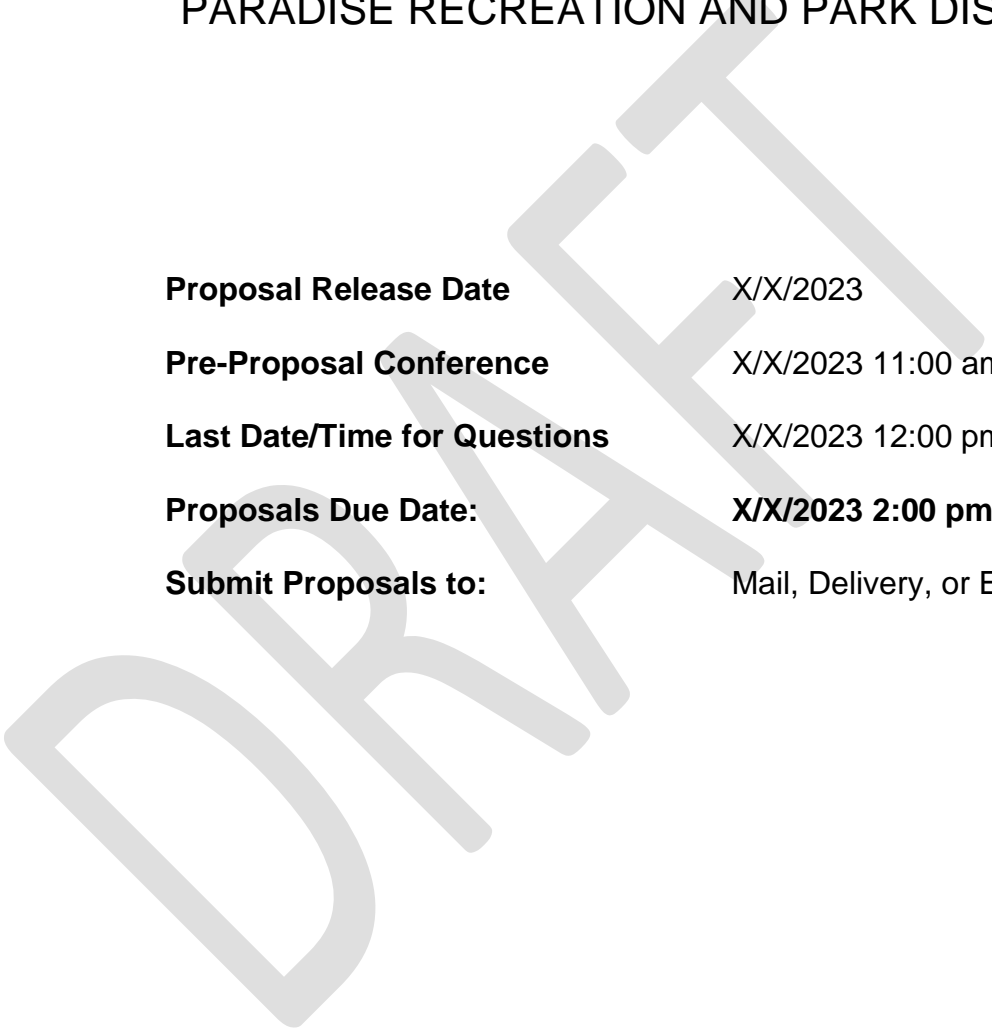

JOHN JEFFERY CARTER

-DRAFT-

Request for Proposal (RFP)

FOR SERVICES AS LEGAL COUNSEL FOR THE PARADISE RECREATION AND PARK DISTRICT

Proposal Release Date	X/X/2023
Pre-Proposal Conference	X/X/2023 11:00 am PST
Last Date/Time for Questions	X/X/2023 12:00 pm PST
Proposals Due Date:	X/X/2023 2:00 pm PST
Submit Proposals to:	Mail, Delivery, or Email



Paradise Recreation and Park District

6626 Skyway
 Paradise, CA 95669
info@ParadisePRPD.com

Phone: 530-872-6393
 Fax: 530-872-8619
www.paradisepspd.com

**NOTICE
Paradise Recreation and Park District
Request for Proposals (RFP)
For Services as Legal Counsel**

Notice is hereby given that the Paradise Recreation and Park District (District) will receive proposals for **Legal Counsel for the District** via email submission (in pdf format) may be made in lieu of mailing a hard copy of the proposal to:

Sarah Hoffman: bodclerk@paradisepspd.com

Electronic media (flash drive or CD/DVD) may be mailed to:

Paradise Recreation and Park District
ATTN: Sarah Hoffman, BOD Clerk
6626 Skyway
Paradise, CA 95969

Submittal Closing:	F XX/XX/2023, 2:00 pm PST
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Proposals submitted after the closing date and time indicated will not be accepted. Faxed proposals will not be accepted. There will be no public bid opening.

1. PURPOSE

Paradise Recreation and Park District (District) is soliciting proposals to select a firm or individual to serve as Legal Counsel. In this RFP the term “firm” will be used, although proposals from individuals will also be accepted and considered. The selected firm will be awarded a Professional Services Contract for a term of.....

2. SCOPE OF WORK

The firm selected must be prepared to perform any and all services that are commonly performed for governmental entities, including but not limited to the following:

- a. Attend Board meetings as directed by the District and advise on matters arising during the meeting
- b. Interpret laws, rulings and regulations as requested by the District
- c. Determine advisability of defending or prosecuting lawsuits
- d. Represent the District in litigation including administrative and legal proceedings
- e. Advise the District concerning transactions of District business, including internal affairs, real property matters and public works construction
- f. Advise on, approve and/or prepare District contracts
- g. Administer other personnel, labor and legal matters

3. QUALIFICATIONS

The firm selected must have depth and expertise on the variety of issues confronting the District. The attorney serving as General Counsel must be a member in good standing of the State Bar of California and able to represent the District in court. Relevant expertise of the

firm selected as General Counsel should include, but not be limited to the following:

- a. Public Contract Code and other laws applicable to public construction work contracts
- b. Public Resources Code, as applicable to the District
- c. Ralph M. Brown Act compliance
- d. Land purchase contracts
- e. The California Public Records Act
- f. Conflict of interest issues
- g. Debt issuance and bond law
- h. Employee labor laws
Litigation experience

4. ACCESSIBILITY

Accessibility is very important to the District. It is the District's desire that the selected firm be able to have an attorney available by telephone or email anytime to provide legal assistance to the District.

5. CONFLICTS OF INTEREST

The District is involved in numerous activities and does not want to hire a law firm that frequently has to recuse itself from issues due to conflicts of interest. Please address this issue in your proposal. Also, provide a statement identifying any potential conflicts of interest with other clients or interests of the firm.

The firm should identify and disclose any business relationship, direct or indirect, past, present or pending, with the City of Pittsburg or the County of Contra Costa, which are served, in part, by the District, or any other entity or individual that the firm believes warrants disclosure.

6. REQUESTED INFORMATION

- a. Please provide the name, address and phone number of your firm's contact person for this Request for Proposal;
- b. Describe the expertise and relevant experience of the attorney(s)-in-charge who will conduct this work;
- c. Provide a description of your firm, including the size (number of attorneys) and areas of specialization.
- d. Provide the names and experience of each individual who would be assigned to work on this account;
- e. Provide 3 professional and appropriate references.

7. COMPENSATION

- a. Describe how your firm proposes to be compensated for its services – on the basis of a retainer and/or time and expenses schedule. This portion of the information must be completed, as specified, or the entire informational

package will be considered non- responsive.

- i. Retainer: If a retainer based compensation schedule is desired, please provide a list of services and the respective retainer fee;
 - ii. Time and expense: If a time and expense compensation schedule is desired, please indicate the hourly rate by type of service and/or persons assigned said task;
 - iii. If a combination of a retainer and time and expense based compensation form is proposed, please provide as detailed an explanation as possible of what you propose;
 - iv. If another creative form of compensation is desired, please provide as detailed an explanation as possible of what you propose.
- b. All billings for legal services may be subject to audit by the District and/or independent auditors.

8. SELECTION PROCEDURE

- a. Informational Package: Each firm must submit a written information package, which must include the items requested below. Each section should be clearly defined and separated from the others.
 - i. Your firm's general approach to accomplishing the tasks described in SCOPE OF WORK. If your firm cannot perform one or more of the tasks indicated, describe how your firm will facilitate the completion of such tasks successfully;
 - ii. Your firm's qualifications as described in QUALIFICATIONS;
 - iii. Information requested in REQUESTED INFORMATION;
 - iv. Information requested under CONFLICTS OF INTEREST;
 - v. Your firm's proposed fee plan as requested in COMPENSATION;
 - vi. Any additional comments or statements, which will assist in the evaluation of your firm's information.
- b. Format: The information must be submitted in standard 8 ½ by 11-inch page format;
- c. Form: All informational packages must be in writing. The original transmittal document must be signed by someone authorized to execute legal documents on behalf of your firm. Please provide five (5) bound copies of the completed package, one unbound copy, and one pdf version on disc;

- d. Submittal: Mail proposals to:

Sarah Hoffman, Administrative
Assistant III
Paradise Recreation and Park
District 6626 Skyway
Paradise, CA 94969
Phone: (530) 872-
6393

E-mail: shoffman@paradiseprpd.com

- e. Deadline: All proposals must in be in office of the District at the address indicated no later than **2:00 PM on Thursday, _____, 2023**. Late proposals will not be accepted.
- f. Award: The award will be in the form of a Professional Services Contract(s) between the District and the selected firm and may incorporate portions of the proposal.
- g. Insurance Requirements: After selection the firm will be required to furnish evidence of the following insurance requirements:
- i. Commercial General Liability Insurance with a combined single limit of no less than \$1,000,000 and a general aggregate limit of no less than \$2,000,000;
 - ii. Business or Comprehensive Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles, with a combined single limit of no less than \$1,000,000 per accident;
 - iii. Professional Liability Insurance with limits of \$2,000,000 per claim and \$2,000,000 in the aggregate;
 - iv. Employers' Liability Insurance with limits of \$1,000,000 per claim and \$1,000,000 in the aggregate;
 - v. Workers' Compensation Insurance as required under the Workers' Compensation Insurance and Safety Act of the State of California.

9. ADDITIONAL INFORMATION AND CHANGES

All requests for additional information should be made to the General Manager, in writing (fax and e- mail are acceptable). No oral modifications of this RFP are valid. Any approval of modifications must be by writing from the District's General Manager or designee.

District Report

Meeting Date: May 10, 2023



DATE: 4/27/2023
 TO: PRPD Board of Directors (BOD)
 FROM: Dan Efseaff, District Manager
 SUBJECT: Monthly District Report

Monthly Report

1. Updates

- a. New Pump Truck – PRPD has purchased a 1995 4x4 Pump Truck from Paradise Irrigation District for \$1.00

2. Administrative and Visitor Services

- a. Swim Lessons- Swim Lesson are full to capacity and sold out within 20 minutes via online registration and in person. PRPD will investigate adding more classes depending on staffing levels.
- b. Paradise Lake- Lake passes are being sold more and more every day.

3. Finance

- a. Routine Reports – Balance Sheet (Attachment A), Year to Date (YTD) Profit & Loss Budget vs. Actual (Attachment B), Monthly Profit & Loss (Attachment C), Investment and Reserve (Attachment D), and Meeder Investment (Attachment E).
- b. Impact Fees - For the month of April, the District received a total of \$6,171.14 in impact fees.
- c. Draft Preliminary FY 2023-24 Budget – Staff presents a draft budget (Attachment F). This will be further discussed at the upcoming Finance Committee and BOD special meeting (see below).
- d. Investments –
- i. Five Star Bank Interest deposits: Investment Money Market = \$12,784.48 and Grant Money Market = \$1,554.24.
 - ii. Meeder Investment Interest deposit: \$91,966.59

4. Parks

- a. Gold Nugget Museum - Staff met with GNM board and staff members to discuss coordination for cleanup and new plans at the site of the former museum. Both sides indicated enthusiasm for continued partnership, although the future plans for the site are uncertain. With the major hazards removed, the site is available for return of volunteers and GNM maintenance. Both organizations will support a clean-up day at the site on ---. Staff suggested a master plan
- b. Merchants Bar Road - PRPD Park Maintenance did some erosion control on Merchants Bar Road, and it seems to be holding up (Figures 1-3).

5. Programs

- a. Kid's Free Fishing Day – The 2023 Kid's Free Fishing Day took place on Saturday, April 22 at Paradise Lake. There were three fish plants leading up to the event, along with time spent on fundraising and obtaining donations. Some of the larger donations came from Grocery Outlet, Paradise Rotary, Urban Design, FFF Sports, and the Butte County Fish and Game Commission. It was a beautiful day with a great turn-out of approximately 700 people. We gave out over 700 hot dogs, chips, and drinks with the help from the Clampers doing the barbequing. The fish were biting well throughout the day, and three lucky kids took home prizes for the largest fish. Dozens of children took home raffle prizes that Lori McCoslin made possible by her excellent job of fundraising (Figures 4-9).
- b. Gold Nugget Craft Fair – As of April 27, the day before the craft fair, there were 76 different vendors participating in the event encompassing 90 booth spaces. The GNCF was a hugely popular and successful event with very few

problems or complaints. As in past years, Saturday was the most crowded, especially during the times before and after the parade down Skyway. Most of the vendors we talked with were very happy and did quite well (Figures 10 through 13).

c. Elements Youth Advisory Council

- i. Kickoff 2.0 – After the first round of recruiting from Jan – April of 2023, a second push of outreach brought an additional 10 participants to the Youth Advisory Council. Meeting in room B, participants were provided with program details, a wellness inventory assessment, and plenty of tasty Meehos to kick off the expanded program.
- ii. Big Chico Creek Ecological Reserve Trip – Participants of the YAC were shuttled to the BCCER as part of the Elements program. Through nature-based wellness curriculum, participants enjoyed native plant identification education, land integrated traditional knowledge development, and mild weather conditions.
- iii. Clubhouse Meeting – Meeting through zoom, participants recapped the BCCER excursion and made plans to share their findings from past and future excursions.
- iv. Firestorm Wildland Firefighter II Certification – Several participants traveled to the BCCER for the first of two wildland firefighter certification courses through the professional fire management and education organization, Firestorm. This scholarship opportunity integrates the “fire” component of the Elements program.

d. Girls on the Run – Entering its final weeks, the GOTR program is currently orchestrating their end of season community service projects, celebrating their growth, and launching a bake sale to support the Paradise Animal Shelter. The GOTR 5k is scheduled for May 6th at Butte College for those that wish to show their support.

e. Healing Trauma Through Nature Field Trips

- i. Butte County Community School High School – Forest Therapy – Students were shuttled to Paradise Lake for a therapeutic nature experience that included a Forest Therapy experience by Greg Shaffer of the Forest Therapy Program.
- ii. Butte County Community School K- 6 – Annie Bidwell Trail Hike – Short legs didn’t stop this group of students from hiking almost 4 miles on the Annie Bidwell Trail in Bidwell Park. Witnessing several redtail hawks in 5-mile park, these students were excited to be back on the trail after the stormy winter and spring seasons (Figure 14).
- iii. Mesa Vista School – Rock Climbing and College Campus Visit – Participants engaged in foundational climbing curriculum at the Terrain Park before walking the Chico State campus and visiting the Recreation, Hospitality, and Parks Management department in Yolo Hall (Figure 15 & 16). For many of the students this was their first trip to a college campus. Students also sat in a “real college classroom” to experience the sensation of their future goals coming to fruition. It was adorable.
- iv. Butte County Community School Middle School – Table Mountain Hike – Seeking to view the super bloom that greets visitors directly from the parking lot

6. Outreach and Development

- a. CSU Chico Recreation, Hospitality and Parks Management Industry Day – Through invitation from the staff in the Rec Department at CSU Chico, staff set up a table at Chico State to recruit for the Trails Crew, to recruit for the Elements Youth Advisory Council, and to share information about upcoming projects, programs, and career paths that are available with a Recreation Degree (Figure 17).
- b. Resource Advisory Council (RAC) for Northern California - BOD members may recall that District Manager Efseaff started to serve on the RAC in 2018, but the group has been limited on meetings for a variety of reasons. It appears that they will return to in-person quarterly meetings (Figures 18-20).
- c. Regional Trails Workshop – The first PRPD Regional Trails Workshop was held with an attendance of 20 people. The purpose of this workshop was to get ideas for future area trails from experts, trail enthusiasts, and community leaders. Participants were asked to work on activities in small groups and present their findings to the larger group for feedback. The District will hold more meetings / workshops in the future for additional community input.

7. Upcoming

- a. Special Board of Directors Upcoming Meetings –

- i. May 10, 2023, at 2 PM- Approve the FY 2023-2024 Preliminary Budget and set Public Hearing Date.
- ii. May 28, 2023, at 6 PM (Tentative)- Approve the FY 2023-2024 Budget.
- b. Memorandum of Understanding (MOU) with Magalia Community Park – Staff and two Board Members have been working on a potential agreement with MCP representatives over the past few months, the MOU will be coming to the BOD for consideration at an upcoming meeting.

Photographs



Figure 1. Erosion Control on Merchant Bar Road.



Figure 2. Erosion Control on Merchant Bar Road



Figure 3. Side barriers added on Merchant Bar Road



Figure 4. Lassen Trout filling Paradise Lake with fish.



Figure 5. Food donations for Kids Fishing Day.



Figure 6. 2023 Kids Fishing Day.



Figure 7. 2023 Kids Fishing Day.



Figure 8. 2023 Kids Fishing Day.



Figure 9. 2023 Kids Fishing Day



Figure 10. 2023 Gold Nugget Craft Fair.



Figure 11. 2023 Gold Nugget Craft Fair.



Figure 12. 2023 Gold Nugget Craft Fair.



Figure 13. 2023 Gold Nugget Craft Fair.



Figure 14. Annie Bidwell Trail Hike with the Butte County Community School.



Figure 15. Mesa Vista School doing a Chico State Campus Tour.



Figure 16. Mesa Vista School visiting Terrain Park for some rock climbing.



Figure 17. Scott and Sarah represented PRPD at Chico States RHPM Industry Day.



Figure 18. PRPD Regional Trails Workshop



Figure 19. PRPD Regional Trails Workshop



Figure 20. PRPD Regional Trails Workshop

Attachments:

- A. Balance Sheet
- B. YTD Profit & Loss Budget vs. Actual
- C. Monthly Profit & Loss
- D. Investment and Reserve
- E. Meeder Investment Report (March)
- F. Draft Preliminary Budget

https://paradiseprpd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2023/23.0510/2023.0510.BOD.District.Report.docx
5/3/2023

9:53 AM
05/03/23
Accrual Basis

PRPD
Balance Sheet
As of April 30, 2023

	Apr 30, 23
ASSETS	
Current Assets	
Checking/Savings	
1000 · Mechanics Bank - Operating	310,143.39
1003 · Five Star Bank - Payroll	35,610.89
1005 · Petty Cash	300.00
1008 · North Valley Community Found	3,085.58
1010 · Treasury Cash - 2510	
1011 · General Operating	-3,313,733.48
1012 · ACO Reserve	606,700.00
1013 · General Reserve	3,000.00
1014 · Deposits held for others	1,000.00
1010 · Treasury Cash - 2510 - Other	20,000.00
Total 1010 · Treasury Cash - 2510	-2,683,033.48
1030 · Investments	
1031 · Five Star Bank Money Market	2,976,241.25
1032 · Five Star Bank Grant M. M.	675,339.39
1033 · Investment Reserves	
1033.02 · Capital Improvement & Acquisit	9,711,786.71
1033.03 · Current Operations	8,106,234.28
1033.04 · Desig Proj/Sp Use/Grant Match	759,959.46
1033.05 · Future Operations	18,998,986.57
1033.06 · Technology	151,991.89
1033.07 · Vehicle Fleet & Equipment	759,959.46
Total 1033 · Investment Reserves	38,488,918.37
1034 · US Bank (Meeder Investments)	-35,380.08
Total 1030 · Investments	42,105,118.93
1100 · Designated Treasury Funds	
1112 · Grosso Endowment-2512	54,619.72
1113 · Grosso Scholarship-2513	5,489.54
1114 · Designated Donations-2514	
1114-1 · Bille Park Donations	125.00
1114-10 · Swim Scholarship Fund	997.82
1114-11 · Dog Park Donations	2,874.61
1114-12 · Coutolenc Camp Fund	4,361.62
1114-13 · Ice Rink Donations	149,757.83
1114-14 · General Donations	14,886.33
1114-2 · Bike Park Fund	1,500.00
1114-3 · Lakeridge Park Donations	3,050.00
1114-4 · Sports Equipment Donations	
1114-41 · Wrestling Mat fund	773.60
Total 1114-4 · Sports Equipment Donations	773.60
1114-5 · Pam Young Fund	1,000.00
1114-6 · Easter Egg Scholarships	4,593.61
1114-7 · Child-Youth Scholarships	10.00
1114-8 · McGreehan Children's Schlshp	1,240.00
1114-9 · Skate Park Fund	3,044.36
1114 · Designated Donations-2514 - Other	223.24
Total 1114 · Designated Donations-2514	188,438.02
Total 1100 · Designated Treasury Funds	248,547.28
1119 · Impact Fees	
1120 · Sub Div Fees - 2520	8,522.41
1121 · Park Acqui Unincorp - 2521	41,080.83
1122 · Park Dev Unincorp - 2522	145,114.00
1124 · District Fac Unincorp - 2524	56,482.70
1126 · Park Acqui Incorp - 2526	194,421.87

9:53 AM
05/03/23
Accrual Basis

PRPD
Balance Sheet
As of April 30, 2023

	Apr 30, 23
1127 · Park Dev Incorp - 2527	572,440.23
1128 · District Fac Incorp - 2528	118,060.13
Total 1119 · Impact Fees	1,136,122.17
Total Checking/Savings	41,155,894.76
Other Current Assets	
1310 · Miscellaneous Receivables	-0.02
1500 · FMV Adjustments	
1510 · FMV Adjustment-2510	2.76
1512 · FMV Adjustment-2512	307.34
1513 · FMV Adjustment-2513	31.28
1500 · FMV Adjustments - Other	4,716.38
Total 1500 · FMV Adjustments	5,057.76
Total Other Current Assets	5,057.74
Total Current Assets	41,160,952.50
Fixed Assets	
1710 · Land	874,863.19
1720 · Buildings	5,750,913.53
1730 · Furn., Fixtures & Equip (>\$5k)	1,232,505.21
1740 · Vehicles	110,908.61
1798 · Accum Depr - Furn Fixture Equip	-332,563.00
1799 · Accum Depr - Buildings	-4,441,294.77
1800 · Construction in Progress	
1810 · CIP-Planning	
1810.1 · CIP-BSF Park Planning	157,272.27
1810.2 · CIP-Yellowstone Kelly (YK)	69.00
1810.3 · CIP-Buffer Study (BRIC)	1,849.00
1810.4 · CIP-OHV Study	1,800.03
Total 1810 · CIP-Planning	160,990.30
1820 · CIP-Acquisition	
1820.1 · Oak & Noble Acquisition (SNC)	31,551.12
1820.2 · Buffer (TNC)	59,706.66
Total 1820 · CIP-Acquisition	91,257.78
1830 · CIP-Development	
1830.1 · CIP-Aquatic Park Lighting	580.01
1830.2 · CIP-State Park Grant (SPPG)	162,156.29
1830.3 · CIP-Per Capita Program (PCP)	44,407.50
Total 1830 · CIP-Development	207,143.80
1840 · CIP-Facility & Park Amenities	
1840.1 · CIP-Paradise Pool Swim Blocks	1,247.17
1840.2 · CIP-Cal Recycle	248,661.52
1840.4 · CIP-RTGGP Trails Grant	10,324.02
1840.5 · Existing Park Improvements	449,063.70
1840.6 · CIP-California ReLeaf (CRL)	26,230.64
1840.7 · Recovery Projects	-12,238.56
1840.8 · CIP-Rotary Grant (PRF)	207.00
Total 1840 · CIP-Facility & Park Amenities	723,495.49
1850 · CIP-Programs	
1850.2 · Elements Grant (CNRA)	17,716.81
Total 1850 · CIP-Programs	17,716.81
Total 1800 · Construction in Progress	1,200,604.18
Total Fixed Assets	4,395,936.95
Other Assets	

9:53 AM

05/03/23

Accrual Basis

PRPD
Balance Sheet
As of April 30, 2023

	Apr 30, 23
1900 · PCV Promissory Note	300,322.00
1950 · Deferred Outflow - Pension	225,719.00
Total Other Assets	526,041.00
TOTAL ASSETS	46,082,930.45
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	4,771.60
Total Accounts Payable	4,771.60
Other Current Liabilities	
2100 · Payroll Liabilities	
2110 · Wages Payable	95,440.22
2120 · Payroll Taxes Payable	10,682.25
2130 · Health Benefits Payable	-14,441.85
2140 · FSA payable	-275.64
2160 · 457 Retirement Payable	-500.00
2170 · CalPers Payable	31,885.13
2180 · Garnishments payable	-2.50
2190 · Accrued Leave Payable	
2192 · Sick leave payable	15,754.27
2193 · Vacation leave payable	41,590.04
Total 2190 · Accrued Leave Payable	57,344.31
Total 2100 · Payroll Liabilities	180,131.92
2200 · Accrued Expenses	4,414.58
2300 · Deposits - refundable	1,000.00
2400 · Deferred Revenue	
2430 · Deferred Inflow - Pension	193,264.00
2440 · Deferred CIP Revenue	200,000.00
Total 2400 · Deferred Revenue	393,264.00
Total Other Current Liabilities	578,810.50
Total Current Liabilities	583,582.10
Long Term Liabilities	
2700 · FEMA Community Disaster Loan	60,174.29
2805 · CalPers Pension Liability	188,475.00
2806 · OPEB Liability	391,761.00
Total Long Term Liabilities	640,410.29
Total Liabilities	1,223,992.39
Equity	
2030 · Designated for Petty Cash	300.00
3000 · General Fund Balances-2510	
3010 · General Fund Available	291,149.99
3020 · Imprest Cash Reserve	300.00
3030 · General Reserve	3,000.00
3050 · Designated Captial Outlay	606,700.00
Total 3000 · General Fund Balances-2510	901,149.99
3200 · Designated Fund Balances	
3212 · Grosso Endowment-2512	54,619.72
3213 · Grosso Scholarship-2513	5,489.54
3214 · Donations - 2514	77,722.50
3220 · Impact Fees	886,393.39
Total 3200 · Designated Fund Balances	1,024,225.15

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05/03/23

Accrual Basis

PRPD
Balance Sheet
As of April 30, 2023

	Apr 30, 23
3280 · Invest. in General Fixed Assets	3,188,395.18
3900 · Retained Earnings	40,583,682.17
3999 · Opening Balance Equity	-354,580.80
Net Income	-484,233.63
Total Equity	44,858,938.06
TOTAL LIABILITIES & EQUITY	46,082,930.45

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PRPD

Profit & Loss Budget vs. Actual

05/03/23

July 2022 through April 2023

Accrual Basis

	Jul '22 - Apr 23	Budget	\$ Over Budget	% of B...
Ordinary Income/Expense				
Income				
4100 · Tax Revenue	652,524.13	1,103,000.00	-450,475.87	59.2%
4200 · Impact Fee revenue	92,094.31	144,000.00	-51,905.69	64.0%
4300 · Program Income	262,530.60	362,750.00	-100,219.40	72.4%
4350 · Concession & Merchandise sales	0.00	2,700.00	-2,700.00	0.0%
4400 · Donation & Fundraising Income	68,982.60	75,000.00	-6,017.40	92.0%
4500 · Grant Income	202,551.60	1,300,000.00	-1,097,448.40	15.6%
4600 · Other Revenue	393,754.86	266,000.00	127,754.86	148.0%
4900 · Interest Income	379,041.05	311,600.00	67,441.05	121.6%
Total Income	2,051,479.15	3,565,050.00	-1,513,570.85	57.5%
Gross Profit	2,051,479.15	3,565,050.00	-1,513,570.85	57.5%
Expense				
5000 · Payroll Expenses				
5010 · Wages & Salaries	1,224,230.88	1,685,700.00	-461,469.12	72.6%
5020 · Employer Taxes	92,902.84	156,300.00	-63,397.16	59.4%
5030 · Employee Benefits				
5030.1 · Retired Health Premium Employer	11,683.78			
5030.2 · Admin Fee for Active	392.30			
5030.3 · Admin Fee for Retired	120.76			
5030 · Employee Benefits - Other	229,385.70	330,100.00	-100,714.30	69.5%
Total 5030 · Employee Benefits	241,582.54	330,100.00	-88,517.46	73.2%
5040 · Workers Comp Expense	88,521.75	56,700.00	31,821.75	156.1%
5060 · Other Personnel Costs	4,630.04	18,000.00	-13,369.96	25.7%
5000 · Payroll Expenses - Other	0.00	0.00	0.00	0.0%
Total 5000 · Payroll Expenses	1,651,868.05	2,246,800.00	-594,931.95	73.5%
5100 · Program Expenses				
5110 · Concession & Merchandise Exp.	3,195.00	3,300.00	-105.00	96.8%
5120 · Program Contract Labor	5,511.50	9,200.00	-3,688.50	59.9%
5130 · Program Supplies	23,909.82	38,500.00	-14,590.18	62.1%
5100 · Program Expenses - Other	0.00	0.00	0.00	0.0%
Total 5100 · Program Expenses	32,616.32	51,000.00	-18,383.68	64.0%
5140 · Fundraising Expense	0.00	6,000.00	-6,000.00	0.0%
5200 · Advertising & Promotion	11,068.36	15,700.00	-4,631.64	70.5%
5220 · Bank & Merchant Fees	4,480.94	7,000.00	-2,519.06	64.0%
5230 · Contributions to Others	7,500.00	20,000.00	-12,500.00	37.5%
5240 · Copying & Printing	16,820.95	10,100.00	6,720.95	166.5%
5260 · Dues, Mbrshps, Subscr, & Pubs	26,267.11	22,400.00	3,867.11	117.3%
5270 · Education, Training & Staff Dev	3,743.12	22,800.00	-19,056.88	16.4%
5280 · Equip., Tools & Furn (<\$5k)				
5282 · Office ET&F	4,891.19	19,200.00	-14,308.81	25.5%
5284 · Program ET&F	0.00	12,100.00	-12,100.00	0.0%
5286 · Small Tools & Equipment	10,169.21	43,200.00	-33,030.79	23.5%
5280 · Equip., Tools & Furn (<\$5k) - Other	0.00	0.00	0.00	0.0%
Total 5280 · Equip., Tools & Furn (<\$5k)	15,060.40	74,500.00	-59,439.60	20.2%
5290 · Equipment Rental	155,561.80	162,900.00	-7,338.20	95.5%
5300 · Insurance	111,358.00	82,500.00	28,858.00	135.0%
5310 · Interest Expense	367.00	1,100.00	-733.00	33.4%
5320 · Miscellaneous Expense	53.85	300.00	-246.15	18.0%
5330 · Professional & Outside services				
5332 · Accounting	24,493.00	44,800.00	-20,307.00	54.7%
5334 · Legal	3,797.65	17,800.00	-14,002.35	21.3%
5336 · Engineering	0.00	200,000.00	-200,000.00	0.0%
5338 · Other Prof. & Outside Labor	151,180.00	326,100.00	-174,920.00	46.4%
5330 · Professional & Outside services - Other	0.00	0.00	0.00	0.0%
Total 5330 · Professional & Outside services	179,470.65	588,700.00	-409,229.35	30.5%

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PRPD

Profit & Loss Budget vs. Actual

05/03/23

July 2022 through April 2023

Accrual Basis

	Jul '22 - Apr 23	Budget	\$ Over Budget	% of B...
5340 · Postage & Delivery	813.91	2,000.00	-1,186.09	40.7%
5350 · Rent-Facility use fees	4,194.46	23,700.00	-19,505.54	17.7%
5360 · Repair & Maintenance				
5361 · Building R&M	3,675.97	16,900.00	-13,224.03	21.8%
5362 · Equipment R&M	8,320.56	16,300.00	-7,979.44	51.0%
5363 · General R&M	5,490.79	11,200.00	-5,709.21	49.0%
5364 · Grounds R&M	41,300.90	45,900.00	-4,599.10	90.0%
5365 · Pool R&M	35,509.21	36,600.00	-1,090.79	97.0%
5366 · Vehicle R&M	11,025.88	11,000.00	25.88	100.2%
5367 · Janitorial	10,244.18	14,400.00	-4,155.82	71.1%
5368 · Security	1,188.00	6,000.00	-4,812.00	19.8%
5369 · Vandalism	297.75	2,400.00	-2,102.25	12.4%
5360 · Repair & Maintenance - Other	0.00	0.00	0.00	0.0%
Total 5360 · Repair & Maintenance	117,053.24	160,700.00	-43,646.76	72.8%
5370 · Supplies - Consumable				
5372 · Office Supplies	9,162.63	14,000.00	-4,837.37	65.4%
5374 · Safety & staff supplies	7,095.65	14,200.00	-7,104.35	50.0%
5370 · Supplies - Consumable - Other	0.00	0.00	0.00	0.0%
Total 5370 · Supplies - Consumable	16,258.28	28,200.00	-11,941.72	57.7%
5380 · Taxes, Lic., Notices & Permits	8,194.12	7,600.00	594.12	107.8%
5390 · Telephone & Internet	14,251.63	18,800.00	-4,548.37	75.8%
5400 · Transportation, Meals & Travel				
5402 · Air, Lodging & Other Travel	4,682.27	10,000.00	-5,317.73	46.8%
5404 · Fuel	24,316.21	35,000.00	-10,683.79	69.5%
5406 · Meals	4,264.90	7,000.00	-2,735.10	60.9%
5408 · Mileage & Auto Allowance	208.10	2,000.00	-1,791.90	10.4%
5400 · Transportation, Meals & Travel - Other	0.00	0.00	0.00	0.0%
Total 5400 · Transportation, Meals & Travel	33,471.48	54,000.00	-20,528.52	62.0%
5410 · Utilities				
5412 · Electric & Gas	84,206.02	112,000.00	-27,793.98	75.2%
5414 · Water	20,291.90	25,800.00	-5,508.10	78.7%
5416 · Garbage	20,741.19	11,500.00	9,241.19	180.4%
5410 · Utilities - Other	0.00	0.00	0.00	0.0%
Total 5410 · Utilities	125,239.11	149,300.00	-24,060.89	83.9%
Total Expense	2,535,712.78	3,756,100.00	-1,220,387.22	67.5%
Net Ordinary Income	-484,233.63	-191,050.00	-293,183.63	253.5%
Net Income	-484,233.63	-191,050.00	-293,183.63	253.5%

9:52 AM
05/03/23
Accrual Basis

PRPD
Profit & Loss
April 2023

	Apr 23
Ordinary Income/Expense	
Income	
4200 · Impact Fee revenue	6,171.14
4300 · Program Income	27,018.69
4400 · Donation & Fundraising Income	4,088.00
4500 · Grant Income	34,199.61
4600 · Other Revenue	363.00
4900 · Interest Income	106,306.73
	178,147.17
Total Income	178,147.17
Gross Profit	178,147.17
Expense	
5000 · Payroll Expenses	
5010 · Wages & Salaries	106,564.61
5020 · Employer Taxes	8,042.21
5030 · Employee Benefits	
5030.1 · Retired Health Premium Employer	1,326.02
5030.2 · Admin Fee for Active	41.01
5030.3 · Admin Fee for Retired	12.93
5030 · Employee Benefits - Other	25,196.24
Total 5030 · Employee Benefits	26,576.20
5040 · Workers Comp Expense	0.00
5060 · Other Personnel Costs	28.05
Total 5000 · Payroll Expenses	141,211.07
5100 · Program Expenses	
5120 · Program Contract Labor	67.20
5130 · Program Supplies	612.11
Total 5100 · Program Expenses	679.31
5200 · Advertising & Promotion	137.24
5220 · Bank & Merchant Fees	484.64
5240 · Copying & Printing	3,911.54
5260 · Dues, Mbrshps, Subscr, & Pubs	1,472.43
5270 · Education, Training & Staff Dev	45.00
5280 · Equip., Tools & Furn (<\$5k)	
5282 · Office ET&F	11.79
5286 · Small Tools & Equipment	570.56
Total 5280 · Equip., Tools & Furn (<\$5k)	582.35
5290 · Equipment Rental	338.49
5330 · Professional & Outside services	
5338 · Other Prof. & Outside Labor	12,195.50
Total 5330 · Professional & Outside services	12,195.50
5340 · Postage & Delivery	1.20
5360 · Repair & Maintenance	
5361 · Building R&M	448.61
5362 · Equipment R&M	472.28
5363 · General R&M	2,262.46
5364 · Grounds R&M	2,751.22
5365 · Pool R&M	2,964.56
5366 · Vehicle R&M	1,612.12
5367 · Janitorial	617.12
5368 · Security	583.00
Total 5360 · Repair & Maintenance	11,711.37
5370 · Supplies - Consumable	
5372 · Office Supplies	658.71
5374 · Safety & staff supplies	113.41
	113.41

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05/03/23

Accrual Basis

PRPD
Profit & Loss
April 2023

	Apr 23
Total 5370 · Supplies - Consumable	772.12
5380 · Taxes, Lic., Notices & Permits	241.00
5390 · Telephone & Internet	1,449.28
5400 · Transportation, Meals & Travel	
5402 · Air, Lodging & Other Travel	701.95
5404 · Fuel	2,167.58
5406 · Meals	394.86
Total 5400 · Transportation, Meals & Travel	3,264.39
5410 · Utilities	
5412 · Electric & Gas	338.98
5416 · Garbage	3,535.25
Total 5410 · Utilities	3,874.23
Total Expense	182,371.16
Net Ordinary Income	-4,223.99
Net Income	-4,223.99

**Paradise Recreation & Park District
Investment & Reserves Report
30-Apr-23**

Summary						Annual
Reserve Funds	Maximum Target	6/30/2022 Balance	FY 2022-2023 Allocated	FY 2022-2023 Interest	4/30/2023 Balance	Funding Goal
CalPERS 115 Trust	500,000	0.00	0.00	0.00	0.00	30,000
Capital Improvement & Acquisition	25,000,000	9,520,596.39	0.00	90,229.92	9,610,826.31	100,000
Current Operations	8,000,000	8,030,023.30	0.00	76,103.25	8,106,126.55	50,000
Designated Project/Special Use/Grant Matching	1,500,000	752,814.67	0.00	7,134.68	759,949.35	50,000
Future Operations	25,000,000	18,820,367.13	0.00	178,367.00	18,998,734.13	100,000
Technology	150,000	150,562.93	0.00	1,426.94	151,989.87	5,000
Vehicle Fleet & Equipment	1,000,000	752,814.67	0.00	7,134.68	759,949.35	75,000
Total Reserves Funds	61,150,000	38,027,179.11	0.00	360,396.47	38,387,575.57	410,000

Detail		FY 2022 - 2023
Reserve Accounts	4/30/2023	Interest Earned
CalPERS 115 Trust	0.00	0.00
Capital Improvement & Acquisition	9,610,826.31	24,184.85
Current Operations	8,106,126.55	20,398.40
Designated Project/Special Use/Grant Matching	759,949.35	1,912.35
Future Operations	18,998,734.13	47,808.74
Technology	151,989.87	382.47
Vehicle Fleet & Equipment	759,949.35	1,912.35
General Operating	3,179,585.60	8,151.92
Total Reserve Accounts	41,627,070.17	104,751.07

Five Star	Beginning Balance	Change	Interest Earned	Ending Balance
Grant Money Market Account	673,785.15	(0.00)	1,554.24	675,339.39
Five Star Investment Money Market	5,542,248.41	-	12,784.48	5,555,032.89
Payroll Interest Checking	35,609.47	(0.00)	1.42	35,610.89
Total Five Star	6,251,643.03	(0.00)	14,340.14	6,265,983.17

Mechanics	Deposits	Checks	
Checking (as of Mar 30, 2023)	145,055.82	69,169.86	214,046.10
Total			

Total in interest earning accounts	47,893,053.34	106,306.73
Other Investment Income		0.00
Total		106,306.73

Paradise Recreation & Park District's (District) Investment Policy describes the District's commitment to managing risk by selecting investment products based on safety, liquidity and yield. Per California Government Code Section 53600 et. seq., specifically section 53646 and section 53607, this investment report details all investment-related activity in the current period. District investable funds are currently invested in Five Star Bank which meets those standards. That being said, the District's Investment Policy remains a prudent investment course, and is in compliance with the "Prudent Investor's Policy" designed to protect public funds.



Paradise Recreation & Park District - Operating Account

Monthly Investment Report
March 31, 2023

Your Investment Representative:

Jim McCourt

(614) 923-1151

jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact publicfundsoperations@meederinvestment.com

Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | www.meederpublicfunds.com

Paradise Recreation & Park District - Operating Account

PORTFOLIO SUMMARY

As of March 31, 2023



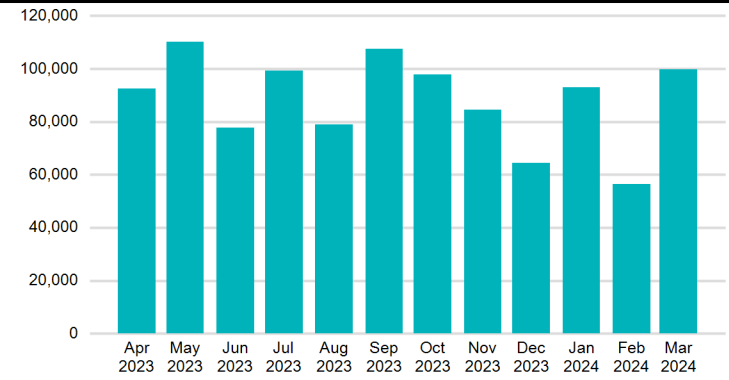
MONTHLY RECONCILIATION

Beginning Book Value	35,735,380.28
Contributions	
Withdrawals	
Prior Month Management Fees	(2,390.74)
Prior Month Custodian Fees	(294.72)
Realized Gains/Losses	3,610.00
Gross Interest Earnings	91,042.05
Ending Book Value	35,827,346.87

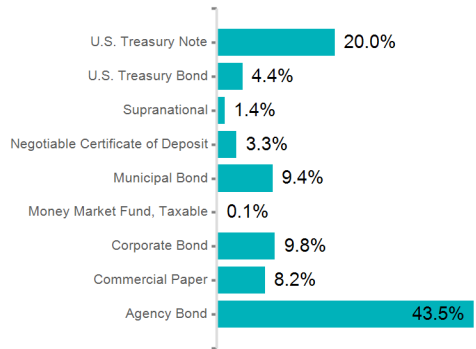
PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	4.72%
Portfolio Effective Duration	2.26 yrs
Weighted Average Maturity	2.42 yrs

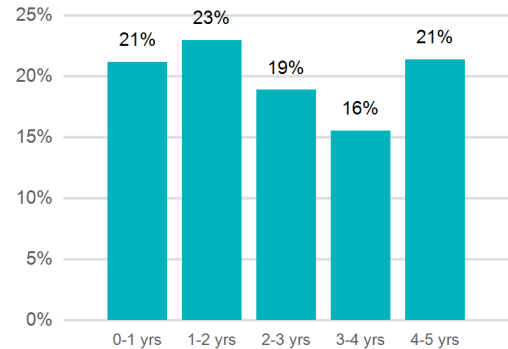
PROJECTED MONTHLY INCOME SCHEDULE



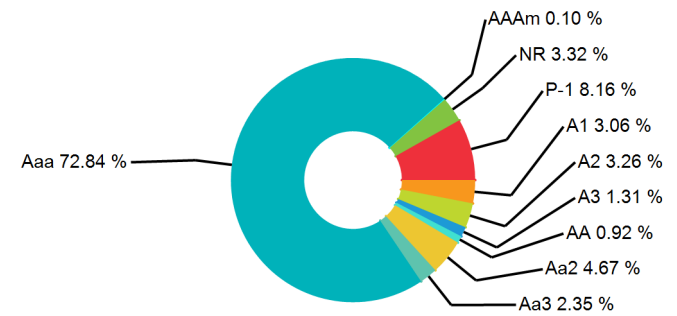
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY



Paradise Recreation & Park District - Operating Account

PROJECTED INCOME SCHEDULE

As of March 31, 2023



CUSIP	SECURITY DESCRIPTION	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
023135BR6	Amazon.com, Inc. 1.200% 06/03/2027			4,500						4,500			
037833DB3	Apple Inc. 2.900% 09/12/2027						7,250						7,250
05531FBB8	Truist Financial Corporation 2.850% 10/26/2024	7,125						7,125					
05580AS39	BMW Bank of North America 4.800% 11/10/2025		5,713						5,807				
06740KRH2	Barclays Bank Delaware 4.950% 11/17/2025		5,891						5,989				
13063D2T4	California, State of 5.500% 10/01/2025	4,094						5,500					
14913R2Y2	Caterpillar Financial Services Corporation 4.900% 01/17/2025				12,250						12,250		
166764BX7	Chevron Corporation 1.995% 05/11/2027		3,491						3,491				
178180GS8	City National Corporation 4.900% 11/24/2025		5,905						6,002				
20772KAG4	Connecticut, State of 3.230% 01/15/2025				8,075						8,075		
24422EUX5	John Deere Capital Corporation 2.600% 03/07/2024						3,900						11,988
250375LA8	Desert Community College District 3.000% 08/01/2027					4,800						4,800	
2546732B1	Discover Bank 4.900% 11/30/2027		5,905						6,002				
3130AAAG3	FHLB 2.625% 12/11/2026			4,791						4,791			
3130ALF25	FHLB 0.400% 11/26/2024					1,150						1,150	
3130ALGR9	FHLB 0.85% 02/26/26					1,275						1,275	
3130ALHH0	FHLB 0.960% 03/05/2026						1,560						1,560
3130ALNU4	FHLB 0.680% 03/24/2025						1,530						1,530
3130AMHH8	FHLB 0.410% 08/01/2024			882						882			
3130AMWW8	FHLB 1.100% 09/30/2026						1,705						1,705

Paradise Recreation & Park District - Operating Account

PROJECTED INCOME SCHEDULE

As of March 31, 2023



CUSIP	SECURITY DESCRIPTION	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
3130AN4D9	FHLB 0.750% 06/30/2025			1,594						1,594			
3130AP3A1	FHLB 0.850% 06/29/2026						1,594						1,594
3130AQBD4	FHLB 1.200% 12/30/2024			2,700						2,700			
3130AQF65	FHLB 1.250% 12/21/2026			2,188						2,188			
3130AQUG6	FHLB 1.770% 11/25/2025		4,425						4,425				
3130ATND5	FHLB 4.375% 09/13/2024						6,453						6,453
3130ATPW1	FHLB 4.625% 12/08/2023	11,563						11,563		4,648			
3130ATT31	FHLB 4.500% 10/03/2024	9,688						11,250					
3130ATTY3	FHLB 4.750% 11/02/2023		11,875						11,963				
3130ATVC8	FHLB 4.875% 06/14/2024			13,223						10,969			
3130ATZ42	FHLB 4.875% 11/28/2023		12,188						12,558				
313373B68	FHLB 4.375% 03/13/2026						8,422						8,422
3133EAG44	FFCB 2.630% 08/03/2026					4,050						4,050	
3133EFBJ5	FFCB 2.320% 08/28/2023					16,120							
3133ELC28	FFCB 0.730% 05/27/2025		1,643						1,643				
3133ELY32	FFCB 0.550% 07/22/2026				825						825		
3133EM5W8	FFCB 0.680% 09/22/2025						1,445						1,445
3133EMQG0	FFCB 0.320% 02/10/2025					680						680	
3133EMUP5	FFCB 0.710% 04/01/2025	1,509						1,509					
3133EN5N6	FFCB 4.000% 01/06/2028				9,400						9,400		
3133ENAL4	FFCB 0.290% 10/12/2023	435						12,903					
3133ENEQ9	FFCB 1.640% 05/24/2027		2,870						2,870				
3133ENK33	FFCB 3.625% 03/06/2024						7,703						15,080
3133ENKG4	FFCB 1.470% 01/11/2027				3,491						3,491		
3133ENL99	FFCB 3.375% 09/15/2027						5,906						5,906

Paradise Recreation & Park District - Operating Account

PROJECTED INCOME SCHEDULE

As of March 31, 2023



CUSIP	SECURITY DESCRIPTION	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
3133ENZ37	FFCB 4.875% 01/10/2025				10,359						10,359		
3133XG6E9	FHLB 5.750% 06/12/2026			10,494						10,494			
3133XVDG3	FHLB 4.375% 09/13/2024						3,938						3,938
3135G06J7	FNMA 0.650% 12/10/2025			1,056						1,056			
3135G0U43	FNMA 2.875% 09/12/2023						9,103						
3136G4G56	FNMA 0.450% 07/29/2024				900						900		
378612AH8	Glendora, City of 1.988% 06/01/2025			4,274						4,274			
459058GL1	IBRD 3.000% 09/27/2023						15,092						
46640QRA1	J.P. Morgan Securities LLC 04/10/2023	7,185											
46640QVE8	J.P. Morgan Securities LLC 08/14/2023					19,017							
62479MR47	MUFG Bank, Ltd. 04/04/2023	3,039											
62479MSN4	MUFG Bank, Ltd. 05/22/2023		13,889										
62479MTF0	MUFG Bank, Ltd. 06/15/2023			15,711									
692039SE1	Oxnard Union High School District 0.852% 08/01/2024					1,811						1,811	
69371RR57	PACCAR Financial Corp. 0.900% 11/08/2024		2,138						2,138				
70914PW40	Pennsylvania, Commonwealth of 0.950% 08/01/2025					1,900						1,900	
742651DP4	PEFCO 2.450% 07/15/2024				4,288						4,288		
76913CBB4	Riverside, County of 2.963% 02/15/2027					7,408						7,408	
795451CJ0	Sallie Mae Bank 5.000% 11/18/2025		6,025						6,125				
799017WC8	San Mateo Union High School District 2.187% 09/01/2027						5,468						5,468
801139AE6	Santa Ana, City of 1.176% 08/01/2026					2,234						2,234	

Paradise Recreation & Park District - Operating Account

PROJECTED INCOME SCHEDULE

As of March 31, 2023



CUSIP	SECURITY DESCRIPTION	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
86787EBC0	Truist Bank 3.200% 04/01/2024	6,400						6,400					
880591EU2	TNNLL 2.875% 02/01/2027					5,031						5,031	
880591EZ1	TVA 3.875% 03/15/2028						10,656						11,625
8923A1S28	Toyota Credit de Puerto Rico Corp. 05/02/2023		12,556										
8923A1UU3	Toyota Credit de Puerto Rico Corp. 07/28/2023				19,388								
9128286A3	UST 2.625% 01/31/2026				3,938						3,938		
9128286S4	UST 2.375% 04/30/2026	5,047						5,047					
9128286X3	UST 2.125% 05/31/2026		4,516						4,516				
912828B66	UST 2.750% 02/15/2024					6,531						19,074	
912828U24	UST 2.000% 11/15/2026		5,750						5,750				
912828V80	UST 2.250% 01/31/2024				4,781						17,946		
912828YQ7	UST 1.625% 10/31/2026	4,469						4,469					
91282CEF4	UST 2.500% 03/31/2027						4,375						4,375
91282CEK3	UST 2.500% 04/30/2024	6,250						6,250					
91282CEN7	UST 2.750% 04/30/2027	4,813						4,813					
91282CER8	UST 2.500% 05/31/2024		5,313						5,313				
91282CEW7	UST 3.250% 06/30/2027			5,688						5,688			
91282CEY3	UST 3.000% 07/15/2025				6,750						6,750		
91282CFB2	UST 2.750% 07/31/2027				4,813						4,813		
91282CFE6	UST 3.125% 08/15/2025					7,031						7,031	
91282CFM8	UST 4.125% 09/30/2027						11,344						11,344
91282CFP1	UST 4.250% 10/15/2025	9,563						9,563					
91282CFU0	UST 4.125% 10/31/2027	11,344						11,344					
91282CGC9	UST 3.875% 12/31/2027			10,559						10,559			

Paradise Recreation & Park District - Operating Account

PROJECTED INCOME SCHEDULE

As of March 31, 2023



CUSIP	SECURITY DESCRIPTION	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
91282CGH8	UST 3.500% 01/31/2028				10,063						10,063		
TOTAL		92,521	110,090	77,659	99,319	79,039	107,443	97,734	84,590	64,341	93,097	56,444	99,682

Paradise Recreation & Park District - Operating Account

POSITION STATEMENT

As of March 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
Cash and Cash Equivalents											
31846V567	First American Funds, Inc.	3/31/2023 3/31/2023	\$37,205.42	\$37,205.42	\$37,205.42	4.61%	0.003 0.003	\$1.00 \$37,205.42	\$0.00	0.10%	AAAm
SubTotal			\$37,205.42	\$37,205.42	\$37,205.42	4.61%		\$37,205.42	\$0.00	0.10%	
Agency Bond											
3133EFBJ5	FFCB 2.320% 08/28/2023	11/23/2022 11/25/2022	\$530,000.00	\$520,027.52	\$520,027.52	4.87%	0.411 0.403	\$98.97 \$524,530.40	\$4,502.88	1.44%	Aaa AA+
3135G0U43	FNMA 2.875% 09/12/2023	11/7/2022 11/8/2022	\$300,000.00	\$295,209.00	\$295,209.00	4.82%	0.452 0.443	\$99.08 \$297,240.00	\$2,031.00	0.82%	Aaa AA+
3133ENAL4	FFCB 0.290% 10/12/2023	11/7/2022 11/8/2022	\$300,000.00	\$287,532.00 \$62.83	\$287,594.83	4.93%	0.534 0.523	\$97.54 \$292,620.00	\$5,088.00	0.80%	Aaa AA+
3130ATTY3	FHLB 4.750% 11/02/2023	10/31/2022 11/2/2022	\$500,000.00	\$499,912.50	\$499,912.50	4.77%	0.592 0.568	\$99.92 \$499,605.00	(\$307.50)	1.37%	Aaa AA+
3130ATZ42	FHLB 4.875% 11/28/2023	11/23/2022 11/28/2022	\$500,000.00	\$499,630.00	\$499,630.00	4.95%	0.663 0.637	\$99.97 \$499,860.00	\$230.00	1.37%	Aaa AA+
3130ATPW1	FHLB 4.625% 12/08/2023	11/4/2022 11/7/2022	\$500,000.00	\$498,500.00 \$1,156.25	\$499,656.25	4.90%	0.690 0.662	\$99.82 \$499,120.00	\$620.00	1.37%	Aaa AA+
3133ENK33	FFCB 3.625% 03/06/2024	11/3/2022 11/4/2022	\$425,000.00	\$417,622.85	\$417,622.85	4.98%	0.934 0.905	\$98.89 \$420,291.00	\$2,668.15	1.16%	Aaa AA+
3130ATVC8	FHLB 4.875% 06/14/2024	11/4/2022 11/7/2022	\$450,000.00	\$449,968.50	\$449,968.50	4.88%	1.208 1.143	\$100.28 \$451,251.00	\$1,282.50	1.24%	Aaa AA+
742651DP4	PEFCO 2.450% 07/15/2024	11/21/2022 11/22/2022	\$350,000.00	\$336,353.50	\$336,353.50	4.94%	1.293 1.247	\$97.17 \$340,088.00	\$3,734.50	0.93%	Aaa AA+
3136G4G56	FNMA 0.450% 07/29/2024	11/3/2022 11/4/2022	\$400,000.00	\$370,184.00	\$370,184.00	4.98%	1.332 1.298	\$94.51 \$378,036.00	\$7,852.00	1.04%	Aaa AA+
3130AMHH8	FHLB 0.410% 08/01/2024	11/3/2022 11/4/2022	\$430,000.00	\$397,492.00	\$397,492.00	5.00%	1.340 1.305	\$94.41 \$405,963.00	\$8,471.00	1.12%	Aaa AA+
3130ATND5	FHLB 4.375% 09/13/2024	11/3/2022 11/4/2022	\$295,000.00	\$292,368.60	\$292,368.60	4.88%	1.458 1.395	\$99.72 \$294,171.05	\$1,802.45	0.81%	Aaa AA+
3133XVDG3	FHLB 4.375% 09/13/2024	11/3/2022 11/4/2022	\$180,000.00	\$178,502.22	\$178,502.22	4.85%	1.458 1.395	\$99.66 \$179,391.60	\$889.38	0.49%	Aaa AA+
3130ATT31	FHLB 4.500% 10/03/2024	11/8/2022 11/9/2022	\$500,000.00	\$497,045.00 \$687.50	\$497,732.50	4.83%	1.512 1.422	\$100.11 \$500,560.00	\$3,515.00	1.38%	Aaa AA+

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POSITION STATEMENT

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3130ALF25	FHLB 0.400% 11/26/2024	11/3/2022 11/4/2022	\$575,000.00	\$524,158.50	\$524,158.50	4.97%	1.660 1.618	\$93.31 \$536,544.00	\$12,385.50	1.47%	Aaa AA+
3130AQBD4	FHLB 1.200% 12/30/2024	11/8/2022 11/9/2022	\$450,000.00	\$415,948.50	\$415,948.50	4.97%	1.753 1.694	\$94.36 \$424,597.50	\$8,649.00	1.17%	Aaa AA+
3133ENZ37	FFCB 4.875% 01/10/2025	11/3/2022 11/10/2022	\$425,000.00	\$425,027.20	\$425,027.20	4.88%	1.784 1.677	\$100.73 \$428,115.25	\$3,088.05	1.18%	Aaa AA+
3133EMQG0	FFCB 0.320% 02/10/2025	11/7/2022 11/8/2022	\$425,000.00	\$383,626.25	\$383,626.25	4.93%	1.868 1.821	\$92.49 \$393,065.50	\$9,439.25	1.08%	Aaa AA+
3130ALNU4	FHLB 0.680% 03/24/2025	11/4/2022 11/7/2022	\$450,000.00	\$407,164.50	\$407,164.50	4.97%	1.984 1.928	\$92.82 \$417,667.50	\$10,503.00	1.15%	Aaa AA+
3133EMUP5	FFCB 0.710% 04/01/2025	11/4/2022 11/7/2022	\$425,000.00	\$384,595.25 \$301.75	\$384,897.00	4.96%	2.005 1.941	\$92.76 \$394,221.50	\$9,626.25	1.08%	Aaa AA+
3133ELC28	FFCB 0.730% 05/27/2025	11/7/2022 11/8/2022	\$450,000.00	\$405,544.50	\$405,544.50	4.89%	2.159 2.088	\$92.42 \$415,872.00	\$10,327.50	1.14%	Aaa AA+
3130AN4D9	FHLB 0.750% 06/30/2025	11/7/2022 11/8/2022	\$425,000.00	\$381,947.50	\$381,947.50	4.88%	2.252 2.178	\$92.15 \$391,633.25	\$9,685.75	1.08%	Aaa AA+
3133EM5W8	FFCB 0.680% 09/22/2025	11/7/2022 11/8/2022	\$425,000.00	\$378,304.83	\$378,304.83	4.82%	2.482 2.403	\$91.35 \$388,229.00	\$9,924.17	1.07%	Aaa AA+
3130AQUG6	FHLB 1.770% 11/25/2025	11/3/2022 11/4/2022	\$500,000.00	\$456,035.00	\$456,035.00	4.90%	2.658 2.472	\$94.26 \$471,285.00	\$15,250.00	1.30%	Aaa AA+
3135G06J7	FNMA 0.650% 12/10/2025	11/7/2022 11/8/2022	\$325,000.00	\$285,935.00	\$285,935.00	4.89%	2.699 2.605	\$90.69 \$294,739.25	\$8,804.25	0.81%	Aaa AA+
3130ALGR9	FHLB 0.85% 02/26/26	11/7/2022 11/8/2022	\$300,000.00	\$263,169.00	\$263,169.00	4.93%	2.912 2.799	\$90.25 \$270,756.00	\$7,587.00	0.74%	Aaa AA+
3130ALHH0	FHLB 0.960% 03/05/2026	11/7/2022 11/8/2022	\$325,000.00	\$286,334.75	\$286,334.75	4.88%	2.932 2.812	\$90.20 \$293,146.75	\$6,812.00	0.81%	Aaa AA+
313373B68	FHLB 4.375% 03/13/2026	11/28/2022 11/29/2022	\$385,000.00	\$385,704.55	\$385,704.55	4.31%	2.953 2.741	\$100.79 \$388,022.25	\$2,317.70	1.07%	Aaa AA+
3133XG6E9	FHLB 5.750% 06/12/2026	11/17/2022 11/18/2022	\$365,000.00	\$382,939.75	\$382,939.75	4.25%	3.203 2.871	\$104.88 \$382,797.40	(\$142.35)	1.05%	Aaa AA+
3130AP3A1	FHLB 0.850% 06/29/2026	11/8/2022 11/9/2022	\$375,000.00	\$326,250.00	\$326,250.00	4.79%	3.249 3.112	\$89.64 \$336,138.75	\$9,888.75	0.92%	Aaa AA+
3133ELY32	FFCB 0.550% 07/22/2026	11/7/2022 11/8/2022	\$300,000.00	\$257,709.00	\$257,709.00	4.74%	3.312 3.213	\$89.31 \$267,927.00	\$10,218.00	0.74%	Aaa AA+
3133EAG44	FFCB 2.630% 08/03/2026	11/8/2022 11/9/2022	\$308,000.00	\$286,992.55	\$286,992.55	4.64%	3.345 3.142	\$95.72 \$294,820.68	\$7,828.13	0.81%	Aaa AA+

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3130AMVW8	FHLB 1.100% 09/30/2026	11/4/2022 11/7/2022	\$310,000.00	\$268,925.00	\$268,925.00	4.87%	3.504 3.324	\$89.58 \$277,704.20	\$8,779.20	0.76%	Aaa AA+
3130AAAG3	FHLB 2.625% 12/11/2026	11/22/2022 11/23/2022	\$365,000.00	\$343,943.15	\$343,943.15	4.19%	3.701 3.447	\$95.48 \$348,498.35	\$4,555.20	0.96%	Aaa AA+
3130AQF65	FHLB 1.250% 12/21/2026	11/7/2022 11/8/2022	\$350,000.00	\$306,731.60	\$306,731.60	4.58%	3.729 3.562	\$90.71 \$317,485.00	\$10,753.40	0.87%	Aaa AA+
3133ENKG4	FFCB 1.470% 01/11/2027	11/3/2022 11/4/2022	\$475,000.00	\$416,513.25	\$416,513.25	4.75%	3.786 3.494	\$90.26 \$428,725.50	\$12,212.25	1.18%	Aaa AA+
880591EU2	TNNLL 2.875% 02/01/2027	11/15/2022 11/16/2022	\$350,000.00	\$333,084.15	\$333,084.15	4.14%	3.844 3.568	\$95.92 \$335,723.50	\$2,639.35	0.92%	Aaa AA+
3133ENEQ9	FFCB 1.640% 05/24/2027	11/9/2022 11/10/2022	\$350,000.00	\$306,701.50	\$306,701.50	4.70%	4.151 3.752	\$90.05 \$315,161.00	\$8,459.50	0.87%	Aaa AA+
3133ENL99	FFCB 3.375% 09/15/2027	11/4/2022 11/7/2022	\$350,000.00	\$333,910.50	\$333,910.50	4.44%	4.463 4.083	\$97.42 \$340,973.50	\$7,063.00	0.94%	Aaa AA+
3133EN5N6	FFCB 4.000% 01/06/2028	1/27/2023 1/30/2023	\$470,000.00	\$475,611.80 \$1,253.34	\$476,865.14	3.73%	4.773 4.265	\$100.37 \$471,720.20	(\$3,891.60)	1.30%	Aaa AA+
880591EZ1	TVA 3.875% 03/15/2028	3/27/2023 3/30/2023	\$600,000.00	\$595,122.00	\$595,122.00	4.06%	4.962 4.465	\$99.63 \$597,762.00	\$2,640.00	1.64%	Aaa AA+
SubTotal			\$16,513,000.00	\$15,558,277.27 \$3,461.67	\$15,561,738.94	4.74%		\$15,806,058.88	\$247,781.61	43.45%	
Commercial Paper											
62479MR47	MUFG Bank, Ltd. 04/04/2023	11/4/2022 11/4/2022	\$150,000.00	\$146,961.13	\$146,961.13	4.93%	0.011 0.013	\$99.95 \$149,920.50	\$2,959.37	0.41%	P-1 A-1
46640QRA1	J.P. Morgan Securities LLC 04/10/2023	11/7/2022 11/8/2022	\$350,000.00	\$342,815.38	\$342,815.38	4.93%	0.027 0.029	\$99.86 \$349,520.50	\$6,705.12	0.96%	P-1 A-1
8923A1S28	Toyota Credit de Puerto Rico Corp. 05/02/2023	10/31/2022 10/31/2022	\$500,000.00	\$487,444.17	\$487,444.17	5.07%	0.088 0.088	\$99.55 \$497,755.00	\$10,310.83	1.37%	P-1 A-1+
62479MSN4	MUFG Bank, Ltd. 05/22/2023	11/3/2022 11/3/2022	\$500,000.00	\$486,111.11	\$486,111.11	5.14%	0.142 0.141	\$99.27 \$496,355.00	\$10,243.89	1.36%	P-1 A-1
62479MTF0	MUFG Bank, Ltd. 06/15/2023	11/3/2022 11/3/2022	\$500,000.00	\$484,288.89	\$484,288.89	5.21%	0.208 0.205	\$98.92 \$494,595.00	\$10,306.11	1.36%	P-1 A-1
8923A1UU3	Toyota Credit de Puerto Rico Corp. 07/28/2023	10/31/2022 10/31/2022	\$500,000.00	\$480,612.50	\$480,612.50	5.38%	0.326 0.319	\$98.29 \$491,440.00	\$10,827.50	1.35%	P-1 A-1+

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46640QVE8	J.P. Morgan Securities LLC 08/14/2023	11/17/2022 11/18/2022	\$500,000.00	\$480,983.19	\$480,983.19	5.29%	0.373 0.365	\$98.03 \$490,160.00	\$9,176.81	1.35%	P-1 A-1
SubTotal			\$3,000,000.00	\$2,909,216.37	\$2,909,216.37	5.17%		\$2,969,746.00	\$60,529.63	8.16%	
Corporate Bond											
24422EUX5	John Deere Capital Corporation 2.600% 03/07/2024	11/15/2022 11/17/2022	\$300,000.00	\$291,912.00	\$291,912.00	4.75%	0.937 0.909	\$97.78 \$293,343.00	\$1,431.00	0.81%	A2 A
86787EBC0	Truist Bank 3.200% 04/01/2024	11/7/2022 11/9/2022	\$400,000.00	\$388,528.00 \$1,351.11	\$389,879.11	5.36%	1.005 0.954	\$97.15 \$388,600.00	\$72.00	1.07%	A2 A
05531FBB8	Truist Financial Corporation 2.850% 10/26/2024	11/21/2022 11/23/2022	\$500,000.00	\$479,820.00 \$1,068.75	\$480,888.75	5.08%	1.575 1.487	\$95.46 \$477,310.00	(\$2,510.00)	1.31%	A3 A-
69371RR57	PACCAR Financial Corp. 0.900% 11/08/2024	11/15/2022 11/17/2022	\$475,000.00	\$440,638.50 \$106.88	\$440,745.38	4.78%	1.611 1.561	\$94.23 \$447,592.50	\$6,954.00	1.23%	A1 A+
14913R2Y2	Caterpillar Financial Services Corporation 4.900% 01/17/2025	11/15/2022 11/18/2022	\$500,000.00	\$501,070.00	\$501,070.00	4.80%	1.803 1.694	\$100.44 \$502,215.00	\$1,145.00	1.38%	A2 A
166764BX7	Chevron Corporation 1.995% 05/11/2027	11/17/2022 11/21/2022	\$350,000.00	\$316,627.50 \$193.96	\$316,821.46	4.37%	4.115 3.811	\$91.20 \$319,200.00	\$2,572.50	0.88%	Aa2 AA-
023135BR6	Amazon.com, Inc. 1.200% 06/03/2027	2/10/2023 2/14/2023	\$750,000.00	\$656,025.00 \$1,775.00	\$657,800.00	4.43%	4.178 3.960	\$88.69 \$665,205.00	\$9,180.00	1.83%	A1 AA
037833DB3	Apple Inc. 2.900% 09/12/2027	1/30/2023 2/1/2023	\$500,000.00	\$473,255.00	\$473,255.00	4.19%	4.455 4.029	\$95.33 \$476,625.00	\$3,370.00	1.31%	Aaa AA+
SubTotal			\$3,775,000.00	\$3,547,876.00 \$4,495.70	\$3,552,371.70	4.70%		\$3,570,090.50	\$22,214.50	9.81%	
Municipal Bond											
692039SE1	Oxnard Union High School District 0.852% 08/01/2024	11/3/2022 11/7/2022	\$425,000.00	\$395,891.75	\$395,891.75	5.03%	1.340 1.305	\$95.34 \$405,173.75	\$9,282.00	1.11%	Aa2 A+
20772KAG4	Connecticut, State of 3.230% 01/15/2025	11/3/2022 11/7/2022	\$500,000.00	\$480,570.00	\$480,570.00	5.13%	1.797 1.711	\$97.68 \$488,380.00	\$7,810.00	1.34%	Aa3 AA-

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378612AH8	Glendora, City of 1.988% 06/01/2025	11/8/2022 11/10/2022	\$430,000.00	\$396,894.30	\$396,894.30	5.24%	2.173 2.071	\$94.17 \$404,935.30	\$8,041.00	1.11%	AAA
70914PW40	Pennsylvania, Commonwealth of 0.950% 08/01/2025	11/7/2022 11/9/2022	\$400,000.00	\$359,156.00	\$359,156.00	5.00%	2.340 2.261	\$91.79 \$367,168.00	\$8,012.00	1.01%	Aa3 A+
13063D2T4	California, State of 5.500% 10/01/2025	11/10/2022 11/17/2022	\$200,000.00	\$204,024.00	\$204,024.00	4.74%	2.507 2.282	\$102.87 \$205,734.00	\$1,710.00	0.57%	Aa2 AA-
801139AE6	Santa Ana, City of 1.176% 08/01/2026	11/7/2022 11/9/2022	\$380,000.00	\$326,442.80	\$326,442.80	5.40%	3.340 3.191	\$88.36 \$335,752.80	\$9,310.00	0.92%	AA
76913CBB4	Riverside, County of 2.963% 02/15/2027	11/17/2022 11/21/2022	\$500,000.00	\$458,065.00	\$458,065.00	5.19%	3.882 3.585	\$93.62 \$468,095.00	\$10,030.00	1.29%	Aa2 AA
250375LA8	Desert Community College District 3.000% 08/01/2027	11/9/2022 11/14/2022	\$320,000.00	\$293,449.60	\$293,449.60	5.00%	4.340 3.979	\$94.31 \$301,792.00	\$8,342.40	0.83%	Aa2 AA
799017WC8	San Mateo Union High School District 2.187% 09/01/2027	11/4/2022 11/8/2022	\$500,000.00	\$440,145.00	\$440,145.00	5.02%	4.425 4.125	\$91.02 \$455,080.00	\$14,935.00	1.25%	Aaa
SubTotal			\$3,655,000.00	\$3,354,638.45	\$3,354,638.45	5.10%		\$3,432,110.85	\$77,472.40	9.43%	
Negotiable Certificate of Deposit											
05580AS39	BMW Bank of North America 4.800% 11/10/2025	11/7/2022 11/10/2022	\$240,000.00	\$239,460.00	\$239,460.00	4.88%	2.616 2.385	\$99.55 \$238,924.80	(\$535.20)	0.66%	
06740KRH2	Barclays Bank Delaware 4.950% 11/17/2025	11/7/2022 11/16/2022	\$240,000.00	\$239,520.00	\$239,520.00	5.02%	2.636 2.399	\$99.91 \$239,788.80	\$268.80	0.66%	
795451CJ0	Sallie Mae Bank 5.000% 11/18/2025	11/15/2022 11/18/2022	\$243,000.00	\$243,000.00	\$243,000.00	5.00%	2.638 2.400	\$100.03 \$243,080.19	\$80.19	0.67%	
178180GS8	City National Corporation 4.900% 11/24/2025	11/15/2022 11/23/2022	\$243,000.00	\$242,514.00	\$242,514.00	4.97%	2.655 2.419	\$99.79 \$242,479.98	(\$34.02)	0.67%	
2546732B1	Discover Bank 4.900% 11/30/2027	11/18/2022 11/30/2022	\$243,000.00	\$243,000.00	\$243,000.00	4.90%	4.671 4.062	\$100.16 \$243,376.65	\$376.65	0.67%	
SubTotal			\$1,209,000.00	\$1,207,494.00	\$1,207,494.00	4.96%		\$1,207,650.42	\$156.42	3.32%	

Paradise Recreation & Park District - Operating Account

POSITION STATEMENT

As of March 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
Supranational											
459058GL1	IBRD 3.000% 09/27/2023	11/23/2022 11/28/2022	\$500,000.00	\$492,408.50	\$492,408.50	4.88%	0.493 0.484	\$99.11 \$495,535.00	\$3,126.50	1.36%	Aaa AA+
SubTotal			\$500,000.00	\$492,408.50	\$492,408.50	4.88%		\$495,535.00	\$3,126.50	1.36%	
U.S. Treasury Bond											
91282CEK3	UST 2.500% 04/30/2024	11/8/2022 11/9/2022	\$500,000.00	\$483,300.78 \$310.77	\$483,611.55	4.87%	1.085 1.067	\$97.78 \$488,905.00	\$5,604.22	1.34%	Aaa AA+
9128286A3	UST 2.625% 01/31/2026	11/7/2022 11/8/2022	\$300,000.00	\$282,269.53	\$282,269.53	4.62%	2.841 2.689	\$96.49 \$289,476.00	\$7,206.47	0.80%	Aaa AA+
9128286S4	UST 2.375% 04/30/2026	11/4/2022 11/7/2022	\$325,000.00	\$302,795.90 \$149.26	\$302,945.16	4.52%	3.085 2.902	\$95.68 \$310,960.00	\$8,164.10	0.85%	Aaa AA+
9128286S4	UST 2.375% 04/30/2026	2/13/2023 2/14/2023	\$100,000.00	\$94,710.94 \$695.44	\$95,406.38	4.15%	3.085 2.902	\$95.68 \$95,680.00	\$969.06	0.26%	Aaa AA+
9128286X3	UST 2.125% 05/31/2026	11/7/2022 11/8/2022	\$325,000.00	\$299,228.52	\$299,228.52	4.56%	3.170 2.997	\$94.80 \$308,090.25	\$8,861.73	0.85%	Aaa AA+
9128286X3	UST 2.125% 05/31/2026	2/13/2023 2/14/2023	\$100,000.00	\$93,828.12 \$443.68	\$94,271.80	4.15%	3.170 2.997	\$94.80 \$94,797.00	\$968.88	0.26%	Aaa AA+
SubTotal			\$1,650,000.00	\$1,556,133.79 \$1,599.15	\$1,557,732.94	4.61%		\$1,587,908.25	\$31,774.46	4.37%	
U.S. Treasury Note											
912828V80	UST 2.250% 01/31/2024	11/8/2022 11/9/2022	\$425,000.00	\$411,834.96	\$411,834.96	4.88%	0.838 0.815	\$97.97 \$416,351.25	\$4,516.29	1.14%	Aaa AA+
912828B66	UST 2.750% 02/15/2024	11/3/2022 11/4/2022	\$475,000.00	\$462,457.03	\$462,457.03	4.90%	0.879 0.854	\$98.32 \$467,001.00	\$4,543.97	1.28%	Aaa AA+
91282CER8	UST 2.500% 05/31/2024	11/4/2022 11/7/2022	\$425,000.00	\$410,291.02	\$410,291.02	4.82%	1.170 1.127	\$97.68 \$415,140.00	\$4,848.98	1.14%	Aaa AA+
91282CEY3	UST 3.000% 07/15/2025	11/8/2022 11/9/2022	\$450,000.00	\$431,736.33	\$431,736.33	4.62%	2.293 2.175	\$97.68 \$439,578.00	\$7,841.67	1.21%	Aaa AA+
91282CFE6	UST 3.125% 08/15/2025	11/8/2022 11/9/2022	\$450,000.00	\$433,107.42	\$433,107.42	4.58%	2.378 2.255	\$98.06 \$441,265.50	\$8,158.08	1.21%	Aaa AA+
91282CFP1	UST 4.250% 10/15/2025	11/8/2022 11/9/2022	\$450,000.00	\$446,027.34 \$1,313.53	\$447,340.87	4.57%	2.545 2.346	\$100.58 \$452,619.00	\$6,591.66	1.24%	Aaa AA+

Paradise Recreation & Park District - Operating Account

POSITION STATEMENT

As of March 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
912828YQ7	UST 1.625% 10/31/2026	11/9/2022 11/10/2022	\$300,000.00	\$269,812.50 \$134.67	\$269,947.17	4.41%	3.589 3.402	\$92.59 \$277,770.00	\$7,957.50	0.76%	Aaa AA+
912828YQ7	UST 1.625% 10/31/2026	2/13/2023 2/14/2023	\$250,000.00	\$229,013.67 \$1,189.57	\$230,203.24	4.09%	3.589 3.402	\$92.59 \$231,475.00	\$2,461.33	0.64%	Aaa AA+
912828U24	UST 2.000% 11/15/2026	11/8/2022 11/9/2022	\$325,000.00	\$296,080.08	\$296,080.08	4.44%	3.630 3.418	\$93.77 \$304,752.50	\$8,672.42	0.84%	Aaa AA+
912828U24	UST 2.000% 11/15/2026	2/13/2023 2/14/2023	\$250,000.00	\$231,962.89 \$1,256.91	\$233,219.80	4.10%	3.630 3.418	\$93.77 \$234,425.00	\$2,462.11	0.64%	Aaa AA+
91282CEF4	UST 2.500% 03/31/2027	11/17/2022 11/18/2022	\$350,000.00	\$328,753.91	\$328,753.91	4.03%	4.003 3.704	\$95.42 \$333,977.00	\$5,223.09	0.92%	Aaa AA+
91282CEN7	UST 2.750% 04/30/2027	11/15/2022 11/16/2022	\$350,000.00	\$332,199.22 \$425.41	\$332,624.63	4.01%	4.085 3.843	\$96.29 \$336,997.50	\$4,798.28	0.93%	Aaa AA+
91282CEW7	UST 3.250% 06/30/2027	11/17/2022 11/18/2022	\$350,000.00	\$339,130.86	\$339,130.86	3.99%	4.252 3.893	\$98.18 \$343,630.00	\$4,499.14	0.94%	Aaa AA+
91282CFB2	UST 2.750% 07/31/2027	11/4/2022 11/7/2022	\$350,000.00	\$325,896.48	\$325,896.48	4.38%	4.337 4.013	\$96.21 \$336,724.50	\$10,828.02	0.93%	Aaa AA+
91282CFM8	UST 4.125% 09/30/2027	2/13/2023 2/14/2023	\$550,000.00	\$552,771.48	\$552,771.48	4.00%	4.504 3.997	\$101.78 \$559,795.50	\$7,024.02	1.54%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	2/13/2023 2/14/2023	\$550,000.00	\$553,029.30 \$6,643.30	\$559,672.60	3.99%	4.589 4.080	\$101.82 \$560,032.00	\$7,002.70	1.54%	Aaa AA+
91282CGC9	UST 3.875% 12/31/2027	2/6/2023 2/7/2023	\$545,000.00	\$546,447.66 \$2,216.89	\$548,664.55	3.81%	4.756 4.266	\$100.70 \$548,809.55	\$2,361.89	1.51%	Aaa AA+
91282CGH8	UST 3.500% 01/31/2028	2/13/2023 2/14/2023	\$575,000.00	\$563,544.92 \$778.31	\$564,323.23	3.95%	4.841 4.381	\$99.13 \$569,968.75	\$6,423.83	1.57%	Aaa AA+
SubTotal			\$7,420,000.00	\$7,164,097.07 \$13,958.59	\$7,178,055.66	4.31%		\$7,270,312.05	\$106,214.98	19.99%	
Grand Total			\$37,759,205.42	\$35,827,346.87 \$23,515.11	\$35,850,861.98	4.72%		\$36,376,617.37	\$549,270.50	100.00%	

Paradise Recreation & Park District - Operating Account

TRANSACTION STATEMENT

As of March 31, 2023



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Amount	Purchased Interest	Total Cost	Yield at Cost
Purchase									
Purchase	3/27/2023	3/30/2023	880591EZ1	TVA 3.875% 03/15/2028	600,000.00	595,122.00		595,122.00	4.06%
Total					600,000.00	595,122.00		595,122.00	

Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
Maturity								
Maturity	3/16/2023	3/16/2023	05531FBJ1	Truist Financial Corporation 2.200% 03/16/2023	500,000.00	496,390.00	500,000.00	3,610.00
Total					500,000.00	496,390.00	500,000.00	3,610.00

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends					
Interest/Dividends	3/1/2023	3/1/2023	799017WC8	San Mateo Union High School District 2.187% 09/01/2027	5,467.50
Interest/Dividends	3/1/2023	3/1/2023	31846V567	First American Funds, Inc.	2,177.34
Interest/Dividends	3/6/2023	3/6/2023	3133ENK33	FFCB 3.625% 03/06/2024	7,703.13
Interest/Dividends	3/6/2023	3/6/2023	3130ALHH0	FHLB 0.960% 03/05/2026	1,560.00
Interest/Dividends	3/7/2023	3/7/2023	24422EUX5	John Deere Capital Corporation 2.600% 03/07/2024	3,900.00
Interest/Dividends	3/13/2023	3/13/2023	3133XVDG3	FHLB 4.375% 09/13/2024	3,937.50
Interest/Dividends	3/13/2023	3/13/2023	3130ATND5	FHLB 4.375% 09/13/2024	5,413.45
Interest/Dividends	3/13/2023	3/13/2023	313373B68	FHLB 4.375% 03/13/2026	8,421.88
Interest/Dividends	3/13/2023	3/13/2023	3135G0U43	FNMA 2.875% 09/12/2023	4,312.50

Paradise Recreation & Park District - Operating Account

TRANSACTION STATEMENT

As of March 31, 2023



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	3/13/2023	3/13/2023	037833DB3	Apple Inc. 2.900% 09/12/2027	7,250.00
Interest/Dividends	3/15/2023	3/15/2023	3133ENL99	FFCB 3.375% 09/15/2027	5,906.25
Interest/Dividends	3/16/2023	3/16/2023	05531FBJ1	Truist Financial Corporation 2.200% 03/16/2023	5,500.00
Interest/Dividends	3/22/2023	3/22/2023	3133EM5W8	FFCB 0.680% 09/22/2025	1,445.00
Interest/Dividends	3/24/2023	3/24/2023	3130ALNU4	FHLB 0.680% 03/24/2025	1,530.00
Interest/Dividends	3/27/2023	3/27/2023	459058GL1	IBRD 3.000% 09/27/2023	7,500.00
Interest/Dividends	3/29/2023	3/29/2023	3130AP3A1	FHLB 0.850% 06/29/2026	1,593.75
Interest/Dividends	3/30/2023	3/30/2023	3130AMWW8	FHLB 1.100% 09/30/2026	1,705.00
Interest/Dividends	3/31/2023	3/31/2023	91282CEF4	UST 2.500% 03/31/2027	4,375.00
Interest/Dividends	3/31/2023	3/31/2023	91282CFM8	UST 4.125% 09/30/2027	11,343.75
Total					91,042.05

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
Custodian Fee				
Custodian Fee	3/27/2023	3/27/2023	Cash Out	(294.72)
Total				(294.72)

Management Fee				
Management Fee	3/16/2023	3/16/2023	Cash Out	(2,390.74)
Total				(2,390.74)

Paradise Recreation & Park District - Operating Account

STATEMENT DISCLOSURE

As of March 31, 2023



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Paradise Recreation & Park District - General Fund (2510) Budget Resolution #23-XX-x-XXX

Fiscal Year: 2023-2024 Draft Attachment A

5/1/2023

			FY 2023-2024
Description	Code	Budget	
Operating Budget			
Funding Resources			
Income			
4100 · Tax Revenue	4100	1,146,000	
4200 · Impact Fee revenue	4200	103,000	
4300 · Program Income	4300	286,900	
4350 · Concession & Merchandise sales	4350	1,600	
4400 · Donation & Fundraising Income	4400	67,000	
4500 · Grant Income	4500	1,194,000	
4600 · Other Revenue	4600	480,000	
4900 · Interest Income	4900	1,187,200	
Total Income		4,465,700	
Expense			
5000 · Payroll Expenses	5000	2,816,000	
5100 · Program Expenses	5100	49,800	
5140 · Fundraising Expense	5140	4,000	
5200 · Advertising & Promotion	5200	24,500	
5220 · Bank & Merchant Fees	5220	5,300	
5230 · Contributions to Others	5230	20,000	
5240 · Copying & Printing	5240	17,700	
5260 · Dues, Mbrshps, Subscr, & Pubs	5260	30,000	
5270 · Education, Training & Staff Dev	5270	17,800	
5280 · Equip., Tools & Furn (<\$5k)	5280	78,100	
5290 · Equipment Rental	5290	171,100	
5300 · Insurance	5300	117,000	
5310 · Interest Expense	5310	400	
5320 · Miscellaneous Expense	5320	300	
5330 · Professional & Outside services	5330	660,800	
5340 · Postage & Delivery	5340	1,500	
5350 · Rent-Facility use fees	5350	23,700	
5360 · Repair & Maintenance	5360	182,200	
5370 · Supplies - Consumable	5370	30,000	
5380 · Taxes, Lic., Notices & Permits	5380	8,000	
5390 · Telephone & Internet	5390	19,800	
5400 · Transportation, Meals & Travel	5400	66,000	
5410 · Utilities	5410	197,700	
Total Expense		4,541,700	
Total Net Operating Income and Expenses		-76,000	

Paradise Recreation & Park District - General Fund (2510) Budget Resolution #23-XX-x-XXX

Fiscal Year: 2023-2024 Draft Attachment A

5/1/2023

		FY 2023-2024
Description	Code	Budget
Summary		
Grand Total Budget		
Total Income		4,465,700
Expense		
Total Salary and Benefits		2,816,000
Total Services and Supplies		1,725,700
Total Contributions to Others		20,000
Total Expense		4,541,700
Total Net Operating Income and Expenses		-76,000

Paradise Recreation & Park District - General Fund (2510) Budget Resolution #23-XX-x-XXX

Fiscal Year: 2023-2024

Draft Attachment A

5/1/2023

		FY 2023-2024		
Description	Code	Budget		
Projected Equity				
Beginning Assigned		FY 2023-2024	FY 2023-2024	FY 2023-2024
Description	Code	Beginning Balance	Fund Allocation (TBD)	Projected Ending Balance
Accumulated Capital Outlay (ACO)	1012	606,700.00	-	606,700.00
Designated Treasury Funds	1100	148,806.37		
Reserves	1150			
CalPERS 115 Trust	1151	180,000.00		180,000.00
Capital Improvement & Acquisition	1152	9,781,000.00		9,781,000.00
Current Operations	1153	816,500.00		816,500.00
Designated Project/Special Use/Grant Ma	1154	765,000.00		765,000.00
Future Operations	1155	19,136,000.00		19,136,000.00
Technology	1156	153,000.00		153,000.00
Vehicle Fleet & Equipment	1157	765,000.00		765,000.00
Impact & Development	1119	790,446.35		790,446.00
Ending Assigned		33,142,452.72	-	32,993,646.00
Reserve Funds & Unassigned		Beginning Balance	Fund Allocation	Projected Ending Balance
General Reserve	1013	3,000	-	3,000
Imprest Reserve	1005	300	-	300
Ending Reserve Funds & Unassigned		3,300.00	-	3,300.00

* Additional income will be distributed per the reserve polic

Estimates as of Version Date: